



MINUTES

EDUCATION COMMITTEE (EDU)

Thursday, September 11th, 2014, 7:30 – 9:00 pm

Conf bridge: toll free 1-866-512-0904 Access code: 1855032#

Chair: Samer Inchasi, P.Eng. (confirmed)
Vice-chair: Michael Arthur, P. Eng. (confirmed)
Attendees: Megan Smith
Bruce McCowan, P.Eng.
Priscilla Williams, EIT
Ravi Peri, P.Eng.
Wanda Juricic, P.Eng.
Martha Stauch, M.Ed.
Staff Advisor: Jeannette Chau, P.Eng
Gonzalo Piñeros, EIT
Tracey Caruana, P. Eng.
Regrets: Ramy Ghattas, EIT
Rouja Stefanov, P.Eng.
Elise Idnani, P. Eng.

1.0 Call to Order

Samer Inchasi called the meeting to order at approx 7:35 pm.

1.2 Approval of Agenda

Martha Stauch moved to approve the Agenda. Megan Smith seconded the motion. All present approved.

1.3 Approval of Minutes of the 10 Apr 2014 meeting

Bruce McCowan moved to approve the Minutes of the June 18th, 2014 meeting. Michael Arthur seconded the motion. All present approved.

1.4 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

- **Action: IEEE link to www.tryengineering.org to be added onto EDU website.**
- **Action: Jeannette Chau to consult with Scott Clark if a Request for Proposal (RFP) is needed to hire a consultant to develop a teacher's guide for EnGenious since budget is \$5000.**

2.0 EIR update/transition

Gonzalo Piñeros provided a quick update of the transition of the EIR programme from TIG to EWB. PEO has received all files from TIG and transition was finalized on August 31st, 2014.

- **Action: Samer Inchasi to draft an official letter from EDU thanking TIG for collaborating with EWB during the transition period.**
- **Action: Gonzalo Piñeros to invite EWB to the dinner of the October 9th meeting.**
- **Action: Ravi Peri to follow up with EWB on a regular basis to answer any questions they may have and let them know the committee and PEO is there to help.**

3.0 2015 EDU Work Plan and HR Plans due Sept 20th

Samer Inchasi discussed both the EDU and HR work plans.

Ravi Peri moved to approve the EDU work plan. Priscilla Williams seconded the motion. All present approved. The HR work plan was modified as follows:

FROM:

	Currently in Place	Required in 12 months (Identified “Gap” for each Core Competency)	Required in 2 to 5 years
• Licensed –vs– Non-licensed	2 non-licensed members: 1 EIT, 1 Other	1 Teacher	1 EIT

TO:

	Currently in Place	Required in 12 months (Identified “Gap” for each Core Competency)	Required in 2 to 5 years
• Licensed –vs– Non-licensed	2 non-licensed members: 1 EIT, 1 Other	No Gap	1 EIT, 1 Other

Michael Arthur moved to approve the EDU work plan. Ravi Peri seconded the motion. All present approved.

4.0 EDU brochures (Wanda Juricic)

The development of EDU brochures is still in progress and to be discussed at the next meeting. It looks like a postcard with a scan code to access information digitally is preferred to a brochure.

- **Action: Wanda Juricic to follow up and provide update at the October 9th meeting.**

5.0 Special Funding Requests status (Grand River chapter)

The request for funding from Grand River chapter was not distributed to all EDU committee members. Therefore an e-motion to review the request has been scheduled for the following week.

- ***Action: Gonzalo Piñeros to forward Funding Request from Grand River Chapter to EDU. EDU committee to decided on approval of Funding Request from Grand River Chapter next week by e-motion via e-mail.***

9.0 Other Business

No other business was raised.

10.0 Adjournment

The next Education committee meeting will be held on October 9th,2014 6:00-9:00pm Face-to-Face at PEO. The meeting adjourned at approximately 9:00 pm.