



Minutes

The 262nd Meeting of the EXECUTIVE COMMITTEE of PROFESSIONAL ENGINEERS ONTARIO was held on Thursday, October 29, 2020 at 6:00 p.m.

Present: M. Sterling, P.Eng., President and Chair
C. Bellini, P.Eng., President-Elect
N. Hill, P.Eng., Past President
D. Campbell, P.Eng., Vice-President (elected)
A. Sinclair, P.Eng., East Central Regional Councillor and Vice-President (appointed)
M. Chan, P.Eng., Councillor-At-Large
L. Cutler, P.Eng., Lieutenant Governor-in-Council Appointee
A. Arenja, P.Eng., Lieutenant Governor-in-Council Appointee

Staff: J. Zuccon, P.Eng., CEO/Registrar
L. Latham, Director, P.Eng., Deputy Registrar, Regulatory Compliance
D. Smith, Director, Communications
M. Wehrle, Director, Information Technology
D. Abrahams, Senior Legal Counsel
R. Martin, Manager, Secretariat
D. Power, Secretariat Administrator

Guests: Debra Brown, Governance Solutions Inc. (GSI)
David Brown, Governance Solutions Inc. (GSI)
Dave McComiskey, Governance Solutions Inc. (GSI)

CALL TO ORDER

Notice having been given and a quorum being present, President Sterling, acting as Chair, called the meeting to order.

Quorum was confirmed.

15-79 APPROVAL OF AGENDA

Moved by Councillor Arenja, seconded by Vice-President Campbell:

That the agenda, as presented to the meeting be approved as presented.

CARRIED

No conflicts were declared.

15-80 MINUTES – 261st EXECUTIVE COMMITTEE MEETING – OCTOBER 20, 2020

The Executive Committee reviewed the minutes of the 261st Executive Committee meeting held October 20, 2020.

Moved by Councillor Chan, seconded by President-elect Bellini:

That the minutes of the 261st open session meeting of the Executive Committee, held on October 20, 2020 as amended, accurately reflect the business transacted at that meeting.

CARRIED

**15-81
GOVERNANCE POLICIES**

President Sterling provided an update regarding her follow up with some of the Councillors who were unable to attend the October 17th Strategic Conversation. She noted that of the four Councillors she was able to speak to, there was full alignment with having the President and Chair being the same person.

GSI facilitated discussion regarding the way forward. David Brown provided an update regarding GSI's progress since the October 20th Executive Committee meeting. Executive Committee members and senior staff were invited to comment on the Council Charter and policies. These comments were consolidated into the documents that were included in the October 29th Executive Committee meeting agenda package. He noted that GSI did not accept all of the comments. Substantive edits were added to the cover pages of the various documents for further discussion.

GSI presented a committees model for consideration. There was discussion regarding accountability for regulatory committees.

David Brown noted that the Council Charter is the blueprint that draws the line between Council's roles and responsibilities and managements which will then form the basis for the next round of documents, i.e. CEO/Registrar's Terms of Reference, Delegation of Authority, etc.

There was direction to focus less on the individual policies, pending staff input, and more on the big pictures items such as the Council Charter and considering the implication of PEO being a regulator vs. an association. GSI will work with the CEO/Registrar to hone the policies before bringing them back to the Executive Committee.

Councillor Cutler referred to the engagement of PEO's membership and suggested that the following questions be taken into consideration during the transformation:

1. Why is this governance structure better for the regulation of the profession?
2. Why is this governance structure better for the operation of PEO?
3. Why is this better for the public?
4. Why is this structure or transformation needed to implement the Cayton Report?

These questions were noted by GSI.

There was direction that GSI would prepare a small number of

governance recommendations for Council to consider at the November 7th Strategic Conversation session. These can be limited to phase one or extended out to some fundamental questions related to phases two and three. These recommendations will be provided to Executive Committee members for review prior to the November 7th Strategic Conversation session.

15-82

EXECUTIVE COMMITTEE ITEMS

There were no items brought forward for discussion.

15-83

NEXT MEETING

There was direction that Executive Committee meetings would be scheduled one week earlier in order to provide more time for GSI to prepare materials for the Strategic Conversation sessions. A poll will be sent to determine the date for the next Executive Committee meeting sometime during the week of November 23rd.

There being no further business, the meeting concluded.

These minutes consist of minutes 15-79 to 15-83 inclusive and three pages.

M. Sterling, P.Eng., President and Chair

R. Martin, Corporate Secretary