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# Minutes

## LICENSING COMMITTEE MEETING

May 13, 2021

Virtual Meeting via Zoom

### **Members:**

David Kiguel, P. Eng. (Chair)

George Comrie, P. Eng.

Roydon Fraser, P. Eng. *[from 4:12 p.m.]*

Mohinder Grover, P. Eng.

Santosh Gupta, P. Eng.

Lola Hidalgo, P. Eng.

Wayne Kershaw, P. Eng.

Luc Roberge, P. Eng.

Barna Szabados, P. Eng. *[from 4:18 p.m.]*

### **Guests/Observers:**

Andrew Cornel, P. Eng. (Observer)

Waguih ElMaraghy, P. Eng. (Observer)

Reda Fayek, P. Eng. (Observer)

Leila Notash, P. Eng. (Observer)

Ramesh Subramanian, P. Eng. (Observer) *[from 5:02 p.m.]*

### **Staff:**

Jordan Max, Manager, Policy

### **Regrets:**

Guy Boone, P. Eng. (Observer)

**1. CALL TO ORDER AND CHAIR'S REMARKS [4:04 p.m.]**

The meeting was called to order at 4:04 p.m.

The Chair welcomed everyone, and provided the following updates:

- Vice-Chair M. Grover was appointed as a Fellow of the Canadian Nuclear Society for his extensive contributions over many years to the Society as a committee member and organizer of numerous successful conferences. Congratulations Mohinder!
- The Volunteer Leadership Conference will be held on May 14, 2021, followed by the AGM on May 15, 2021. There were IT problems with the e-mail that was to be sent on May 7, 2021 with the log-in and voting credentials for the AGM. The e-mail that the Chair received from the service provider finally arrived the evening of May 11, 2021. Not everyone has received it. If Committee members have not seen it, they should check their junk mailbox and, if not there, they should contact Susan Wall as soon as possible (swall@peo.on.ca).
- The Order of Honour Gala will be held virtually on June 14, 2021. Honorees are in the process of recording acceptance speeches.
- Engineers Canada launched an upgraded tool to help regulators assess international institutions and degrees. The International Institutions and Degrees Database (IIDD) provides up-to-date information on engineering programs from over 140 countries around the world. It includes background about a country's education system, the legitimacy of specific institutions and degrees, and whether a degree meets academic requirements for professional licensure in that country. In response, some Committee members indicated that it was used by some PEO staff, but not by the Academic Requirement Committee and that, in fact, PEO's resources were far superior.
- The Chair also noted that the focus of today's meeting would be on prioritizing the Committee's regulatory policy projects over the next year, and that he had provided a list of potential issues and projects for consideration.

**2. APPROVAL OF THE AGENDA [4:14 p.m.]**

No changes to the agenda were requested.

A motion was made to approve the agenda as written.

**Moved by: W. Kershaw**

**Seconded by: S. Gupta**

**CARRIED**

**3. APPROVAL OF THE APRIL 22, 2021 MEETING MINUTES [4:17 p.m.]**

The Minutes of the April 22, 2021 meeting were reviewed.

A motion was made to approve the Minutes of the April 22, 2021 meeting as presented.

**Moved by: S. Gupta**

**Seconded by: M. Grover**

**CARRIED**

**4. REVIEW OF ACTION ITEMS FROM LAST MEETING [4:22 p.m.]**

The Committee members were referred to the updates in the Action Log included in the agenda package. To use time more effectively, it was agreed that the Committee would review the last meeting's Action items, and older ones would only be discussed on an exception basis if anything had changed. Completed items from the February 18, 2021, September 12, 2019 and March 14, 2019 meetings were noted. Staff will update the Action Log accordingly for the next meeting.

**5. STAFF REPORT [4:42 p.m.]**

J. Max noted that Council had approved the draft mandate for the Regulatory Policy and Legislation Committee at its April 30, 2021 meeting, and it included oversight of the Licensing Committee's regulatory policy work, to be completed by the 2022 AGM.

The Committee members asked about the recently released report from the Ontario Fairness Commissioner (OFC), which apparently included the definition of six regulatory principles, one of which is that the OFC's compliance approach will be risk-based, considering the historical performance of individual regulators and their future risk profiles. J. Max replied that he had not seen the report but would secure a copy and forward to the Committee members.

**Action:** J. Max to forward a copy of the recent Ontario Fairness Commissioner's report and circulate it to the Committee members.

**6. LIC FUTURE WORK [4:52 p.m.]**

Following his earlier remarks, the Chair identified that the Committee's task at today's meeting was to prioritize regulatory policy work that the Committee was already working on, and that needed to be completed or handed off to the Regulatory Policy and Legislation Committee by the 2022 AGM. He reviewed the draft list of projects with the Committee.

The Committee members discussed the merits of each of the projects, as well as criteria for prioritizing. It was agreed that the EIT Academic Requirements and Code of Ethics Compliance were outside of the Committee's mandate and that the Fitness to Practice and Good Character items could be combined.

It was agreed that the following three criteria should be used to assess and prioritize the remaining six candidate projects:

- 1) Is it related to Licensing?
- 2) What is its potential risk or impact to PEO's Licensing Process?
- 3) How much work has already been done?

It was further agreed that staff would send out a survey questionnaire to ask the Committee members and observers to vote on their top three choices, by May 21, 2021, including any comments on rationale they wanted to record.

W. ElMaraghy also noted that the Academic Requirements Committee was becoming concerned with the authenticity of submitted transcripts and engineering reports arising from the recent introduction of e-mailed applications and digital submission of documents.

**Action:** J. Max to prepare and send out a survey to the Committee members and observers on the six candidate projects, allowing three ranked choices and further comments, for response by May 21, 2021. The Committee will review the results at its next meeting.

## **7. ADJOURNMENT AND NEXT MEETING [6:10 p.m.]**

Due to time constraints, the remainder of the agenda was postponed until the next meeting, which would take place sometime in June 2021, after the Board Governance Committees had met initially. The Chair and staff will arrange the date.

The meeting was adjourned at 6:11 p.m.