



Minutes

LEGISLATION COMMITTEE MEETING

Friday, February 14, 2020 - 11:00 a.m.
PEO Offices - Room 1C

Members:

Lisa MacCumber, P. Eng. (Chair)
Leila Notash, P. Eng. (Vice-Chair) *[via teleconference]*
Gary Houghton, P. Eng.
Arthur Sinclair, P. Eng. *[via teleconference]*

Staff:

Jordan Max, Manager, Policy
Andrew Tapp, Policy Analyst
Dan Abrahams, LL.B., General Counsel

Regrets:

Sandra Ausma, P. Eng.
Nancy Hill, P. Eng. (President, Ex-Officio Member)
Marisa Sterling, P. Eng. (President-Elect, Ex-Officio Member)

1. PROCEDURAL

1.1 Introduction

The Chair called the meeting to order at 11:01 a.m. and welcomed everyone.

1.2 Approval of Agenda

The members were asked if there were any additions or changes to the agenda. No additions or changes were provided.

A motion was made to approve the agenda as written.

Moved by: L. Notash Seconded by: S. Ausma CARRIED

1.3 Approval of Minutes of October 25, 2019 Meeting

The members were asked if there were any additions or changes to the agenda. No additions or changes were provided.

A motion was made to approve the Minutes as written.

Moved by: G. Houghton Seconded by: S. Ausma CARRIED

1.4 Action Items Update from January 10, 2020 Meeting

J. Max reviewed the action items presented, as follows:

Approval of Legislation Committee Representative to Licensing Committee

Check with the Human Resources Committee if L. Notash can act as the Legislation Committee representative on the Licensing Committee for the rest of the Council year. [Completed]

J. Max reported this item as completed. L. Notash can act as the Legislation Committee representative on the Licensing Committee for the rest of the Council year.

Act Change Proposal - Amendments to Notice of Proposal Provisions in Subsection 19(1)

Confirm if PEO will be required to conduct stakeholder consultations before requesting the specified Act changes. [Completed]

J. Max reported this item as completed. PEO has engaged the Ministry of the Attorney General in discussing the Act change, and this will continue for the next while.

Mandatory Annual Reporting of Practitioner Information

Conduct a survey of the reporting practices of other regulators, including the legislative authority they use to collect information from their members, and to report back to the Committee. [Completed]

J. Max reported this item as completed.

Committee Work Plan 2019-2020

Change the year from “2019” to “2020” for Item 11 of the Committee Work Plan.
[Completed]

J. Max reported this item as completed.

2. FOR DECISION

2.1 2019 Legislation Committee Annual Report

The Committee discussed the Legislation Committee’s 2019 Annual Report, which detailed their activities over the previous year. A. Sinclair stated that the report should include how references in By-Law No. 1 to “Registrar” were changed to “Registrar/CEO”. The Committee also discussed adding ongoing or planned projects in the report but decided to keep the report focused on activities within 2019.

Action: Staff to amend the draft Legislation Committee’s 2019 Annual Report to include the change from “Registrar” to “Registrar/CEO” in By-Law No. 1.

3. FOR DISCUSSION

3.1 Succession Planning Task Force - Final Report and Presentation to Council

The Committee discussed the documents that had been submitted to the Legislation Committee for peer review by the Succession Planning Task Force. The Committee determined that the plans presented by the Succession Planning Task Force were too preliminary, and that the Task Force needed to provide a policy and more details before the Legislation Committee could comment on whether PEO would have the legal authority to make any needed changes to the Act, Regulations or By-Law. The Legislation Committee directed staff to draft a memo informing the Succession Planning Task Force of the Committee’s comments and decided that they would wait until after seeing which recommendations the Succession Planning Task Force presented at the next Council meeting before providing any further feedback.

Action: Staff to draft a memo from the Chair of the Legislation Committee to the Chair of the Succession Planning Task Force summarizing the Committee’s comments and circulate it to the Committee members before sending to the Chair of the Task Force.

3.2 Annual Reporting Survey Results

A. Tapp gave a slide presentation on the results of the survey staff had conducted of what information other professional and provincial engineering regulators collected on an annual basis and sanctions for non-compliance, and J. Max reviewed the requirements for changing the Act and Regulations to give PEO the express authority to mandate annual reporting, as well as any potential sanctions for non-compliance with annual reporting.

L. Notash asked if the reporting process could be made voluntary, but J. Max stated that, while this was possible, compliance with PEO's voluntary CPD program had begun at only 30% when the program started and had since dropped to 20%. L. MacCumber asked if the reporting requirements could be put into a regulatory amendment that PEO could modify at will, and D. Abrahams replied that this would be possible once the Act had been amended to give the regulation-making authority to collect additional information. J. Max also stated that, as a government requirement for Act or Regulation changes, PEO would have to consult its own membership regarding this issue. This work is pending, and the Committee will be apprised of the consultation results when they are completed.

3.3 Policy Intents for Proposed Amendments to the *Professional Engineers Act and Regulation 941* for Annual Reporting

This item was discussed as part of the prior item

3.4 Legislation Committee Workplan 2019-2020

The Committee discussed the its 2019-2020 Work Plan and made changes to the due dates of several items. The due dates of Items 1 and 2 were changed to "Ongoing", the due date of Item 3 was changed to "November 2020" as a placeholder, the due date of Item 4 was changed to "On Hold", and the due date of Item 7 was changed to "TBD".

Action: Staff to make the requested changes to the Legislation Committee's 2019-2020 Work Plan.

4. **NEXT MEETING AND ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 1:06 p.m.

The next meeting is scheduled for Friday, March 6, 2020, from 11:00 a.m. to 2:00 p.m.