



Minutes - *approved*

ADVISORY COMMITTEE ON VOLUNTEERS (ACV)

Date: Thursday, August 15, 2019

Location: Teleconference

Time: 5:00pm – 8:00pm

Attendance:	<p>Sean McCann, P.Eng. – Chair Lisa Lovedy, P.Eng. – Vice Chair (joined at 5:43pm) Sola Abolade, P.Eng. Michael Chan, P.Eng. Márta Ecsedi, P.Eng. Eric Nejat, P.Eng. Saif Rehman, P.Eng.</p> <p>Staff: Margaret Braun, MEd, CHRE – Interim Director, People Development (Committee Advisor) Viktoria Aleksandrova – Committee Coordinator (Staff Support)</p> <p>Regrets: Christian Bellini, P.Eng. Nick Colucci, P.Eng.</p> <p>Observer: Guy Boone, P.Eng. (joined at 6:17pm)</p>
AGENDA ITEMS	ROUTINE BUSINESS
1.1 Welcome and Introduction	The Chair welcomed everyone and called the meeting to order at 5:00pm.
IN-CAMERA (5:00pm - 6:00pm)	
AGENDA ITEMS	ROUTINE BUSINESS
1.2 Approval of Agenda	<p>Moved by Márta Ecsedi, seconded by Eric Nejat:</p> <p>That the Agenda be approved as amended. MOTION CARRIED.</p> <p>Added: 3.6 Vital Signs Survey 4.4 Council Liaison position</p>



1.3 Approval of Minutes (June 6, 2019)	Moved by Eric Nejat, seconded by Lisa Lovery: That the Minutes of the ACV meeting held on June 6, 2019 be approved as presented. MOTION CARRIED.
1.4 Council Update	This item was deferred to the next meeting.
2. COMMITTEE AND TASK FORCE REQUESTS	
2.1 Revised Code of Conduct for PEO Volunteers	The committee reviewed proposed revisions to the Code of Conduct for PEO Volunteers and had no comments.
3. BUSINESS ARISING FROM PREVIOUS MINUTES AND ACTION ITEMS	
3.1 2019 Committee Chairs Workshop subcommittee	The committee discussed the draft protocol and proposed suggestions. Action [1]: <ul style="list-style-type: none"> • Márta to revise the protocol as discussed and to send for review to the ACV members.
3.2 2019 Committee Chairs Workshop subcommittee - Update	Sean provided the following update: <ul style="list-style-type: none"> - <i>Theme:</i> Change Management - <i>Facilitator:</i> To be confirmed
3.3 Succession Planning subcommittee – Update	Sean provided the following update: <ul style="list-style-type: none"> - <i>Recruitment update:</i> Three new members will be joining the committee in 2019-2020. - <i>Term limits for subcommittee members:</i> no policy.
3.4 Government Liaison Committee (GLC) – Update	This item was deferred to the next meeting.
3.5 Volunteer Leadership Conference Planning Committee (VLPC) – Update	Márta Ecsedi, VLPC Chair and ACV representative, provided a brief update on the committee's activities: <ul style="list-style-type: none"> - Face-to-face meeting is scheduled in September - New committee members are Márta Ecsedi, Eric Nejat, Guy Boone, Arthur Sinclair and Marisa Sterling. - Weekly teleconference will start in October.
4. OTHER BUSINESS	
4.1 New ACV members for 2019-2020	This item was discussed during the in-camera session.



4.2 External Regulatory Performance Review – Final Report	Sean emphasized the importance of the review and encouraged all members to read it.
4.3 Revisions to the Committees and Task Forces Policy – Reference Guide	<u>Action [2]:</u> <ul style="list-style-type: none">• Staff to send the document to all members, for comment.• ACV members to provide their feedback to Viktoria.
4.4 Council Liaison	
5. SCHEDULE OF NEXT MEETINGS – AND – ADJOURNMENT	
Future Meetings and Adjournment	The next ACV meeting/event dates are: <ul style="list-style-type: none">- Thursday, August 15- Thursday, October 3- Friday, November 1 – Committee Chairs Workshop (full day)- Thursday, December 12 The meeting was adjourned at 7:03pm.