

# MINUTES

## 30 x 30 TASK FORCE

Monday, November 18, 2019, 7:00-9:00 pm via teleconference

### Attendees

Chair: Helen Wojcinski, P.Eng.  
Christian Bellini, P.Eng.  
Bob Dony, P.Eng.  
Lola Hidalgo, P.Eng.  
Staff Advisor: Jeannette Chau, P.Eng.

#### 1. Call to Order

The meeting was called to order at 7:23 p.m.

#### 2. Conflicts of interest

The chair asked if there were any conflicts of interest. There were none.

#### 3. Approval of the Agenda

Moved by Christian Bellini, seconded by Bob Dony.

**That the Agenda be approved. APPROVED.**

#### 4. Approval of the Minutes of the 10 October 2019 meeting

The Minutes of the 10 October 2019 meeting were reviewed.

Moved by Lola Hidalgo, seconded by Bob Dony.

**That the Minutes be approved. APPROVED.**

#### 5. Review of the 10 October 2019 Action Log

The Action Log was reviewed, and status updates provided.

**Action: Sylvia Milstein to update the Action Log accordingly**

#### 6. Recent Developments

- a) CFES Conference November 3  
Helen spoke at the CFES conference. It is a national conference with student delegates from various universities. The session went well. One student posted afterwards that she learned about engineering professionalism.
- b) Waterloo University What's Next Conference November 9  
Tracey Caruana attended. She spoke on licensing as well as 30 by 30.
- c) York University Women in Engineering Retention Workshop November 10  
Helen attended and presented. It was not really our target audience.
- d) PEO Chapter Leaders Conference November 16  
Helen spoke at the conference to the PEO chapter delegates. The Manifesto helped to address the reason why we are doing 30 by 30.
- e) CODE Meeting outcome

**Action: Bob Dony to double check with Mary Wells to see if they have endorsed the 30 by 30 initiative.**

**Action: Bob Dony to ask CODE for help in identifying University contacts that are missing in our Universities contact list.**

- f) Other – PEO Council meeting  
Christian Bellini presented the Manifesto and the PEO 30 by 30 metrics at the November PEO Council meeting. There were not a lot of questions or push back and appeared to be accepted. As part of the implementation of the Cayton report, a filter tool has been developed to determine in activities fall into a ‘Regulatory’, ‘Governance’, or ‘Neither’ bucket. 30 by 30 will likely be put through the filter. It could end up in either the Regulatory or Neither bucket. Even if it goes into the Neither bucket, a case could still be made to continue doing it.

## 7. Upcoming presentations

- a) ONWIE Summit November 21-22  
**Action: Lola Hidalgo to register and attend the ONWIE Summit dinner on November 21**
- b) SWE Conference panel November 23  
**Action: Christian Bellini to participate on the SWE panel.**
- c) The Licensing Process to the #STEM app  
**Action: Helen Wojcinski to respond back to Annette and ask what they need from PEO to produce the Licensing Process module for the #STEM app.**
- d) Other - None.

## 8. Action Planning Workshop for Employers – November 28, 2019

- a) Confirmed Attendance as of November 18, 2019:  
Attending live: 11 Attending via teleconference: 5
- b) Logistics for the Event  
Flow and roles are similar to the Chapters workshop. It will be held in the Council Chamber so there is room to split them into groups. Buffet Menu. Name tent cards for everyone. Adobe Connect and teleconference available.
- c) Keynote Speaker – Dr. Sonia Kang, Professor, Rotman School of Management will be the keynote speaker. Jamile Cruz, a potential speaker for a future workshop, will also attend. Jamile is involved in working with international engineering graduates.
- d) Presentation - Helen has sent the presentation to the task force already and has assigned the slides.
- e) Other - A military firm asked what we are doing for the sustainability of 30 by 30. The task force will need to discuss this at a future meeting.

## 9. Action Planning Workshop for Universities (and ESSCO) – December 5, 2019

- a) Status of List Update  
The list is not complete. Bob Dony will check with CODE as per item 6 c above.
- b) Invitations are being sent – Helen has also invited ESSCO.
- c) Logistics for the Event – will be similar to the Employers workshop
- d) Presentation – Helen has sent the presentation to the task force already and has assigned the slides.
- e) Other - None.

## 10. Other Business

- a) Anniversary of the Montreal Massacre – Dec 6, 2019  
**Action: Jeannette Chau to let the EDI staff advisor know of the availability of the Engineers Canada video on the Montreal Massacre that could be played in the PEO lobby.**

## 11. Next Meeting

Helen Wojcinski suggested that the Task Force have their December meeting off-site.

**Action: Jeannette Chau to look into a potential restaurant in Mississauga near Hwy 407**  
**Action: Sylvia Millstein to send a Doodle poll for evenings between Dec 9-18.**

## **12. Adjournment**

Lola Hidalgo motioned to adjourn. Christian Bellini seconded the motion. All approved.  
The meeting was adjourned at 8:45 pm.