

SECTION D - FEE REMISSION DECLARATION

Complete this section only if you are applying for a fee remission. The Registrar may request supporting documentation related to your submission.

1. I, the undersigned, request that the Registrar, pursuant to By-law No. 1, made under the *Professional Engineers Act*, grant me a fee remission for the following reason (choose one):

- I have retired from the practice of professional engineering.
(Note: Any licence holder who has retired from the practice of professional engineering as of the date on which the fee payment becomes due and whose age plus years of practice as a professional engineer equals or exceeds 90 years is eligible for a fee remission.)
- I am enrolled in a post-graduate program.
- I am on maternity/paternity/family leave from: _____ to _____.
- I am unemployed.
- I have a health condition of physical impairment that prevents me from practising professional engineering.
 - Long-term
 - Temporary

After checking one reason, please sign, date and email the completed form to **financialservices@peo.on.ca**.

2. I _____ declare that I am not engaged in the practice of professional engineering and agree not to practise professional engineering during the time I am under fee remission. (Please print your name.)

Signature	
Licence number	
Date	

Reduced remissions fees

If you are a:

- P.Eng. requesting remission, pay \$79.10 (includes HST)
- New P.Eng. requesting remission, pay \$339.00 (registration fee) + \$79.10 (includes HST)
- Limited Licence holder requesting remission, pay \$79.10 (includes HST)
- Existing retired members on reduced fees do **not** need to submit the Remission Declaration Form
- PEO fees are non-refundable. P.Engs claiming fee remission must mail or email the remission declaration form to **financialservices@peo.on.ca** **PRIOR** to paying their dues

Note: The balance of your annual renewal fee + HST will be charged if you cancel the remission before the next billing cycle

The completed declaration should be emailed to **financialservices@peo.on.ca**. You will be contacted by PEO once your remission request has been reviewed and approved. *Note: The Registrar may request supporting documentation related to your submission.*