



Minutes

The 255th Meeting of the EXECUTIVE COMMITTEE of PROFESSIONAL ENGINEERS ONTARIO was held on Wednesday, August 7, 2019 at 5:30 p.m.

Present: N. Hill, P.Eng., President and Chair
M. Sterling, P.Eng., President-elect
C. Bellini, P.Eng., Vice-President (elected)
T. Olukiyesi, P.Eng., Vice-President (appointed) – via teleconference
S. Ausma, P.Eng., Councillor-At-Large
L. Cutler, P.Eng., Lieutenant Governor-in-Council Appointee
L. Notash, P.Eng., Councillor-At-Large
W. Turnbull, P.Eng., West Central Regional Councillor

Staff: J. Zuccon, P.Eng., CEO/Registrar
L. Latham, P.Eng., Deputy Registrar, Regulatory Compliance [minutes 15-33 to 15-37 only]
D. Smith, Director, Communications
D. Abrahams, General Counsel
J. Chau, P.Eng., Manager, Government Liaison Programs
J. Max, Manager, Policy
R. Martin, Manager, Secretariat
D. Power, Administrator, Secretariat
E. Chor, Research Analyst
B. St. Jean, Senior Executive Assistant to the Registrar and President

Regrets: D. Brown, P.Eng., Past President
B. Ennis, P.Eng., Director, Policy and Professional Affairs
C. Mehta, Director, Finance
M. Wehrle, Director, Information Technology

CALL TO ORDER

Notice having been given and a quorum being present, President Hill, acting as Chair called the meeting to order.

15-35

APPROVAL OF AGENDA

Moved by Councillor Notash, seconded by Councillor Ausma:

That:

- a) the agenda, as presented to the meeting at E-255-1.1, Appendix A, be approved as amended so that “Applicant Request for Waiver of Canadian Experience Requirement” follows immediately after the approval of the agenda, and
- b) the Chair be authorized to suspend the regular order of business.

CARRIED

Moved by Vice-President Bellini, seconded by Councillor Turnbull:

That the Executive Committee move in-camera.

CARRIED

**15-36
IN CAMERA SESSION**

While in-camera, the Executive Committee:

- a) Verified the in-camera minutes of the 253rd Executive Committee meeting held January 10, 2019
- b) Verified the in-camera minutes of the 254th Executive Committee meeting held April 3, 2019
- c) Received legal advice regarding an applicant request for waiver of the Canadian experience requirement
- d) Discussed the Engineers Canada TD Meloche Monnex Affinity Program

The following in-camera resolution from the August 7, 2019 in-camera Executive Committee meeting was moved to open session.

**15-37
APPLICANT REQUEST FOR WAIVER OF
CANADIAN EXPERIENCE REQUIREMENT**

Moved by Vice-President Olukiyesi, seconded by Councillor Turnbull:

That the Executive Committee has determined that the experience information submitted is not sufficient to demonstrate that the applicant has either the necessary practical skills for the practice of Professional Engineering or sufficient familiarity with the applicable Canadian codes, regulations and standards for the practice of Professional Engineering. Furthermore, the Executive Committee is not satisfied that there is an appropriate public interest rationale for waiving or varying this Canadian experience requirement.

CARRIED

**15-38
MINUTES – 253rd EXECUTIVE COMMITTEE
MEETING – JANUARY 10, 2019**

The Executive Committee reviewed the minutes of the 253rd EXE Committee meeting held January 10, 2019.

Moved by President-elect Sterling, seconded by President Hill:

That the minutes of the 253rd open session meeting of the Executive Committee, held on January 10, 2019, as presented to the meeting at E-255-2.1, Appendix A, accurately reflect the business transacted at that meeting.

CARRIED

**15-39
MINUTES – 254th EXECUTIVE COMMITTEE
MEETING – APRIL 3, 2019**

The Executive Committee reviewed the minutes of the 254th EXE Committee meeting held April 3, 2019.

Moved by President Hill, seconded by President-elect Sterling:

That the minutes of the 254th open session meeting of the Executive Committee, held on April 3, 2019, as presented to the meeting at E-255-2.2, Appendix A, accurately reflect the business transacted at that meeting.

CARRIED

Vice-President Bellini returned the gavel to President Hill.

**15-40
EXECUTIVE COMMITTEE WORKPLAN**

President Hill reviewed her suggested outline for the 2019-2020 Executive Committee Workplan.

Following discussion it was agreed that in light of the external review that this item would be deferred to the October Executive Committee meeting.

President-elect Sterling suggested that Executive Committee members think about the 2018-2020 Strategic Plan in terms of what went well and what could be improved and to think about how to do longer term planning based on the past. Other items to consider would be how to align budgeting to the Strategic Plan and to not just rely on the Cayton report as the sole source of input.

**15-41
SELECTION OF AN EXECUTIVE
COMMITTEE MEMBER FOR THE
VOLUNTEER LEADERS CONFERENCE (VLC)
PLANNING COMMITTEE**

The Executive Committee (EXE) needs to appoint its representative to the 2019-2020 Volunteer Leadership Conference Planning Committee (VLCPC) as per the VLCPC Terms of Reference which states "The VLCPC membership will consist of one representative/advisor from the Executive Committee (EXE), to be appointed by the EXE..."

Appointments to the VLCPC are tied to the development cycle for the conference beginning in September each year and ending with the VLCPC's post-conference debriefing meeting in June.

To establish a sustaining practice and provide for lead-in opportunity, President-elect will be appointed to the Volunteer Leadership Conference Planning Committee (VLCPC) on an annual basis. The committee will recommend the VLCPC to amend its Terms of Reference, as follows:

The VLCPC membership will consist of:

- President-elect serving as a representative/advisor from the Executive Committee (EXE....

Moved by Vice-President Bellini, seconded by Vice-President Olukiyesi:

That President-elect Sterling, P.Eng., be appointed as a representative of the Executive Committee (EXE) on the Volunteer Leadership Conference Planning Committee (VLCPC) for a one-year term as per the VLCPC Terms of Reference presented to the meeting at E-255-3.2, Appendix A.

That President-elect be appointed to the Volunteer Leadership Conference Planning Committee (VLCPC) as a representative of the Executive Committee (EXE) on an annual basis.

CARRIED

**15-42
AMENDING THE EXECUTIVE COMMITTEE
TERMS OF REFERENCE TO INCLUDE THE
REQUIREMENT THAT AT LEAST ONE
APPOINTED MEMBER IS AN LGA**

The Executive Committee considered an amendment to the Executive Committee Terms of Reference to include Section 28 of General R.R.O. 1990, Reg. 941 which is to include the requirement that at least one appointed member to EXE is a Lieutenant Governor Appointee (LGA).

Moved by Councillor Turnbull, seconded by President-elect Sterling:

That the Executive Committee approve the addition of Section 28 of General R.R.O. 1990, Reg. 941 to the Terms of Reference.

That the Executive Committee direct staff to in cases where an Act or Regulation change affects the Executive Committee that documents related to the committee be updated within one month as an administrative change.

CARRIED

**15-43
EXECUTIVE COMMITTEE ITEMS**

Policy Review of Licensing Process and Existing Regulations

Further to the in-camera discussion regarding an applicant request for waiver of the Canadian Experience Requirement the Registrar will bring the matter of issues related to the licensing process to the Legislation Committee for review.

There being no further business, the meeting concluded.

These minutes consist of minutes 15-35 to 15-43 inclusive and four pages.

N. Hill, P.Eng., President and Chair

R. Martin, Corporate Secretary