



Dear Volunteer,

In an effort to simplify and expedite volunteer expense reimbursements, PEO would like to offer you use of our Certify expense management software.

Certify is a web-based tool that allows users to take pictures of receipts and submit expenses within minutes via the software's mobile app. PEO has been using Certify since 2016 and we've received positive feedback from both staff and volunteers as it greatly simplifies the expense reimbursement process.

Using Certify is easy and intuitive and can speed up reimbursement times by more than 30 per cent. Should you be interested in signing up for Certify, please send us an email request at peoapcertify@peo.on.ca and someone from the Finance team will reach out to you within the next 3-5 business days on the next steps. We look forward to hearing from you.

Best Regards,

The PEO Finance team

Association of Professional Engineers of Ontario



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