



64TH ANNUAL GENERAL MEETING *AGENDA*

Date: **Wednesday, March 19, 2025**

Time: 7:00 p.m.

Location: Virtual by **'ZOOM'** (*login details will be supplied to the registrants*)

- 7:00 p.m. 1.0 Login and Join the Virtual Annual General Meeting
 - 7:05 p.m. 2.0 Call to Order and Opening Remarks (Katy Modaressi, Ph.D., P.Eng.)
 - 3.0 Introduction of Head Office Guests and Councillors
Introduction of the 2024 Toronto-Humber Chapter Board (Officers and Executives)
 - 4.0 Routine Business
 - 4.1 Appointment of Recording Secretary
 - 5.0 Approval of the Agenda
 - 6.0 Review and Approval of Previous AGM Minutes
 - 7.0 Business Arising from the Minutes
 - 8.0 Presentation of Annual Reports
 - 8.1 Chair's Report (Katy Modaressi, PhD, P.Eng.)
 - 8.2 Treasurer's Report (Don Grandy, P.Eng., FEC, PMP)
 - 8.3 Nomination Committee Report & Election of the 2025 Toronto-Humber
Chapter Board (Officers and Executives) (Manojkumar Shukla, P.Eng.,
FEC, PMP)
 - 8.4 New Chair's Welcome Address
 - 9.0 New Business
 - 8:00 p.m. 10.0 Adjournment of Business Meeting and Introduction of Guest Speaker
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- 8:35 p.m. Presentation (to be confirmed)
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SIXTY-THIRD ANNUAL GENERAL MEETING

Function: Annual General Meeting
Location: Zoom Virtual Meeting
Date: Wednesday, March 13, 2024

Present (Officers and Executives):

Manoj Shukla, P.Eng., FEC, PMP	Katy Modaressi, Ph.D., P.Eng.	Ed Grandy, P.Eng., FEC, LSME
Don Grandy, P.Eng., FEC	Stanislav Spektor, P.Eng.	Bilal Sherazi, P.Eng., FEC
Jason Chen, Ph.D., P.Eng., FEC	Shiva Bissoon, P.Eng., FEC	Lisa Maclean, P.Eng., MBA
Pankaj Dhawan, P.Eng., FEC		

Absent (Without Notice):

Tarek Ghareeb, P.Eng.	Adonis Marzan, EIT	Abu Naser Md Shahin, P.Eng.
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Not Available (Received Notification):

Nataliya Gurova, P.Eng.

Guests:

José Vera, Director of Licensing, PEO

There are 29 who attended [51.8%], although typically around 24 in attendance at any moment (54 registered plus 2 last minute attendees, 27 no-shows), which includes the board members above and the noted guest. All recorded in the official Chapter register dated March 13, 2024.

Prior to the PEO Toronto-Humber Chapter **Sixty-Third Annual General Meeting (63rd Chapter AGM)** meeting, a package of information for participants and guests consisting of the following documents was posted on the PEO Toronto-Humber Chapter website:

- 2024 Sixty-Third Annual General Meeting Agenda
- 2023 Sixty-Second Annual General Meeting Minutes
- 2023 Chapter Activity Report
- 2024 Toronto-Humber Chapter Slate of Candidates

1.0 LOGIN AND JOIN THE VIRTUAL SIXTY-THIRD ANNUAL GENERAL MEETING

2.0 CALL TO ORDER AND OPENING REMARKS

Manoj Shukla, P.Eng., FEC, PMP Chapter Chair called **63rd Chapter AGM** to order at 7:03 pm, in accordance with the **PEO Toronto-Humber Chapter By-law (Chapter's By-law)**, Article 5. Manoj Shukla, P.Eng., FEC, PMP welcomed members and guests.

3.0 INTRODUCTION OF HEAD OFFICE GUEST(S), COUNCILLOR(S), AND THE 2022 TORONTO-HUMBER CHAPTER BOARD (OFFICERS AND EXECUTIVES) MEMBERS

Manoj Shukla, P.Eng., FEC, PMP thanked members of the **2023 Toronto-Humber Chapter Board (Officers and Executives)** for their contributions and accomplishments over the past year.

