



NOTICE OF 2021 ANNUAL GENERAL MEETING

PEO 2021 VIRTUAL AGM

Date: May 15, 2021

Time: 10 a.m. EST

Location:

Webcast information will be posted at: www.peo.on.ca/about-peo/annual-general-meetings/2021-annual-general-meeting

In accordance with section 20 of By-Law No. 1, which relates to the administrative affairs of PEO, the 2021 Annual General Meeting (AGM) of the Association of Professional Engineers of Ontario will be held on Saturday, May 15, 2021, at 10 a.m.

As noted in section 17 of By-Law No. 1, the AGM of PEO is held for the following purposes:

- To lay before members the reports of the Council and committees of the association;
- To inform members of matters relating to the affairs of the association; and
- To ascertain the views of the members present at the meeting on matters relating to the affairs of the association.

IMPORTANT: PEO will not hold an in-person meeting. Instead, PEO's AGM will be using a virtual meeting format, in compliance with the order of the provincial government prohibiting organized public events and social gatherings amid concerns surrounding the COVID-19 pandemic. This means proceedings will be conducted solely via live webcast. The meeting will be in listen mode only. Members will have the opportunity to submit questions online during the meeting and to provide submissions in advance, as discussed below.

Members interested in participating in the meeting, including voting on business properly brought before the meeting, will need access to an internet-connected device for the full duration of the meeting.

VOTING

Prior to the meeting, eligible members will be sent unique and secure log-in credentials by email from FMAV, our

official AGM agent. The email will include a link, username and password. If you have not provided an email address to PEO, please ensure you do so by April 22, 2021, through our online portal at: secure.peo.on.ca/ebusiness.

SUBMISSIONS

Members of PEO can make submissions on matters of importance to the work of PEO. Submissions must be emailed to agmsubmissions@peo.on.ca at least 10 days before the date of the meeting (May 4) using the template available on PEO's website at: www.peo.on.ca/sites/default/files/2021-02/2021AGM-SubmissionGuidelines-fillable.pdf. Submissions received after this time will not be considered at the AGM. Once received, submissions will be posted on the PEO website.

Since the AGM will be conducted in listen mode only, members making submissions are being given the opportunity to pre-record a brief introduction to their submission. The recording will be played during the meeting. Those interested in scheduling such a recording should indicate their interest when emailing their submission. Members will be contacted to schedule the recording.

PEO President Marisa Sterling, P.Eng., FEC, will preside and present her report to the AGM. President-elect Christian Bellini, P.Eng., FEC, and CEO/Registrar Johnny Zuccon, P.Eng., FEC, will also provide remarks. The president-elect, officers and councillors for the 2021–2022 term will officially take office at the conclusion of the meeting.