

Work Plan
Government Liaison Committee (GLC)
WORK PLAN FOR 2020 - DRAFT

C-530-3.5 Appendix J(ii)

Approved by Committee: <i>September 25th, 2019</i>		Review Date: <i>September 25th, 2019</i>	
Approved by Council: <i>November 15, 2019</i>		Approved Budget: <i>[AMOUNT] [DATE]</i>	
Mandate [as approved by Council]:	<i>To provide oversight and guidance for the PEO Government Liaison Program (GLP). [APPROVED BY COUNCIL June 2011]</i>		
Equity and Diversity Awareness	<ol style="list-style-type: none"> 1. <i>Was the E & D module reviewed in order to have tasks and activities align with the E&D Policies? YES</i> 2. <i>Is each task/activity being done in an equitable manner and engaging diverse groups?</i> 3. <i>Are there any barriers to information dissemination, human resources, physical space, and cultural differences?</i> 		
Tasks, Outcomes and Success Measures:	Task/Activities [as per Terms of Reference – Key Duties]:	Outcomes	Due date:
		Success measures	
	1. MONITOR REGULATORY ISSUES		
	<i>Monitor and evaluate regulatory issues requiring liaison with the government and advise Council of strategic initiatives to affect such liaison.</i>	<i>a. Subcommittee meets 10 times per year.</i>	2020
	<i>a. Develop communication strategies to inform MPPs regarding PEO's Action Plan to deal with the issues raised in the Cayton report and impending act changes that will help PEO improve our regulatory ability to protect the public.</i>	<i>Review the Action Plan and where GLC can assist with communication of same to chapter GLPs and MPPs</i>	2 nd Qtr 2020
	<i>b. Develop, review and revise GLP Info Notes.</i>	<i>b. GLP Info Notes developed, reviewed and shared with Council and GLP chairs.</i>	As required
2. COORDINATE ACTIVITIES OF GOVERNMENT LIAISON PROGRAM			
<i>Continue using and improving the improved Chapter self-assessment tool.</i>	<i>a. Chapter self-assessment reports. Chapters use the template to develop a plan of GLP activities in the chapter.</i>	Ongoing	
<i>Develop aspects of the tool to assist chapters to determine the effectiveness of their communication regarding the Action Plan related to the Cayton Report.</i>	<i>b. Manager GLP and GLC use the reports to assess Chapters' needs for assistance and/or training</i>	Ongoing	
<i>GLC develops tools to assist GLP reps to reach out to MPPs in government and opposition so that we are seen as the government's (no matter the party in Power) partner in regulating the profession in the public interest.</i>	<i>Improve the tool to help chapters determine the effectiveness of their communication with MPPs regarding the Cayton Report Council Action Plan.</i>	2 nd Qtr. 2020	
	<i>MPPs of all parties have confidence that PEO's goal is protection of the public interest</i>		
<i>Coordinate GLP training including overseeing the:</i>		2020	