Manoj Shukla, P.Eng., FEC, PMP briefly introduced himself and asked board members to give a short introduction about themselves and their roles/activities within the Chapter. Manoj Shukla, P.Eng. FEC, PMP then introduced the guest, José Vera, Director of Licensing, PEO.

4.0 ROUTINE BUSINESS

4.1 Appointment of Recording Secretary

In absent of official Chapter Secretary, Manoj Shukla, P.Eng., FEC, PMP asked if anyone would like to volunteer as the recording secretary. As no one showed interest, Manoj Shukla, P.Eng., FEC, PMP accepted the responsibility of being the recording secretary.

5.0 APPROVAL OF THE AGENDA

Don Grandy, P.Eng., FEC, PMP motioned to accept the agenda. Seconded by Bilal Sherazi, P.Eng., FEC. All in favour. Motion carried.

6.0 REVIEW AND APPROVAL OF PREVIOUS YEAR'S AGM MINUTES

Katy Modaressi, Ph.D., P.Eng., motioned to accept the minutes of the February 16, 2023, **2023 SIXTY-SECOND ANNUAL GENERAL MEETING** as presented and included in the AGM package. Seconded by Don Grandy, P.Eng., FEC, PMP. All in favor. Motion carried.

7.0 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes of the February 16, 2023, **2023 SIXTY-SECOND ANNUAL GENERAL MEETING**.

8.0 SUBMISSION OF ANNUAL REPORTS

8.1 Chair's Report

Manoj Shukla, P.Eng., FEC, PMP presented the Chair Report. The report mentioned the Chapter's events of 2023, that he covered in the Chapter's Newsletters. Manoj Shukla, P.Eng., FEC, PMP mentioned that he is stepping down as Chair of the Chapter.

8.2 Vice-Chair Report

Katy Modaressi, Ph.D., P.Eng., presented the Vice-Chair Report, highlighting updates of PEO's "30 by 30" Initiative, and other 2023 items she covered in the Chapter's Newsletters.

8.3 Treasurer's Report

Don Grandy, P.Eng., FEC, PMP reviewed the income and expenses as presented in the **Toronto-Humber Chapter 2023 Chapter Activity Report** detailing the revenue and expenses for each event based on the Chapter's financial records. This document was included in the AGM package. The closing bank balance as of December 31, 2023, was **\$38,572.68**. Income for the 2023 fiscal year was **\$44,048.00** and the expenses **\$5,408.67**. Don Grandy, P.Eng., FEC, PMP also reported PEO's Chapter Financial Statement as of December 31, 2023, for the Toronto-Humber Chapter, PEO was not provided to the Chapter prior to the Chapter AGM.

8.4 Nomination Committee Report -- Election of Executives

Bilal Sherazi, P.Eng., FEC the Toronto-Humber Chapter Nominating Committee Chair, presented the **2024 Slate of Candidates for the Toronto-Humber Chapter Board (Officers and Executives)** as included in the AGM package, as follows:

Officers: *Chair:* Katy Modaressi, Ph.D., P.Eng.
Past Chair (Ex-officio Officer): Manoj Shukla, P.Eng. FEC, PMP
Vice-Chair: (Vacant)
Treasurer: Don Grandy, P.Eng., FEC, PMP
Secretary: (Vacant)

Executives: Bilal Sherazi, P.Eng., FEC
Ed Grandy, P.Eng., FEC, LSME
Jason Chen, Ph.D., P.Eng., FEC
Stanislav Spektor, P.Eng.
Lisa Maclean, P.Eng., MBA
Pankaj Dhawan, P.Eng., FEC
Tarek Ghareeb, P.Eng.
Nataliya Gurova, P.Eng.
Shiva Bissoon, P.Eng., FEC
Abu Naser Md Shahin, P.Eng.
Adonis Marzaon, EIT

Bilal Sherazi, P.Eng., FEC called for nominations from the floor in accordance with the Chapter's By-law, Article 4, Item 8.

Ahmed Niri, P.Eng. declared his self-nomination for Executive on the Board, to be involved in the Chapter's activities, upon completing PEO's mandatory volunteering training modules and submitting the two PEO forms; **Code of Conduct** and **Confidentiality Agreement** forms.

