

## Minutes of the October 3, 2011 EDTF – CIE Subgroup meeting

Room 104, 40 Sheppard Ave. West, Toronto

**Participating:** George Comrie(t/c), Tyson Macaulay, Colin Cantlie (t/c), Roger Jones, Peter DeVita (t/c), Jordan Max (staff advisor)

**Regrets:** Jim Finch, Ian Marsland, Alana Lavoie, Corneliu Chisu, Dave Adams, John Clark

The meeting officially commenced at 6:50pm following a joint dinner with the NME subgroup.

### 1. Approval of Agenda

The agenda was approved without revision.

### 2. Approval of September 8<sup>th</sup> meeting minutes and follow up on action items

Motion to approve the September 8<sup>th</sup> meeting minutes as presented – Roger/Colin – approved

Jordan reported that Michael Price had forwarded the ARC request to the ARC staff advisor, who replied that the ARC had sufficient expertise and content to develop an examination syllabus for NME, but was waiting for applicants in this discipline to commence the work.

Jordan also reported that he had been contacted by the staff for CEQB, who send a letter from Chair C. Zinck to Peter indicating that CEQB had approved the need to draft a National Technical Examination for Nanotechnology, and would be commencing the work shortly. The staff person had also inquired whether the CEQB should wait for the ARC to complete its board sheets or vice versa – Jordan responded that since ARC was awaiting applications, it was more prudent for CEQB to start its work.

There was also discussion about request for a legal interpretation that would be forwarded to Michael Price regarding classes of limited licence. Jordan reported that Colin had posted the draft question on Central Desktop at the end of the last CIE meeting. The subgroup reviewed the question and found it accurately reflected the issue, and directed Jordan to forward this to Michael Price.

**Action: Jordan** to forward legal interpretation as drafted by Colin Cantlie to Michael Price for followup response, and to copy the NME subgroup as well.

Regarding the September 23<sup>rd</sup> Council resolution (Position Statement), Roger reported that Council approved the position statements. Roger mentioned that he thought that real-time control systems were not adequately addressed in the Position Statement on scope of practice.

**Action: Roger** to provide wording to modify the Scope of Practice.

Finally, as a followup, Peter requested that Jordan forward information on the ITAC Smart Grid session.

**Action: Jordan** to forward Smart Grid session information to Peter.

### 3. Stakeholder Consultation

#### a. Ottawa Event in November

There was consideration discussion of the offer by the PEO Ottawa Chapter to host a session on CIE together with the Cornwall and Algonquin chapters and the Ottawa chapter of ISACA, ISSA, IEEE, ISSS, Disaster Recovery Institute, ISF (International Security Forum) sometime in mid-to-late November. The discussion also concerned whether a breakfast meeting was better than an evening. The goal of the session was to get feedback from practitioners on qualifications, as opposed to organizational responses. A Webex set up was also suggested to allow a broader audience, resourcing (e.g. teleconferencing) permitted. It was also suggested that we try to book similar events for the Toronto and Waterloo chapters, and to possibly get OSPE's assistance with a breakfast event. Tyson suggested David Bromken from York University as a possible speaker for the Toronto event.

**Action: George** to contact the Ottawa Chapter president to make arrangements.

**George** to contact Edwina McGroddy at OSPE regarding their assistance for the Toronto event.

#### b. Response from MGS Telecomm Branch

Jordan reported briefly on the MGS meeting back in June and their identification of the non-overlap of network engineering and security among staff in the industry. The contact at Emergency Management Ontario (EMO) requested was still outstanding.

**Action: George** to draft and post the meeting report with MGS. **Jordan** to recontact MGS regarding the EMO contact.

### 4. 2012 Work Plan and Staffing Plan

In the context of the 2012 Work Plan, there was discussion about additional volunteer resources, particularly from industry, possibly the energy sector and military. The Defence & Security Institute (CADSI) was identified as a possible source of volunteers.

Regarding the work plan, it was suggested that the group was now ready to start drafting the phase 2 report, and that should be the focus of the 2012 work plan. Peter mentioned that the NME group was in the process of revising the Table of Contents for its Phase 2

report, and that there should be parallel structure for these two reports. It was recommended that the outline for the Phase 2 report be discussed at the next CIE meeting.

**Action: Jordan and George** to revise the Table of Contents based on the NME model, and forward it to Peter for review.

#### **5. CIE Scopes of Practice**

Roger mentioned that he thought that real-time control systems were not adequately address in the Position Statement on scope of practice.

**Action: Roger** to provide wording to modify the Scope of Practice.

#### **6. Other Business**

Tyson reported that he had given a presentation to the ITAC Cyber Security Forum recently on Upstream Security and that it was well received. He has already posted it on Central Desktop. He also mentioned that the Conference Board of Canada had just issued a good report, which he would also post in full.

**Action: Tyson** to post the new Conference Board report on Central Desktop.

#### **7. Next meeting(s) and adjournment**

The next scheduled meetings are Thursday, November 10 and December 8<sup>th</sup> from 6-8:30 pm.

The meeting was adjourned at 8:56 pm.