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	<p><i>a. planning of GLP Academy (training) or GLC conference</i></p> <ul style="list-style-type: none"> • The multi-cultural calendar was considered when scheduling the workshop dates. • Persons with disabilities and food allergies were appropriately accommodated. <p><i>b. consultant (learning and development) developing the certification program for GLP Reps.</i></p> <p><i>c. ensures the training includes the regulatory aspects of PEO's role and our mandate to protect the public interest</i></p>	<p><i>a. 1 per region per year or one central conference</i></p> <p><i>b. certification program launched</i></p> <p><i>c. All GLP Reps are familiar with our primary mandate and can communicate it to MPPs.</i></p>	<p>2nd Qtr. 2020</p> <p>2020</p>
	<p><i>Develop GLP Info Notes related to PEO's discipline process, licensing, practice standards and our PEAK program explaining how they contribute to protecting the public interest</i></p>	<p><i>As required</i></p> <p><i>GLP reps familiar with our primary mandate and how we implement it</i></p>	<p>2020</p>
	<p><i>Encourage all chapters to aim for gender balance in the recruitment of their GLP members</i></p>	<p><i>Goal 30% by 2030 – 10% greater female participation amongst all GLP reps.</i></p>	<p>Ongoing</p>
	<p><i>Encourage more in person engagement by GLP reps through the invitation of one per face-to-face GLC meeting</i></p>	<p><i>Encourage chapter GLP reps to engage with the GLC and to be active on GLC working groups, etc.</i></p>	<p>End 2020</p>
3. COORDINATE Government Relations with ENGINEERING PROFESSION			
	<p><i>Hold regular GLC meetings</i></p>	<p><i>a. At least 6 meetings per year</i></p> <p><i>b. regular reports from CEO, OSPE, Engineers Canada and ESCCO</i></p>	<p>2020</p>
	<p><i>Engage chapters in the development of a strong one-to-one GLP to MPP relationship with all MPP's within the Chapter.</i></p> <p><i>Develop mechanisms for communicating with GLP reps and Ultimately MPPs that the right PEO representatives from PEO should be at the table when new legislation affecting regulation of the profession are at the table.</i></p>	<p><i>No. of requests from MPP's, their staff or Government staff to provide input on legislation that impacts regulation of the profession</i></p> <p><i>No. of changes to legislation that are implemented due to interactions with PEO</i></p>	<p>2020</p>
	<p><i>Liaise regularly with OSPE/PAN and share best practices for joint meetings with MPPs.</i></p>	<p><i>connect local PAN reps with GLP reps</i></p>	<p>Ongoing</p>
	<p><i>Encourage OSPE and Engineer's Canada to reengage with GLC and appoint new reps to the committee</i></p>	<p><i>An open forum where jurisdictional issues related to government liaison can be discussed and sorted. Ways to cooperate and assist each other in aspects of each of our programs can be determined</i></p>	<p>1st Qtr 2020</p>
4. MATTERS DELEGATED BY COUNCIL			
	<p><i>Consider any other matter related to the Government Liaison Program delegated to the committee by the Council.</i></p> <p><i>Consider matters at regular GLC meetings. Strike subcommittee, if required, to focus on the matter.</i></p>	<p><i>Respond to Council's request</i></p>	<p>As required</p>

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5. CONSULT TO ADVANCE SUPPORT OF PEO FROM GOVERNMENT		
<i>Consult as required with Council, chapters, members, staff, with respect to opportunities to advance support of PEO from government.</i>	<i>Promote PEO's availability to consult on issues related to regulation of the profession in the Public Interest</i>	ongoing
6. RECEIVE AND REVIEW REPORTS FROM PEO COMMITTEES		
<i>Establish, receive and review reports from PEO committees as it considers appropriate. Liaise with Legislation Committee (LEC), Regional Councillors Committee (RCC), Joint Relations Committee (JRC)</i>	<i>a. Invite speaker to present to GLC, receive reports or attend meetings of other committees as observer.</i> <i>b. develop protocol for LEC to engage GLP</i>	ongoing Qtr. 1 - 2020
7. ENHANCE GOVERNMENT OUTREACH		
<i>Maintain manual MPP Interaction Database</i>	<i>Maintain for GLP chairs to report on their interactions.</i>	Ongoing
<i>Expand "Take Your MPP to Work Day": Develop communication tools so that PEO's primary mandate, regulation of the profession in the public interest can be emphasized during these events</i>	<i>Number of MPP's participating: 7 from all parties</i>	Dec. 2020
<i>Organize Queen's Park Day with emphasis on regulation of the Profession in the Public Interest</i> <i>The multi-cultural calendar was considered when scheduling the workshop date.</i> <ul style="list-style-type: none"> • Persons with disabilities and food allergies were appropriately accommodated. 	<i>Event delivered.</i>	4 th Qtr. 2020
8. WORK PLAN		
<i>Develop and submit 2020 Work Plans and HR Plans for Council's approval</i>	<i>Submitted by due date</i>	Sept 2019
<i>Prepare and submit Annual GLC report to Council</i>	<i>Submitted by due date</i>	Feb 2019
Inter-committee collaboration:	<i>Participation in Chairs Meetings, consult with Legislation Committee (LEC), liaise with Regional Councillors Committee (RCC) and Joint Relations Committee (JRC)</i>	
Stakeholders:	<i>PEO Council, PEO Chapters, OSPE, CEO, Engineers Canada, ESSCO, Government (MPPs of all parties, civil servants)</i>	