



MINUTES

EDUCATION COMMITTEE (EDU)

Wednesday, June 18th, 2014, 6:00 – 9:00 pm

PEO, 40 Sheppard Ave W, Toronto, ON

Dinner, Room 8A: 6:00-7:00pm

Meeting, Room 8B: 7:00-9:00pm

Conf bridge: toll free 1-866-512-0904 Access code: 8804517#

Chair:	Samer Inchasi, P.Eng.
Vice-chair:	Michael Arthur, P. Eng.
Council Liaison	Martha Stauch Ravi Peri, P.Eng. Bruce McCowan, P.Eng. Rouja Stefanov, P.Eng. Elise Idnani, P. Eng.
Staff Advisor:	Jeannette Chau, P.Eng.
Regrets:	Wanda Juricic, P.Eng. Ramy Ghattas, EIT Priscilla Williams, EIT Megan Smith

Agenda Items

1.0 Call to Order

Samer Inchasi called the meeting to order at approx 7:00 pm.

1.2 Approval of Agenda

Bruce McCowan moved to approve the Agenda. Michael Arthur seconded the motion. All present approved.

1.3 Approval of Minutes of the 10 Apr 2014 meeting

Michael Arthur moved to approve the Minutes of the May 14th, 2014 meeting. Ravi Peri seconded the motion. All present approved.

1.4 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

2.0 2014 EDU Conference feedback

Martha Stauch provided feedback on how the EDU conference went. The conference ran behind in timings in the morning, but was able to make it up in the afternoon. Recommendation that there be less items next year so the schedule is not so packed. Bruce McCowan requested quotes from Martha Stauch and Sam Inchasi regarding the SATEC students and the EDU conference for SATEC's school newsletter.

Action: Martha Stauch and Sam Inchasi to send quotes to Bruce McCowan regarding the SATEC students and the EDU conference for the SATEC newsletter.

3.0 EIR update/transition

Sam Inchasi provided an update on the status of the EIR program. The new Engineers Without Borders contract is still being finalized with the lawyers. Once that is complete and signed, transition activities can take place between The Impact Group and Engineers Without Borders.

4.0 Diversity & Equity training

All present at the meeting went through the Diversity and Equity training module.

5.0 EDU brochures

The development of EDU brochures is still in progress.

6.0 Special Funding requests

A request for funding from Georgian Bay chapter was reviewed. A motion to approve the request for up to \$1000, conditional upon the breakdown of costs, or \$500 based on given materials was made by Martha Stauch. Ravi Peri seconded the motion. All present approved.

7.0 EnGenious

An opportunity still exists to hire a consultant for the summer to draft a teacher's guide for EnGenious. Sam Inchasi will draft a Request for Proposal (RFP) for July.

Action: Sam Inchasi to draft a Request for Proposal (RFP) for a consultant to develop a teacher's guide for EnGenious.

8.0 Addition of IEEE link on the EDU website: www.tryengineering.org

This item will be deferred to the next EDU meeting.

Action: The addition of the IEEE link to www.tryengineering.org onto the EDU website to be reviewed at the next EDU meeting.

9.0 Other Business

No other business was raised.

10.0 Adjournment

The next Education committee meeting will be held on September 11th, 7:30-9:00pm via teleconference. The meeting adjourned at approximately 9:30 pm.