



# Minutes

**A MEETING of the CENTRAL ELECTIONS AND SEARCH COMMITTEE was held via teleconference on Wednesday, March 18, 2015 at 1:30 p.m.**

Present: D. Dixon, P.Eng., Chair  
A. Bergeron, P.Eng., Past President  
P. Ballantyne, P.Eng.  
E.P. Maka, P.Eng.

Staff: S.W. Clark, LL.B. Chief Administrative Officer  
and General Secretary  
R. Martin, Manager, Secretariat  
D. Power, staff support

Regrets: J.D. Adams, P.Eng., President  
G. McDonald, P.Eng., Registrar

**[Secretariat Note: The CESC has directed that, as the issues contained in these minutes make reference to identifiable individuals, the names be redacted for posting to PEO's website. The official minutes are on file with the Secretariat.]**

## CALL TO ORDER

Notice having been given and a quorum being present, the Chair called the meeting to order.

## APPROVAL OF AGENDA

The agenda was approved with the addition of:  
1. Regional Elections and Search Committee Structure

## DISCUSSION REGARDING POSTING OF MINUTES ON PEO'S WEBSITE

There was discussion regarding the posting of minutes on the PEO website. It was noted that one of the responsibilities of the Central Elections and Search Committee (CSEC) is to deal with complaints regarding elections and as such this sometimes involves identifiable individuals.

Moved by Mr. Ballantyne, seconded by Mr. Maka:

**That the names of identifiable individuals in the Central Elections and Search Committee minutes be redacted and identified as a candidate or member , etc., whatever applies, when posted to PEO's website.**

**CARRIED**

Unredacted minutes will be filed with the Secretariat with the following note [Secretariat Note: The CESC has directed that, as

the issues contained in these minutes make reference to identifiable individuals, the names be redacted for posting to PEO's website. The official minutes are on file with the Secretariat.]

#### **APPROVAL OF MINUTES FROM JANUARY MEETING**

Moved by Mr. Ballantyne, seconded by Past President Bergeron:

**That the January 21, 2015 minutes of the Central Election and Search Committee be approved as amended.**

**CARRIED**

Further to the IT issue regarding the email notice regarding the All Candidate's meeting that Mr. Maka raised at the January 21, 2015 meeting, Mr. Maka reported that Mr. Martin advised that the problem is being corrected and that going forward everyone who should be receiving notification of the All Candidate's meeting will.

#### **VOTER ISSUE REGARDING CONTROL NUMBER**

The Committee received a synopsis of the sequence of events regarding the inquiry submitted by a member regarding his control number as well as a draft letter to him regarding this matter. Staff confirmed that the telephone number for Computershare provided to the member was correct and that the information provided to him was consistent with the information given to all members who, for one reason or another, did not have their control number. The draft letter was reviewed and amended. Following discussion it was the consensus of the committee that the letter from the CESC Chair in response to his queries, as amended, be sent to the member.

Mr. Martin provided an update regarding the iPad draw. He advised that one of the winners asked that his iPad be awarded to a worthy engineering student. The committee recommended that this idea be reviewed.

There was discussion regarding the iPad incentive. Although the incentive did not result in a higher number of voters it was noted that there were four positions by acclamation which likely had an impact on the overall total.

Committee members were asked to forward issues to Mr. Martin for inclusion in the Issues Report.

#### **REGIONAL ELECTIONS AND SEARCH COMMITTEE STRUCTURE**

Mr. Dixon advised that he was disappointed with the output from some of the Regional Election and Search Committees and that he himself made some calls in an attempt to generate interest from potential candidates. Mr. Maka suggested that providing more interaction and/or audit of the Regional Elections and Search Committees could be helpful.

#### **ALL CANDIDATE'S MEETING**

Mr. Clark advised that there were 1,300 unique views of this

meeting.

**NEXT MEETING**

A meeting will be scheduled for May or June 2015 to discuss the Issues Report, etc.

There being no further business, the meeting concluded.

These minutes consist of three pages.

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D. Dixon, P.Eng., Chair

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Scott Clark