



Minutes

Regional Councillors Committee (RCC) Special Meeting to Elect a Chair and Vice-Chair for RCC (2016 - 2017)

Saturday, April 30, 2016
Fairmont Royal York Hotel, Toronto, Ontario

Chair:	To be elected	
Vice-Chair:	To be elected	
Members:	Guy Boone, P.Eng.	Eastern Regional Councillor
	David Brown, P.Eng.	Eastern Regional Councillor
	Danny Chui, P.Eng.	West Central Regional Councillor
	Gary Houghton, P.Eng.	Western Regional Councillor
	Ewald Kuczera, P.Eng.	Western Regional Councillor
	Dan Preley, P.Eng.	Northern Regional Councillor
	Changiz Sadr, P.Eng.	East Central Regional Councillor
	Noubar Takessian, P.Eng.	East Central Regional Councillor
	Warren Turnbull, P.Eng.	West Central Regional Councillor
	Michael Wesa, P.Eng.	Northern Regional Councillor
Staff:	Matthew Ng, P.Eng.	Manager, Chapters
	Sebrina Natalizio	Coordinator (Interim), Chapters
Scrutineers:	Sohail Naseer	Chair, Oakville
	Graham Houze	Chair, Thousand Islands
Regrets:	Guy Boone, P.Eng.	Eastern Regional Councillor
	Dan Preley, P.Eng.	Northern Regional Councillor
	Noubar Takessian, P.Eng.	East Central Regional Councillor

1.0 Call to order and welcome

With the new Council in place, the 2015-2016 RCC was dissolved. As there was no RCC Chair or Vice-Chair for the 2016-2017 term RCC, M.Ng, called the meeting to order at 2:36 p.m.

1.1 Interim Chair Nomination

The RCC decided that M. Ng should chair this meeting until the RCC Chair was elected.

1.2 Approval of the Agenda

Motion 1: To approve the agenda.

Moved by: E. Kuczera. **Seconded by:** M. Wesa. Motion **Carried.**

1.2 Voting Procedures

There were no questions or comments with respect to the Voting Procedures (see appendix A).

1.3 Scrutineer Appointments

Motion 2: To appointment Sohail Naseer (Chair, Oakville) and Graham Houze (Chair, Thousand Islands) as the election scrutineers.

Moved by: D. Brown. **Seconded by:** M. Wesa. Motion **Carried.**

2.0 Nomination of Chair

2.1 Chair Nominations

C. Sadr was nominated by E. Kuczera and seconded by D. Chui as candidate of being Chair of RCC. C. Sadr accepted the nomination.

With no other nominations, the RCC closed the nominations and **C. Sadr was elected Chair of the RCC.**

Motion 3: To close the nominations for the position of Chair of the RCC.

Moved by: E. Kuczera. **Seconded by:** M. Wesa. Motion **Carried.**

C. Sadr, as the newly elected Chair of the RCC, took over chairing the meeting from M. Ng.

3.0 Nomination of Vice-Chair

3.1 Vice-Chair Nominations

D. Chui was nominated by C. Sadr and seconded by D. Brown as candidate of being Vice-Chair of RCC. D. Chui accepted the nomination.

With no other nominations, the RCC closed the nominations and **D. Chui was elected Vice-Chair of the RCC.**

Motion 4: To close the nominations for the position of Vice-Chair of the RCC.

Moved by: E. Kuczera. **Seconded by:** M. Wesa. Motion **Carried.**

4.0 Nomination to show RCC support at the first meeting of the 2016-2017 Council meeting should a Regional Councillor want to be elected to PEO's Executive Committee.

4.1 Right of first refusal: 2016-2017 RCC Chair

C. Sadr expressed his interest in being a RCC representative on the 2016-2017 PEO Executive Committee.

Motion 5: That the chair of RCC be represented on the Executive Committee.

Moved by: E. Kuczera. **Seconded by:** D. Brown. Motion **Carried.**

5.0 Destruction of Ballots

Ballots were not used in this election.

6.0 Next meeting scheduling and Adjournment

Due to time constraints, the RCC did not determine a date for the next meeting.

The meeting adjourned at 2:41 p.m.

APPENDIX A

Procedures for the Election of Chair and Vice-Chair of the Regional Councillors Committee (RCC)

A separate ballot will take place for each of the positions of Chair and Vice-Chair following the procedures outlined below.

1. The RCC election meeting chair is the person to chair this special meeting only. The purpose of this meeting is to select the chair person and vice chair person of the Regional Councillors Committee.
2. Manager, Chapters will call the meeting to order in the absence of a RCC chair or RCC election meeting chair.
3. The Committee will nominate a member from among themselves to chair the meeting. The RCC election meeting chair (hereinafter known as Meeting Chair) must be a Regional Councillor and consent NOT to being a candidate for the position(s) being considered. The meeting Chair may vote as outlined in 7 below.
4. The Meeting Chair will ask for nominations for the position of RCC Chair. A nomination does not require a seconder. A Regional Councillor who is absent from the meeting may be nominated, provided such Councillor has provided at least three days prior written notification to the Chapter Manager that he/she consents to the nomination and agrees to serve in that capacity, if appointed as well as provide any comments the candidate might otherwise provide at the meeting in support of his/her nomination.
5. Each candidate will be asked if he/she consents to the nomination.
6. The Meeting Chair will ask for further nominations. If none is received, the Meeting Chair will declare the nominations closed. Nominations may be closed by the Meeting Chair without the need for a motion.
7. Each nominee will be afforded an opportunity to make a brief (3-5 minute) personal introduction should they so wish. The Meeting Chair will read any comments received from absent nominees.
8. Councillors will vote, by signed ballot, from among the nominees.
9. Chapter Manager and another staff or two impartial parties will act as Scrutineer as decided by the Meeting Chair or the meeting attendees. The Scrutineer will assist the Meeting Chair to collect, examine and count the votes. The Meeting Chair may vote after the ballots are collected but is not permitted to vote which would create a deadlock and must vote to break a deadlock.
10. The Meeting Chair to declare the nominee with the majority of votes cast to be elected. Where there is only one nominee for a position, the Meeting Chair shall declare the nominee elected.
11. Where no candidate obtains a majority on the ballot, the nominee(s) receiving the fewest number of votes will be dropped and another ballot will take place from among the remaining nominees. This process will be repeated as necessary until one nominee receives a majority.
12. Voting procedures for the appointment of Chair and Vice-Chair of the RCC are to be provided in advance of the meeting and reviewed just prior to the commencement of the nomination process at the meeting **<see below>**.

Voting procedures

All candidates will be provided an opportunity to say a few words to the committee as to why they should be elected.

If there are **two** candidates, it is proposed to the committee that the following procedure is to be followed:

- Election will be by closed recorded ballot.
- The nominee to obtain a majority of the total vote cast will be declared elected.
- In case of a tie, the committee will be informed. Votes will be taken again in the form of closed recorded ballot until a nominee with a majority of votes emerges.

If there are **three or more** candidates, it is proposed by the committee that the following procedure is to be followed:

- Election will be by closed recorded ballot.
- The first nominee to obtain a majority of the total vote cast will be declared elected.
- If a tie results from a first ballot, the number of subsequent ballots as is necessary will take place from amount all the nominees until one candidate has received a majority.
- Where no candidate obtains a majority on the first ballot, the nominee receiving the fewest number of votes will be dropped and a second ballot will take place amount the remaining nominees.
- The above step will be repeated as necessary until one nominee receives a majority.