



Minutes

The 247th Meeting of the EXECUTIVE COMMITTEE of PROFESSIONAL ENGINEERS ONTARIO was held on Tuesday, January 17, 2017 at 5:00 p.m.

Present: G. Comrie, P.Eng., President and Chair
T. Chong, P.Eng., Past President
B. Dony, P.Eng., President-elect [via teleconference]
P. J. Quinn, P.Eng., Vice-President (elected) [via teleconference]
C. Sadr, P.Eng.
M. Spink, P.Eng.

Staff: G. McDonald, P.Eng., Registrar
F. Goncalves
C. Knox, P.Eng.
L. Latham, P.Eng.
C. Mehta
M. Price, P.Eng.
D. Smith
M. Wehrle
J. Zuccon, P.Eng.
R. Martin
D. Power

Regrets: D. Brown, P.Eng., Vice-President (appointed)

CALL TO ORDER

Notice having been given and a quorum being present, President Comrie, acting as Chair called the meeting to order.

14-87 APPROVAL OF AGENDA

Building Industry Requirements for Stamping for Non-Engineers and Clarification of JRC's Mandate Regarding RCC were added to agenda item 5.1 Information Items.

Moved by Past President Chong, seconded by Councillor Sadr:

That:

- a) the agenda, as presented to the meeting at E-247-1.1, Appendix A, be approved as amended, and
- b) the Chair be authorized to suspend the regular order of business.

CARRIED

14-88 MINUTES – 246th EXECUTIVE COMMITTEE MEETING – OCTOBER 18, 2016

The Executive Committee reviewed the minutes of the 246th EXE Committee meeting held October 18, 2016.

Moved by Past President Chong, seconded by Councillor Sadr:

That the minutes of the 246th open session meeting of the Executive Committee, held on October 18, 2016, as presented to the meeting at E-247-2.1, Appendix A, accurately reflect the business transacted at that meeting.

CARRIED

Responding to a query regarding the discussion forum and status of consultation with some of the main forum users to explore options D. Smith advised that this is not yet underway.

**14-89
CEAB APPOINTMENTS**

The committee discussed the nomination for reappointment of Dr. Dony and Dr. Reader to the Canadian Engineering Accreditation Board (CEAB).

Moved by Councillor Sadr, seconded by Councillor Spink:

That Executive Committee nominate for reappointment Dr. Robert Dony and Dr. Graham Reader to serve on the Canadian Engineering Accreditation Board (CEAB) effective July 1, 2017.

CARRIED

**14-90
BUDGET ALLOCATION FOR PEAK ETHICS
MODULE**

On November 18, 2016 Council passed the following motion:

That Council direct the Registrar to implement the communications plan and continue development of the program elements and operational activities required to roll-out on March 31, 2017 the PEAK program described in the Report.

One of the PEAK program elements is an on-line multimedia ethics module. As reported in the report from the CP² Task Force, this course is needed in order to ensure that all licence holders, including those who are not practising, are aware of their ethical obligations and how they must govern themselves in compliance with the *Professional Engineers Act* and its regulations.

Staff are developing the content of the ethics module. An external vendor will provide the implementation platform, provide server hosting and provide user support. Staff recommended the lowest cost user support package.

Staff did not send out an RFP for this project since time is of the essence. Instead, PEO will lever the existing relationship with PEO's current online educational service provider. This will reduce development time and effort since both parties are already familiar with the other's requirements. However, during the development of the CP² Task Force's proposal staff did make preliminary inquiries of other online educational service providers and were given cost estimates consistent with those provided by ScholarLabs.

Staff recommended that Executive Committee approve the allocation of up to \$300,000 from the reserve fund for services to be provided by the external vendor (ScholarLabs) for the implementation of the PEAK program ethics module. These services included server cost, course and platform development and per user fees.

Moved by Councillor Spink, seconded by President-elect Dony:

That the Executive Committee approve the allocation of up to \$300,000 from the reserve fund for the 2017 cost of development, hosting and user support of the PEAK Ethics Module by ScholarLabs.

MOTION DEFEATED

Recorded vote

For

B. Dony
M. Spink

Against

C. Sadr
T. Chong
P. Quinn

This item will be presented to Council at its February 2017 meeting.

**14-91
PEER REVIEW – PUBLIC INFORMATION
CAMPAIGN TASK FORCE**

The committee reviewed the draft terms of reference and proposed nominees for the Public Information Task Force.

**14-92
EXECUTIVE COMMITTEE ITEMS**

a) Building Industry Requirements for Stamping for Non-Engineers
Councillor Sadr referred to the Registered Communications Distribution Designer (RCDD) which is a level of certification that is given to information technology systems professionals who have achieved a certain level of excellence in the field. This designation is available through Building Industry Consulting Service International in the U.S. Companies such as Bell Canada and Telus will not accept work without the RCDD stamp. It is not clear whether or not any work done by those with an RCDD designation is engineering and if there is any potential breach in the PEA.

Moved by Vice President Quinn, seconded by Past President Chong:

That the Executive Committee direct the Registrar to undertake whatever investigation is required to determine if engineering work is being done by non-engineers under the Registered Communications Distribution Designer (RCDD) designation and to report back to Council.

CARRIED

b) Clarification of Joint Relations Committee’s Mandate Regarding Regional Councillors Committee

Councillor Sadr asked for clarification regarding a request from the Joint Relations Committee (JRC) that each Chapter have a JRC member. President Comrie advised that such a decision should be

made by the Regional Councillors Committee (RCC). He suggested that Councillor Sadr discuss this matter with Councillor Turnbull who is a member of JRC.

Moved by Councillor Sadr, seconded by Past President Chong:

That the Executive Committee move in-camera.

CARRIED

**14-93
IN-CAMERA SESSION**

While in-camera, the Executive Committee:

- a) Verified the in-camera minutes of the 246th Executive Committee meeting held October 18, 2016.
- b) Discussed the Strategy for Release of Industrial Exception Data Collection Study.

There being no further business, the meeting concluded.

These minutes consist of minutes 14-87 to 14-93 inclusive and four pages.

G. Comrie, P.Eng., President and Chair

G. McDonald, P.Eng., Registrar