



Minutes

A MEETING of the CENTRAL ELECTIONS AND SEARCH COMMITTEE was held on Thursday, June 11, 2015 at 1:00 p.m.

Present: D. Dixon, P.Eng., Chair
J. D. Adams, P.Eng., Past President [via teleconference]
A. Bergeron, P.Eng.
P. Ballantyne, P.Eng.
E.P. Maka, P.Eng.

Staff: G. McDonald, P.Eng., Registrar
S.W. Clark, LL.B. Chief Administrative Officer
and General Secretary
R. Martin, Manager, Secretariat
D. Power, staff support

CALL TO ORDER

Notice having been given and a quorum being present, the Chair called the meeting to order.

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF MINUTES FROM MARCH 18, 2015 MEETING

Moved by Mr. Ballantyne, seconded by Mr. Maka:

That the March 18, 2015 minutes of the Central Election and Search Committee be approved as amended.

CARRIED

CHIEF ELECTIONS OFFICER REPORT

Ms. Elliot advised that her recommendations as Chief Elections Officer were included in the Issues Report. She noted that there were some administrative issues being dealt with by staff and did not require the attention of the committee.

There was a brief discussion regarding material submitted by candidates as it relates to freedom of speech. This matter is included in the Issues Report.

Mr. Clark, on behalf of staff, thanked Ms. Elliot for her hard work regarding the 2015 election process. Concerns were dealt with quickly and efficiently and Ms. Elliot's efforts appear to have been appreciated by the candidates.

ISSUES REPORT

Mr. Ballantyne referred to the revised Issues Report noting that it would be helpful in future to highlight all revisions so that committee members can readily see the changes.

The Issues Report was reviewed and revised based on discussion. By consensus, the recommendations contained in the Issues Report were approved by the Committee.

CONSTITUENT ASSOCIATION ENVIRONMENTAL SCAN – ELECTORAL PROCEDURES AND COSTS

The Environmental Scan that was undertaken indicates that PEO can conduct its election at a lower cost through the reduction of mailing costs as previously discussed as part of the Issues Report. Those participating in the environmental scan were the provincial engineering associations as well as some Ontario regulators.

Ms. Bergeron referred to the video that the Association of Professional Engineers and Geoscientists of Alberta (APEGA) develops as an election aid and asked that this video be obtained and reviewed to look at similarities between the APEGA and PEO videos to determine if PEO can make improvements/enhancements.

Action: Staff to request APEGA’s promotional election video to review.

Ms. Bergeron also suggested an environmental scan of nomination procedures. Mr. Clark replied that this can be done as a follow up.

Action: Staff to carry out Environmental Scan on nomination procedures.

MODIFYING THE MAKE UP AND MODUS OPERANDI OF THE COMMITTEE

There was some discussion regarding the role and effectiveness of the Regional Election and Search Committees. The Committee agreed to continue to examine ways to enhance coordination activities with the Regional Election and Search Committees.

Mr. Dixon advised that he would like a review of the committee’s Terms of Reference. Mr. Clark stated that the work of the CESC is outlined in the Regulations. Ms. Bergeron asked about the creation of a Nomination Sub-Committee. Mr. Clark replied that he would look into this as well as Mr. Dixon’s query about elevating the CESC to a Board committee.

Action: Staff to review Regulations regarding the creation of a Nomination Sub-Committee.

RESPONSE FROM MEMBER

The Committee reviewed a member’s email response dated May 16, 2015 in response to the CESC’s March 12, 2015 letter to him addressing his concerns regarding his control number. It was the consensus of the committee that this member’s concerns had been adequately addressed.

OTHER BUSINESS

Mr. Martin advised that a call for CESC membership has been posted

and sent out via eBlast.

NEXT MEETING

A meeting will be scheduled in July. Mr. Martin will send out a doodle poll to determine a date.

There being no further business, the meeting concluded.

These minutes consist of three pages.

D. Dixon, P.Eng., Chair

G. McDonald, P.Eng., Registrar