



Minutes

PROFESSIONAL STANDARDS COMMITTEE MEETING

Tuesday, March 10, 2020

PEO Offices

Members:

Neil Kennedy, P. Eng. (Vice-Chair/Acting Chair of Meeting)

Roger Jones, P. Eng.

Dale Kerr, P. Eng.

James Lowe, P. Eng.

Peter Rüsçh, P. Eng.

Donna Serrati, P. Eng.

Staff:

José Vera, P. Eng.

Regrets:

Lisa MacCumber, P. Eng. (Council Liaison)

Nicholas Pfeiffer, P. Eng.

Fanny Wong, P. Eng. (Chair)

Council Observer:

Guy Boone, P. Eng.

1. OPENING OF MEETING

In the absence of the Chair, the Vice-Chair called the meeting to order at 6:00 p.m., with six members of the Committee in attendance. Consequently, quorum was attained.

1.1 Approval of Agenda

A motion was made to approve the agenda as written.

Moved by: D. Serrati

Seconded by: P. Rüsç

CARRIED

2. MINUTES OF PREVIOUS MEETING AND ISSUES ARISING FROM MEETING

2.1 Approval of Minutes of February 11, 2020 Meeting

A motion was made to approve the Minutes of the February 11, 2020 meeting as written.

Moved by: D. Kerr

Seconded by: J. Lowe

CARRIED

2.2 Action Items of February 11, 2020 Meeting

Staff reported on the status of the action items.

3. GUIDELINES

3.1 Guideline for Professional Engineers Providing Reports on Mineral Projects

Roy Slack, President of the Canadian Institute of Mining, requested to review the draft guideline, but has not gotten back to PEO. Therefore, the subcommittee will go ahead with finalizing the draft guideline.

3.2 Guideline for Performance Audits and Reserve Fund Studies for Condominiums

The subcommittee assisted PEO's Policy Unit with the *Condominium Act* consultation. However, the Performance Audits and Reserve Fund Studies for Condominiums subcommittee were disappointed with the reply received from PEO's Policy Group.

The subcommittee will also send comments as individuals.

A meeting of the subcommittee will be scheduled in the near future.

3.3 Guideline for Design Evaluation of Demountable Event Structures

The subcommittee Chair is working on a mark-up of the draft guideline for PEO's Communications Department.

3.4 Use of Seal Performance Standard

The subcommittee members met on February 13, 2020 to address the comments received from the public consultation.

A memo has been sent to the legal firm for vetting of key issues, such as:

- The intent was never to seal incomplete or draft documents.
- There is a legal argument that government engineers are exempt from sealing.
- The goal was to use clearer language, and to note that assuming responsibility already requires reasonable supervision.

There was a discussion on permit drawings and construction drawings.

Proposed seal regulations now include digital seals.

3.5 Guideline for Environmental Site Assessment, Remediation and Management

The subcommittee met on February 27, 2020, addressed approximately 75% of the comments received from the public consultation, and will meet again on March 26, 2020 to complete addressing the comments received.

The goal is to send the draft guideline to the PSC for final approval at their April or May 2020 meeting.

3.6 Guideline for Preparing As-Built and Record Documents

The subcommittee Chair reviewed the graphics and format that was proposed by PEO's Communications Department, and the subcommittee Chair provided some comments which will be addressed by the Communications Department.

The final version of the draft guideline should be published in the near future.

3.7 MECP - Professional Engineers Providing Engineering Reports under O. Reg. 1/17 (ESDM and AAR Reports)

There was an in-camera discussion on the legal opinion.

The legal opinion was included in the agenda package. The subcommittee members and lawyers will be meeting on March 11, 2020 to discuss the legal opinion.

3.8 Coordinating Licensed Professional Joint Subcommittee

PEO staff was informed that the OAA's (Ontario Association of Architects) management and Council do not agree with PEO that a third party could be hired to do the professional coordination role. The OAA feels that too much time has elapsed and are concerned with some of the issues that the Ministry of Municipal Affairs has embarked upon. PEO's Senior Management Team is currently in discussions with the OAA's management to resolve this issue. PEO staff recommends holding off on this guideline until a further update is received.

3.9 Guideline for Pre-Start Health and Safety Reviews

PEO staff contacted staff from the Ministry of Labour to obtain information on the proposed changes to Regulation 851 and how these would impact the PEO guideline.

The subcommittee Chair and staff interviewed the candidates for the Pre-Start Health and Safety Reviews subcommittee. The candidates interviewed were very strong; however, some candidates were better suited to sit on a Review Network.

The consultation appears to steer towards significant changes.

The subcommittee Chair will provide staff with the final list of those individuals selected to sit on the subcommittee.

4. OTHER BUSINESS

4.1 Council Update on PSC Related Issues

Council observer G. Boone was asked to provide a Council update since Council Liaison L. MacCumber was unable to attend. There will be a Briefing Note going to Council on Emerging Disciplines which may involve the PSC at a later point in time.

4.2 Guidelines to be Updated

4.2.1 Temporary Works

The Vice-Chair made some proposed edits to this guideline.

A public consultation may provide valuable insights.

Substantive changes would trigger a public consultation.

4.2.2 Services of the Engineer Acting Under the *Drainage Act*

This guideline was included in the agenda package for review by the PSC members. To date, no comments have been received from the PSC members.

The guideline needs to be updated to include current information on the use of seal and other practice issues.

4.2.3 Professional Engineers Providing Acoustical Engineering Services in Land-Use Planning Guideline

This guideline was sent to the Ministry of the Environment, Conservation and Parks and subject matter experts for review and comments. All comments received were included in the agenda package for the PSC's consideration.

At the next PSC meeting, a discussion will be held on whether the acoustical guideline requires Terms of Reference.

5. ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for April 14, 2020.

The meeting adjourned at 7:15 p.m.