

Minutes of the March 2, 2011 EDTF – NME Subgroup meeting (teleconference)

Participating: Peter DeVita, Gerry Margaritis, Laura Deakin, Corneliu Chisu, Dave Adams, Jordan Max (staff advisor)

Regrets: Alana Lavoie, Brian Haydon, Marios Ioannidis, John Yeow, Yuri Kuzyk

The meeting started at 4:30pm.

1. Review of agenda

The agenda was reviewed without amendment. A motion to approve the agenda was moved by Gerry, seconded by Peter, and approved by all. Corneliu mentioned an upcoming UofT conference on Nanotechnology that he was attending on PEO's behalf on March 29th. He offered to forward information to the rest of the subgroup.

2. Review of November 23, 2010 minutes and follow-up items

The November 23rd meeting minutes were reviewed. With respect to the action items, it was requested that Jordan follow up on them. Laura indicated that in item 7. Environment Canada should be changed to read "Health Canada". The revised minutes were moved by Corneliu, seconded by Laura, and approved by all.

3. Scope of practice document review

The revised Scope of NME Practice draft was reviewed and modified to positively address the distinction between nano-science (research) and nano-engineering (practical application) in light of the recent changes to the *Professional Engineers Act* to remove the exclusion of natural scientists.

Action: Jordan to circulate the modified Scope of Practice for members to review and provide comments on at the next meeting.

4. Schedule for completion/discussion of Phase 2 report sections

There was considerable discussion about the deadlines for the sections in the Phase 2 report. All members were requested to provide an outline of their respective sections at the next meeting. Jordan mentioned that Laura had submitted her Public Interest/Hazard Analysis section for comment.

Action: Jordan to post Laura's draft section on Public Interest/Hazard Analysis in Central Desktop for review and comments. **Everyone** to submit their section outlines for the April meeting, and to submit a first draft of the Phase 2 Report sections for sub-group review at the following scheduled NME meeting;

Section Title	Lead Author(s)	TF Review Date
1. Executive Summary	Jordan	<u>TBD</u>
2. Summary of Phase 1 Report	Jordan	<u>April 2011</u>
3. Public Interest – Hazard Analysis	Laura	<u>April 2011</u>
4. Scopes of Practice	Peter	<u>April 2011</u>
5. Profile of the NME Industry and practitioners	Jordan	<u>April 2011</u>
6. PEO Regulatory Issues:		
a. NME Experience Requirements – engineering intern program	Marios/Gerry	<u>May 2011</u>
b. Current P.Eng. practitioners (use of CBOK for self-assessment to practice NME)	Marios/Jordan	<u>June 2011</u>
c. Non-engineer practitioners (e.g. limited licences)	Corneliu	<u>May 2011</u>
d. Foreign-trained NME graduates - involve CEQB	Corneliu	<u>June 2011</u>
e. Enforcement – strategies/timelines	Peter	<u>April 2011</u>
f. International/National and Professional standards and guidelines – needs analysis – address PSC criteria for developing standards/guidelines – contact US universities (Gerry) – Berkeley, CalTech	Brian/Roger/Gerry	<u>June 2011</u>
7. Federal Government Regulatory Roles – legislation, substances, labeling requirements	Alana/Laura	<u>May 2011</u>
8. Provincial Government Regulatory Roles – legislation, consumer protection	Laura	<u>May 2011</u>
9. University roles – adoption of CBOK, CEAB - NME Accreditation	John	<u>June 2011</u>
10. Industry roles – industry associations – adoption of CBOK – tbc	Brian	<u>June 2011</u>
11. Communications/Public Education Plan	Connie M.	<u>July 2011</u>
12. Next Steps – National NME Licensing Strategy - Peter – APEGGA, OIQ	Peter	<u>July 2011</u>
Appendix A – NME Stakeholders consulted	Jordan	<u>July 2011</u>
Appendix B – List of Ontario industries/companies using NME	Jordan	<u>July 2011</u>

5. Next meeting(s) date(s)

The next meeting date was set for Wednesday, April 27, 2011 from 4:30-7:00pm. The meeting was adjourned at 6:30pm.