

## WORK PLAN - 2021

### LICENSING COMMITTEE (LIC)

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| <b>Approved by Committee:</b> xx, 2020          |  | <b>Review Date:</b> xx, 2020                                   |                 |
| <b>Approved by Council:</b> November 20, 2020   |  | <b>Approved Budget:</b> \$16,750<br>(Pending Council Approval) |                 |
| <b>Mandate<br/>[as approved<br/>by Council]</b> | <p>To coordinate and integrate the ongoing development of PEO's licensing requirements and processes, including the inputs of other PEO committees and external stakeholders involved in the licensing process.</p> <p>(Established by Council Resolution: September 26, 2014)</p>   |  |                 |
| <b>Terms of Reference<br/>[Key Duties]</b>      | <ol style="list-style-type: none"> <li>1. Identify the need for, and prioritize, enhancements to PEO's licensing policies, criteria, and processes.</li> <li>2. Propose to Council the creation of subcommittees / task groups to develop licensing policy in specific policy areas, including their population and terms of reference.</li> <li>3. Coordinate the development of proposals for Council approval to enhance PEO's licensing criteria and processes, including appropriate peer review.</li> <li>4. Ensure the involvement of PEO's legislated committees involved in licensure (ARC, ERC, LEC, REC) in peer review of proposed changes to PEO's licensing criteria and processes.</li> <li>5. Assess threats from external sources to the integrity of PEO licensing criteria and processes and propose proactive strategies and tactics to address them for Council approval.</li> <li>6. Review and advise Council with respect to proposals from internal and external stakeholders for changes to PEO's licensing criteria and processes.</li> <li>7. Maintain, on behalf of Council, a prioritized high-level plan for development and implementation of changes to PEO's licensing criteria and processes.</li> <li>8. Track and document developments and practices in other self-regulating professions with respect to licensure.</li> <li>9. Maintain dialogue with Engineers Canada and its Constituent Associations and boards (CEAB and CEQB) on issues related to licensure.</li> <li>10. Review and comment on elements of the National Framework for Licensure that are relevant to PEO's licensing criteria and processes.</li> <li>11. Communicate regularly with Council and important stakeholders to keep them up to date on issues and developments related to licensure.</li> </ol> |  |                 |
| <b>Equity and Diversity Awareness</b>           | <ol style="list-style-type: none"> <li>1. <i>Was the E &amp; D module reviewed in order to have tasks and activities align with the E&amp;D Policies? YES</i></li> <li>2. <i>Is each task/activity being done in an equitable manner and engaging diverse groups? YES</i></li> <li>3. <i>Are there any barriers to information dissemination, human resources, physical space, and cultural differences? NO</i></li> </ol>   |  |                 |
| <b>Tasks, Outcomes</b>                          | <b>Task/Activities</b>   | <b>Outcomes and Success Measures</b>                           | <b>Due Date</b> |

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| <b>and Success Measures</b>          | 1. Coordinate with legislated licensing-related committees (ARC, ERC, REC) on licensing policy matters.   | Provide support to the other committees and coordinate their input and peer review.   | As required |
|                                      | 2. Monitor licensing of individuals practicing in emerging disciplines / scopes of practice and assist with process issues arising.   | <ul style="list-style-type: none"> <li>• Critical mass of licensees in emerging disciplines / scopes of practice;</li> <li>• Applicants in emerging disciplines / scopes of practice well-handled by licensing processes</li> </ul> | TBD         |
|                                      | 3- Consider new licensing policy items including, but not limited to: <ul style="list-style-type: none"> <li>• Certifications in emerging scopes of practice</li> <li>• Powers of the Registration Committee</li> <li>• Competency-based assessment of experience</li> <li>• The Provisional Licence</li> <li>• The Temporary Licence</li> <li>• Structured Internships</li> <li>• Assessment of Good Character / Suitability to Practice.</li> </ul> | <ul style="list-style-type: none"> <li>• Policy documents issued for peer review</li> <li>• Potential Act and Regulation changes for review by LEC</li> <li>• Briefing Notes with resolutions for Council approval</li> </ul>       | TBD         |
|                                      | 4- EIT Academic Requirements  | Review consistency of inter-provincial EIT requirements   | Ongoing     |
|                                      | 5- Experience requirements  | Review the 4 years and 1year Canadian experience  | Ongoing     |
|                                      | 6- Referee program  | Propose alternate routes to experience requirements adapted to the problematic applicants that cannot have P.Eng. supervision.  | Ongoing     |
| <b>Inter-Committee Collaboration</b> | Academic Requirements Committee (ARC), Experience Requirements Committee (ERC), Legislation Committee (LEC), Registration Committee (REC), Canadian Engineering Accreditation Board (CEAB), Canadian Engineering Qualifications Board (CEQB)  |   |             |

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| <b>Stakeholders</b> | Engineers Canada and its other Constituent Associations<br>Ontario Association of Certified Engineering Technicians and Technologists (OACETT)<br>Council of Ontario Deans of Engineering (CODE)<br>Office of Ontario Fairness Commissioner |
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