Bilal Sherazi, P.Eng., FEC declared the above name added to the **2024 Slate of Candidates for the Toronto-Humber Chapter Board (Officers and Executives)**. Bilal Sherazi, P.Eng., FEC closed the call for nominations from the floor and announced there were no further nominations, other than above noted addition to the **2024 Slate of Candidates for the Toronto-Humber Chapter Board (Officers and Executives)** and asked for a motion to accept the **2024 Slate of Candidates for the Toronto-Humber Chapter Board (Officers and Executives)** as revised with the above noted addition.

Don Grandy, P.Eng., FEC, PMP motioned to accept the above **2024 Slate of Candidates for the Toronto-Humber Chapter Board (Officers and Executives)** as revised with the above noted addition. Seconded by Lisa Maclean, P.Eng., MBA. All in favor. Motion carried.

Bilal Sherazi, P.Eng., FEC declared the **2024 Slate of Candidates for the Toronto-Humber Chapter Board (Officers and Executive)** revised with the above noted addition as elected.

8.5 New Chair's Address

Katy Modaressi, Ph.D., P.Eng. thanked the **2023 Toronto-Humber Chapter Board (Officers and Executives)** and welcomed the **2024 Toronto-Humber Chapter Board (Officers and Executives)**.

9.0 NEW BUSINESS

There is no new business.

10.0 ADJOURNMENT OF BUSINESS MEETING

Don Grandy, P.Eng., FEC, PMP motioned to adjourn the business portion of the meeting. Seconded by Bilal Sherazi, P.Eng., FEC All in favor. Motion carried. The business portion of the meeting adjourned at 8:25 p.m.

After the business portion of the meeting was adjourned, **José Vera, Director of Licensing, PEO**, was introduced and he presented **PEO's 2023-2025 Strategic Plan**, and answered questions from chapter members. The presentation will be uploaded onto the PEO Toronto-Humber Chapter website.

Prepared by:

Manoj Shukla, P.Eng. FEC, PMP

Past Chair, Toronto-Humber Chapter, PEO.



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Chair's Message

Dear Members,

Greetings from the Toronto-Humber Chapter Executive Committee and welcome to the winter issue of our newsletter. If you have been with us for a while, thank you. If you are new to our Chapter, welcome on board.

As you have noticed, PEO has been implementing changes, including the engineering intern (EIT) program. As per the announcement on December 13, 2024, PEO Council has committed to reintroducing a new EIT program. Although this program is not back yet, a policy proposal will be presented to Council at its April 4, 2025 meeting. Please refer to the PEO website for more information as it become available.

The 2025 PEO Practice Evaluation and Knowledge (PEAK) CPD program launched on January 6; and all eligible licence holders will have received notifications to complete their PEAK requirements for the year.

PEO has also launched a new PEAK site for completing our annual CPD requirements. Please ensure you follow the mandatory PEAK requirements within the deadlines. For more information, please go to PEOPEAK.ca.

Speaking about CPD, and since we're always asked whether our events are counted toward CPD or not, here is the clarification: The engineering profession is quite broad, and everyone has their own area of expertise. Whether a chapter event can really assist each practitioner in their own area or not is NOT something that any Chapter can determine. A CPD activity is admissible for the PEAK program if the learning content helps the licence holder reduce their risk to the public arising from their acts of professional engineering. Licence holders must assess every CPD activity individually to determine whether it is suitable for their PEAK CPD reporting needs.

Chapters are the link between PEO and members. Chapter executives are all volunteers. We all have our own fulltime jobs but chose to be here and to do what we can to assist our profession and our colleagues.

This is a shout-out for volunteers to join our Toronto-Humber Chapter. To help you decide, here are the highlights of our Chapter activities:

- Encouraging professional engineers to participate in the regulatory role of PEO.
- Hosting Licence Ceremonies, including a joint ceremony with two other chapters.
- Arranging the Licence Assistance Program (LAP), a program that links EITs (interns) with professional engineers (guides) to provide the interns with guidance as they progress towards obtaining their professional engineering licence. This program is subject to decisions on EIT program.
- Creating public awareness of the engineering profession in our community.
- Encouraging licence holders to actively participate in PEO governance, such as voting in PEO elections, consultations, townhalls, asking questions, attending the PEO AGM, etc.
- Providing a platform for members to communicate with PEO Council.



