

# MINUTES

## 30 x 30 TASK FORCE

Thursday, October 10, 2019, 7:00-9:00 p.m. via teleconference

### Attendees

Chair: Helen Wojcinski, P.Eng.  
Christian Bellini, P.Eng.  
Bob Dony, P.Eng.  
Lola Hidalgo, P.Eng.  
Staff Advisor: Jeannette Chau, P.Eng.

#### 1. Call to Order

The meeting was called to order at 7:06 p.m.

#### 2. Conflicts of interest

The chair asked if there were any conflicts of interest. There were none.

#### 3. Approval of the Agenda

Moved by Christian Bellini, seconded by Bob Dony.

**That the Agenda be approved. APPROVED.**

#### 4. Approval of the Minutes of the September 6 2019 meeting

The Minutes of the September 6, 2019 meeting were reviewed.

Moved by Christian Bellini, seconded by Helen Wojcinski.

**That the amended Minutes be approved. APPROVED.**

#### 5. Review of the September 6, 2019 Action Log

The Action Log was reviewed, and status updates provided.

**Action: Sylvia Milstein to update the Action Log accordingly**

#### 6. Recent Developments

- a) PEO Student Conference presentation Sep 14 – Jeannette  
Jeannette presented some of the slides on 30x30. The presentation was well received.
- b) York chapter licensing ceremony presentation Sep 21 – Helen  
York chapter is very supportive.
- c) Brantford Chapter Presentation September 29 – Jeannette  
There was interest among the Chapter members, in particular their EIT's.
- d) Enbridge/Windsor chapter presentation October 7 – Lola  
Presentation went well and they are supportive. People came up to her afterwards with issues with their licensing.

#### 7. Upcoming presentations

- a) York University Women in Engineering Retention Workshop November 2 – Helen

**Action: Helen to ask if Marilyn Spink can attend the York Women in Engineering Retention Workshop on behalf of 30x30.**

- b) CFES November 2 – Helen  
CFES is on the same date as the York University session. CFES requires a keynote speaker and possibly for a breakout session. Helen will attend.  
**Action: Helen to contact Engineers Canada and determine the needs for the CFES conference**
- c) What's Next Conference, Waterloo November 9 – Tracey?  
**Action: Jeannette to see if Tracey can attend the What's Next Conference and present on 30x30.**
- d) Chapters Leaders Conference November 16 – Helen/TF  
**Action: Bob Dony to write a manifesto for 30x30 linking it to regulatory activities.**
- e) ONWIE Summit November 21-22 – Helen  
**Action: Bob Dony to check if he is available to attend the ONWIE Summit.**
- f) SWE Conference panel November 23 – Christian  
**Action: Christian to connect with SWE regarding the Conference panel.**

#### **8. Action Planning Workshop for Chapters – October 17, 2019**

- a) Confirmed Attendance, as of October 10, 2019  
11 confirmed.  
**Action: Jeannette to request that Adeilton send a reminder notice to the chapters.**
- b) Logistics for the Event – Flow, Roles, Buffet Menu, Name Cards, AV/Teleconference Equipment, Flip Charts, Other?
  - Lola will be attending via teleconference
  - Sandwiches are being ordered
  - Flip charts are not required**Action: Jeannette to have a hard copy of the exercise available for the attendees**  
**Action: Jeannette to arrange for an Adobe link**  
**Action: Jeannette to print and provide the list of chapter action items that was presented at the 2018 CLC.**  
**Action: Jeannette to provide Helen with the number of women who are going through LAP**
- c) Presentation – Who Will Cover Which Slides  
Suggested speakers are in the slide deck speaker notes

#### **9. Other Business**

- a) Employers workshop  
**Action: Helen to reach out to obtain keynote speakers for the Employers Action Planning workshop**

#### **10. Next Meetings**

- Thursday, October 17 – Chapters Action Planning Workshop
- Monday, November 18 – Employers & Universities Prep call

#### **11. Adjournment**

Bob Dony motioned to adjourn. Lola Hidalgo seconded the motion. All approved.  
The meeting was adjourned at 8:35 p.m.