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# Agenda

## Succession Planning Task Force

**DATE:** December 5, 2018  
**TIME:** 1:00 p.m. – 4:00 p.m. (Lunch will be served in the 8<sup>th</sup> Floor Dining Room at 12:00 p.m)  
**PLACE:** PEO Offices - Meeting Room 1C  
40 Sheppard Avenue West  
Toronto, Ontario

### **TELECONFERENCE NUMBERS**

**1 (888) 866-3653** Canada Toll Free  
**9394 319 #** Passcode

1. Call to Order
2. Approval of Agenda
3. Selection of Chair
4. Review of SPTF Terms of Reference – *Appendix A*
5. STPT Work Plan – *Appendix B*
6. Date of Next Meeting

### **Appendices:**

**Appendix A** – SPTF Terms of Reference

**Appendix B** – SPTF Draft Work Plan

**Appendix C** – CTLTF Revised Recommendations for Succession Planning and Term Limits

**Appendix D** – GWGP1 Work Plan (example)