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- Recognizing individuals for their contributions to the profession, PEO and chapters. Recognizing chapters for their work.
- Communicating with local MPPs and keeping them updated about PEO activities via the government liaison program. These efforts led to the proclamation of March 1 as Professional Engineers Day in Ontario.

We have an extraordinary team that communicates regularly; works with PEO Council for questions, concerns, and clarifications; and provides vital input to PEO's action plans. Join our Chapter if you live within the Toronto-Humber Chapter boundary. You can check our chapter boundary on PEO's website. As per PEO's website, during registration, you will be asked whether you would like to receive emails from your chapter. By selecting "YES" you will be added to the email list and receive messages about your chapter's activities, such as the Annual General Meeting, licence certificate ceremonies, technical talks and tours and other exciting opportunities. Joining our Chapter is free and most if not all our events are free.

To this end, along with our monthly board meetings, the Toronto-Humber Chapter provides opportunities for members to participate in technical events. Most of the presentations we offer are in hybrid mode which allow people to participate from home.

One of the events that was recently moved to in-person are our licencing ceremonies. Starting in 2024, the Etobicoke, Kingsway and Toronto-Humber chapters have been teamed up to create a Tri-Chapter Licence Ceremony. It was truly an honour to chair the November ceremony. My shout out to all chapter volunteers that tirelessly worked in booking the location, the menu, the registration, ordering the frames, arranging for the guest speaker, working with the venue team and creating a memorable event for all the participants and their families. A great thank you to our wonderful Master of Ceremonies (MC) Linda Drisdelle, P.Eng., FEC; our remarkable guest speaker and PEO Past President Marisa Sterling, P.Eng., FEC; and West Central Region Councillor Pappur Shankar, P.Eng., FEC for his remarks during the ceremony.

We continued to join forces with the Mississauga and Oakville chapters to support PEO's efforts towards Engineers Canada's 30 by 30 initiative, a commitment to raising the percentage of newly licensed women engineers in Canada to 30 percent by 2030.

Our West Central Regional Congress provided another opportunity for Chapter delegates to meet and discuss the progress in PEO's Action Plan and work on the second PEO West Central Regional Chapters Engineering Conference. The conference flyer is included in the newsletter.

As always, I would like to thank our team of executives and volunteers for working tirelessly to support Chapter activities. I greatly appreciate their dedication to the success of the chapter and its members.

Sincerely,

Katy Modaresi, Ph.D., P.Eng.
Chair, Toronto-Humber Chapter, PEO



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Vice-Chair's Message

As we leave 2024 behind and get ready to take advantage of the opportunities that will come forward in 2025, I hope each of you have chosen resolutions that will make a big impact on your personal and professional lives. This is why I volunteered to join my chapter's executive board and pursue the Vice Chair, Government Liaison representative and Scholarship Co-chair roles over the past years. There is an immense joy from time spent volunteering and mentoring newly graduated engineers, while also moving the engineering profession forward. If you, like me, wish to make a difference in the engineering profession, and volunteer with the Toronto-Humber Chapter, just know that we are always in need of volunteers. If you are considering helping out and taking advantage of some absolutely wonderful networking opportunities, please contact us at Toronto-Humber@peo.on.ca We will always welcome your participation at future board meetings and upcoming events.

I would like to remind all members that March is National Engineering Month in Canada. This is a month to celebrate the engineering profession, and the passion and commitment that engineers possess towards making the world a better place. Of note, 2025 is also a milestone year for the engineering profession as it is the 100th anniversary of the Calling of an Engineer/Iron Ring Ceremony. The iron ring reminds us all of the commitment engineers have to always serve the public ethically and with the utmost integrity.

I would encourage all our members to please stay tuned as we update our chapter website and social media sites with upcoming events and meetings. In the meantime, I wish you and your loved ones a wonderful and successful 2025 year ahead!

