

**PROFESSIONAL STANDARDS COMMITTEE
WORK PLAN FOR 2020**

C-530-3.5
Appendix L(ii)

Approved by Committee: [DATE]		Review Date:	
Approved by Council: November 15, 2019		Approved Budget:	
Mandate [as approved by Council]:	<p><i>There are no specific powers assigned to this committee by the Professional Engineers Act, Regulation 941/90 or By-Law 1.</i></p> <p><i>The mandate of the committee is to fulfill the second of the additional objects of the Act: 2(4) For the purpose of carrying out its principal object, the Association has the following additional objects:</i></p> <p><i>2. To establish, maintain and develop standards of qualification and standards of practice for the practice of professional engineering.</i></p> <p><i>[from PSC Terms of Reference, Approved April 2010]</i></p>		
Terms of Reference [Key duties]:	<ul style="list-style-type: none"> • <i>To review, recommend and provide advice to Council and members on matters pertaining to professional practice, including performance standards, forms of agreement and standards of practice.</i> • <i>To make recommendations on issues affecting employee engineers and their employers in matters of professional practice.</i> • <i>To provide guidance on professional practice issues. To develop professional practice guidelines.</i> • <i>To review, recommend and provide advice to Council with respect to establishing and maintaining standards of practice for all areas of professional engineering.</i> • <i>To establish working groups of knowledgeable practitioners to provide input on legislative changes or public policy affecting engineering practice.</i> 		
Equity and Diversity Awareness	<ol style="list-style-type: none"> 1. <i>Was the E & D module reviewed in order to have tasks and activities align with the E&D Policies? No</i> 2. <i>Is each task/activity being done in an equitable manner and engaging diverse groups? Yes</i> 3. <i>Are there any barriers to information dissemination, human resources, physical space, and cultural differences? No</i> 		
Tasks, Outcomes and Success Measures:	Task/Activities:	Outcomes Success measures	Due date:
	<p><i>Complete drafts of the following guidelines:</i></p> <ol style="list-style-type: none"> <i>a) Technical Audits of Condominiums</i> <i>b) Record Documents</i> <i>c) Demountable Event Structures</i> <i>d) Mineral Projects</i> <i>e) Environmental Site Assessments</i> <i>f) Regulatory Studies ESDM & AAR Reports</i> <i>g) Coordinating Licensed Professionals</i> <i>h) Use of Seal</i> 	<i>Draft approved by Council</i>	<ol style="list-style-type: none"> <i>a) June 2020</i> <i>b) Nov 2019</i> <i>c) Nov 2019</i> <i>d) Nov 2019</i> <i>e) June 2020</i> <i>f) June 2020</i> <i>g) June 2020</i> <i>h) June 2020</i>
	<p><i>Collaborate regarding engineering practice issues with:</i></p> <ol style="list-style-type: none"> <i>a) Ministry of the Attorney General (MAG) - Mandatory Assessments</i> <i>b) Ministry of Municipal Affairs (MMA) - Mandatory Assessments;</i> <i>c) Electrical Safety Authority (ESA) - Use of Seal;</i> <i>d) Ministry of the Environment, Conservation and Parks (MECP) – Environmental Compliance Approval (ECA);</i> <i>e) Ministry of Labour (MOL) – Pre-Start Health and Safety Review Repots (PSHSRs).</i> 	<i>Co-regulator collaboration</i>	<i>Ongoing</i>
<p><i>Review guidelines that are more than 10 years old to determine if they need updating.</i></p>	<i>Review 1 guideline per month</i>	<i>June 2021</i>	

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	<p>Q2: <i>The multi-cultural calendar was considered when scheduling the Committee and Subcommittee meetings.</i></p> <p>Q3: <i>Persons with disabilities and food allergies were appropriately accommodated.</i></p>	<p>Yes</p> <p>Yes</p>	
Performance metrics	<p><i>Number of practice guidelines: 32</i> <i>Number of performance standards: 6</i> <i>Number of practice guidelines less than 10 years old: 17</i> <i>Number of practice guidelines less than 5 years old: 9</i> <i>Number of practice guidelines more than 10 years old: 15</i></p>		
Inter-committee collaboration:	<p><i>PSC may consult and/or collaborate with the following PEO committees/task forces over the next year: Discipline Committee, Complaints Committee, Enforcement Committee, Education Committee, Government Liaison Committee, Chapter Chairs and various task forces.</i></p>		
Stakeholders:	<p><i>Indicate which external government departments, associations, organizations or individuals the committee/task force should regularly engage in dialogue with, particularly in relation to its policy proposals.</i></p>		