



MINUTES

30 x 30 TASK FORCE

Wednesday, June 2, 2021, 7:00-9:00 pm, via Zoom videoconference

Attendees

Chair: Helen Wojcinski, P.Eng.
Vice-Chair: Christian Bellini, P.Eng.
Bob Dony, P.Eng.
Lola Hidalgo, P.Eng.
Staff Advisor: Tracey Caruana, P.Eng.

1. Call to Order

The meeting was called to order at 7:08 p.m.

2. Conflicts of interest

The chair asked if there were any conflicts of interest. There were none.

3. Approval of the Agenda

Moved by Christian Bellini, seconded by Bob Dony.

That the Agenda be approved. APPROVED.

4. Approval of the Minutes of the April 6th, 2021 meeting

The Minutes of the April 6, 2021 meeting were reviewed.

Moved by Bob Dony, seconded by Christian Bellini.

That the Minutes be approved. APPROVED.

5. Review of the April 6th, 2021 Action Log

The Action Log was reviewed quickly.

6. Recent Developments

- a) Engineers Canada GBA+ Scorecard – Regulator Feedback – Helen/Tracey
 - On April 23, 2021, Helen and Tracey met with Engineers Canada's CEO, VP Corporate Affairs and Strategic Partnerships, and Manager of Diversity, Equity, and Inclusion to review the GBA+ Report and Scorecard.

- b) Engineers Canada 30 by 30 Conference – June 9th Panel – Tracey
 - Tracey to speak on Engineers Canada’s Panel at the Virtual 30 by 30 Conference on June 9th. She will be discussing PEO’s 30 by 30 metrics, how it is collected and used, and challenges in collecting data.
- c) PEMAC Panel – June 10th – Helen
 - Helen will be attending the PEMAC Panel on June 10th.

7. Research Proposal for PEO Gender Audit – Briefing Note – Helen

- The Task Force reviewed and finalized the Briefing Note for the Gender Audit to be submitted for the June 25th Council meeting.

8. Review of Chapter Hosted 30 by 30 Awareness Sessions

- a) Debrief on May 25th meeting
 - Western Region’s 30 by 30 Awareness Session on May 20th went very well, and the team received positive feedback. It was hosted by London Chapter, with support from Grand River, Hamilton and Windsor Chapters. Approximately 30 employers attended.
- b) Next steps with Chapter Leads for 2021
 - i. Hosting 30 by 30 Awareness Sessions – Check-in meeting in June
 - The Task Force agreed on **June 28th** for the next Chapter Leads Meeting.
 - ii. Preparing Chapters for Action Planning Sessions in 2022 – meeting in fall 2021

9. PEO’s Annual Check-In

- a) Setting a date in September

Action: Tracey to work with Becky in confirming Johnny and Christian’s availability in September for Annual Check-in date.

Action: Tracey to send a Doodle poll to the Task Force to schedule Annual Check-in after confirmation of Johnny and Christian’s availability.
- b) Issuing invitations this summer

Action: Helen and Tracey to prepare invitations for Annual Check-in and send out by end of August.
- c) PEO publicity efforts
 - i. Dimensions, webpage, social media account
 - ii. Ask participants if they would like to receive semi-annual 30 by 30 newsletters
 - iii. Invite David Smith to next 30 by 30 Task Force meeting (early September)

Action: Tracey to contact David Smith and invite to next TF meeting in early September.

10. Other Business

None.

11. Next Meeting – TBD

The next meeting will take place beginning of September (first week after labour day).

Action: Tracey to send a Doodle poll to the Task Force to schedule next meeting for early September.

12. Adjournment

The meeting was adjourned at 9:20 pm.