Sincerely,

Lisa M. Maclean P. Eng., MBA
Vice-Chair, PEO Toronto-Humber Chapter

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2024 Chapter Budget

Forecasts (Business Plan) and Actuals (Annual Report)



General Information	
Region	West Central
Chapter	Toronto-Humber
Business Plan (BP) Submission Deadline: July 31, 2023	
Annual Report (AR) Submission Deadline: March 31, 2025	

Submission Record	
BP submitted by	Don Grandy
Date	23-Jul-23
AR submitted by	Don Grandy
Date	31-Dec-24

For Chapter Office Use	
2024 Request	\$44,340.00
2024 Approved Budget	\$37,040.00
Regional Councillor	Pappur Shankar
Forecasted Net Expense per Attendee	\$133.33
YTD Net	\$5,319.64
Actual Net	\$5,319.64

No.	Activity	Type	Notes - Event Description	Attendance in person		Attendance: Virtual		Gross Expense	Gross Expense	Income	Net Expense	Notes	Forecasted		Actual	
				Forecasted	Actual	Forecasted	Actual						Forecasted	Actual		
1	AGM	Allotment funded	Feb/24 - Chapter AGM & guest speaker	60	0	0	29	\$8,000.00	\$0.00	\$0.00	\$8,000.00		\$0.00	\$133.33	\$0.00	22-Feb-24
2	Chapter Board Meeting	Allotment funded	Dec/24 - Year-end Board meeting + Volunteer Recognition, Recruiting, & Recognize Scholarship	46	6	0	0	\$7,500.00	\$296.44	\$0.00	\$7,500.00		\$163.04	\$49.41	11-Dec-24	
5	Chapter Board Meeting	Allotment funded	Jan/24 - Board meeting (assume 12 Board + 1 guest attend, virtual, typ.)	0	0	13	7	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$4.34	10-Jan-24	
6	Chapter Board Meeting	Allotment funded	Feb/24 - Board meeting	0	0	13	0	\$50.00	\$0.00	\$0.00	\$50.00		\$3.85	\$3.85	31-Dec-24	
7	Chapter Board Meeting	Allotment funded	Mar/24 - Board meeting	0	0	13	9	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$3.85	6-Mar-24	
8	Chapter Board Meeting	Allotment funded	Apr/24 - Board meeting	0	0	13	6	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$5.06	10-Apr-24	
9	Chapter Board Meeting	Allotment funded	May/24 - Board meeting	0	0	13	9	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$3.85	15-May-24	
10	Chapter Board Meeting	Allotment funded	Jun/24 - Board meeting	0	0	13	6	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$3.85	12-Jun-24	
11	Chapter Board Meeting	Allotment funded	2025 Business Plan Review	0	0	13	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	31-Dec-24	
12	Chapter Board Meeting	Allotment funded	Sep/24 - Board meeting	0	0	13	9	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$3.85	11-Sep-24	
13	Chapter Board Meeting	Allotment funded	Oct/24 - Board meeting	0	0	13	12	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$2.53	16-Oct-24	
14	Chapter Board Meeting	Allotment funded	Nov/24 - Board meeting	0	0	13	9	\$50.00	\$30.36	\$0.00	\$50.00		\$3.85	\$3.85	12-Nov-24	
15	Supporting Chapter Operations	Allotment funded	Jan-Dec - Misc costs	0	0	1	1	\$100.00	\$0.00	\$0.00	\$100.00		\$100.00	\$0.00	31-Dec-24	
16	Licence Certificate Presentation	Allotment funded	Assume in-person, 16 LC recipients + 48 guests + 6	70	53	0	0	\$3,270.00	\$176.31	\$0.00	\$3,270.00		\$46.71	\$3.33	8-May-24	
17	Licence Certificate Presentation	Allotment funded	Nov/24 - Tr-Chapter LCP, cost sharing (assume in-person, 16 LC recipients + 48 guests + 6 Board members, framing, shipping costs, venue, & photographer)	70	50	0	0	\$3,270.00	\$3,232.92	\$0.00	\$3,270.00		\$46.71	\$64.66	20-Nov-24	
18	Supporting Chapter Operations	Allotment funded	Business cards & badges for new Board members, Zoom subscription, misc. supplies	12	1	0	0	\$750.00	\$34.18	\$0.00	\$750.00		\$62.50	\$34.18	27-Nov-24	
19	Subcommittee Meeting	Allotment funded	Misc. meeting costs & refreshments	12	1	0	0	\$100.00	\$0.00	\$0.00	\$100.00		\$8.33	\$0.00	31-Dec-24	
20	Networking Event	Allotment funded	Jan/24 - PEO Council Member debate (virtual)	0	0	200	0	\$200.00	\$0.00	\$0.00	\$200.00		\$1.00	\$0.00	31-Dec-24	
21	Technical Seminar/Tour	Allotment funded	Mar/24 - NEM-related/tech event	50	0	0	0	\$2,750.00	\$0.00	\$0.00	\$2,750.00		\$55.00	\$0.00	31-Dec-24	
22	Technical Seminar/Tour	Allotment funded	Apr/24 - Tech Seminar	50	0	0	0	\$2,750.00	\$0.00	\$0.00	\$2,750.00		\$55.00	\$0.00	31-Dec-24	
23	Technical Seminar/Tour	Allotment funded	May/24 - Tech Seminar	50	0	0	0	\$2,750.00	\$0.00	\$0.00	\$2,750.00		\$55.00	\$0.00	31-Dec-24	
24	Networking Event	Allotment funded	Aug/24 - End of Summer BBQ	100	0	0	0	\$3,700.00	\$0.00	\$0.00	\$3,700.00		\$37.00	\$0.00	31-Dec-24	
25	30x30	Allotment funded	Sep/24 - 30x30 event	80	0	0	0	\$3,500.00	\$0.00	\$0.00	\$3,500.00		\$43.75	\$0.00	31-Dec-24	
26	Networking Event	Allotment funded	Oct/24 - Networking event	50	0	0	0	\$2,750.00	\$0.00	\$0.00	\$2,750.00		\$55.00	\$0.00	12/31/2024	
27	Technical Seminar/Tour	Allotment funded	West Central Regional Joint Conference Event	300	0	0	0	\$2,500.00	\$2,007.67	\$0.00	\$670.72		\$8.33	\$0.00	12/31/2024	
30	Government Liaison Program	Non-allotment funded	GLP volunteer costs (covered by GLP Program)	2	2	0	0	\$200.00	\$0.00	\$200.00	\$0.00		\$0.00	\$0.00	12/31/2024	
31	Licence Assistance Program	Non-allotment funded	LAP costs - Kick-off event	24	0	0	0	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$0.00	\$0.00	12/31/2024	
32	Licence Assistance Program	Non-allotment funded	LAP costs - Wrap-up event	24	0	0	0	\$3,000.00	\$0.00	\$0.00	\$3,000.00		\$0.00	\$0.00	12/31/2024	
34	RCC Scholships	Non-allotment funded	1 scholarship to high school graduate	1	1	0	0	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00		\$0.00	\$0.00	9/3/2024	
Total								\$44,340.00	\$5,990.36	\$0.00	\$670.72		\$44,340.00	\$5,319.64		



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64TH ANNUAL GENERAL MEETING

2025 Slate of Candidates for the Toronto-Humber Chapter Board **(Officers and Executives)**

Officers:

Chair: (Vacant)

Vice-Chair: (Vacant)

Past-Chair (Ex-officio Officer): Katy Modaresi, PhD, P.Eng.

Treasurer: Don Grandy, P.Eng., FEC, PMP

Secretary: Ahmed Niri, P.Eng.

Executives:

Manojkumar Shukla, P.Eng., FEC, PMP

Ed Grandy, P.Eng., FEC, LSME

Jason Chen, PhD, P.Eng., FEC

Stanislav Spektor, P.Eng.

Lisa Maclean, P.Eng., MBA

Pankaj Dhawan P.Eng., FEC

Adonis Marzan, EIT

Note: The elected board members (officers and executives) can volunteer or be appointed by the Chair on an annual basis (per the Chapter By-laws; ARTICLE 4 Chapter Management, paragraph 5(h) "...Chapter Co-ordinators and Sub-committee Chairs may be appointed by the Chair from the officers or executives on an annual basis..." and 15 "Standing and or Special Committees (Committees) shall be established by the Board as may be deemed necessary...") as a Co-ordinator or Sub-committee Chair at the February AGM subsequent to the election or at any subsequent board meeting. Co-ordinator and Sub-committees include, and not limited to, Program/Events, Certificate Presentation, Webmaster (or Co-Webmaster), Education / Student Outreach, Engineering Week, Chapter Privacy Officer, Government Liaison, International Engineering Graduate Liaison, Newsletter, Chapter Scholarships, and others that may be deemed necessary.

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