



Minutes

The 245th Meeting of the EXECUTIVE COMMITTEE of PROFESSIONAL ENGINEERS ONTARIO was held on Thursday, July 21, 2016 at 7:00 p.m.

Present: G. Comrie, P.Eng., President and Chair
T. Chong, P.Eng., Past President
B. Dony, P.Eng., President-elect
D. Brown, P.Eng., Vice-President (appointed)
C. Sadr, P.Eng.
M. Spink, P.Eng.

Staff: G. McDonald, P.Eng., Registrar
S. W. Clark, LL.B
M. Price, P.Eng.
F. Goncalves
Z. Sarmiento
D. Smith
R. Martin
D. Power

Regrets: P. J. Quinn, P.Eng., Vice-President (elected)

CALL TO ORDER

Notice having been given and a quorum being present, President Comrie, acting as Chair called the meeting to order.

14-71

APPROVAL OF AGENDA

Moved by Councillor Spink, seconded by Past President Chong:

That:

- a) the agenda, as presented to the meeting at E-245-1.1, Appendix A, be approved, and
- b) the Chair be authorized to suspend the regular order of business.

CARRIED

14-72

MINUTES – 244th EXECUTIVE COMMITTEE MEETING – APRIL 5, 2016

The Executive Committee reviewed the minutes of the 244th EXECUTIVE COMMITTEE meeting held April 5, 2016.

Moved by Councillor Spink, seconded by Councillor Sadr:

That the minutes of the 244th open session meeting of the Executive Committee, held on April 5, 2016, as presented to and amended at the meeting at E-245-2.1, Appendix A, accurately reflect the business transacted at that meeting.

CARRIED

**14-73
PEER REVIEW OF ACTION ITEMS FOR
COUNCIL RETREAT SESSION 2 –
STRATEGIC PLAN – PROCESS OVERVIEW**

The committee reviewed the proposed decision briefing note and Appendix A to be brought forward to Council at the September Council meeting, making changes to Appendix A. The following feedback was received:

- Greater clarity regarding the word “growth”
- Future strategic plans should be more regulatory, less operational
- Expand elements of PEO to partners and government regarding input stage of the process (under Balanced Input section)
- Define “community” (public and shareholders) in first paragraph of Appendix A

There was discussion regarding strategies that are not completed by the final year of the strategic plan. Registrar McDonald advised that if some elements of the old plan remain relevant they will be included in the new strategic plan.

Registrar McDonald advised that the feedback received would be incorporated into the Briefing Note and Appendix that is submitted to Council in September.

**14-74
PEER REVIEW OF ACTION ITEMS FOR
COUNCIL RETREAT SESSION 3 – COUNCIL
EVALUATION SURVEY**

The committee reviewed the proposed decision briefing note to be brought forward to Council at the September Council meeting and made changes.

The motion to be presented to Council will read as follows “That Council direct the Human Resources Committee to undertake a Council evaluation survey in 2016 and provide a report with recommendations to Council based on the results of that survey.” This motion will be moved by Councillor Spink.

Item 2. Proposed Action/Recommendations to be amended to read “That Council direct the HRC to undertake a follow-up Council evaluation survey in 2016 and to provide Council with a report with recommendations.”

A third bullet will be added under item 3. Next Steps as follows: “HRC will develop recommendations for Council consideration based on the 2016 Council evaluation survey results. “

**14-75
PEER REVIEW OF ACTION ITEMS FOR
COUNCIL RETREAT SESSION 4 – RIGHT TO
PRACTICE ADVERTISING CAMPAIGN –
PROCESS REVIEW**

The committee reviewed the proposed decision briefing note and Appendix A to be brought forward to Council at the September Council meeting and made changes to both documents.

It was agreed that the word “advertising” should be replaced with “public information” or “public awareness” regarding the campaign. Incorporate into the Briefing Note to Council under 1. Need for PEO Action Object 4 in the Professional Engineers Act “To promote public awareness of the role of the Association.”

Action: The revised Briefing Note will be circulated to all Executive Committee members for review prior to inclusion in the September Council agenda package.

**14-76
PEER REVIEW OF COUNCIL
COMPOSITION TERMS OF REFERENCE**

The committee reviewed the proposed decision briefing note and Appendices to be brought forward to Council at the September Council meeting, making changes to Appendix A – Terms of Reference and Appendix C – List of Candidates for the Council Composition Task Force.

It was agreed to revise the Constituency, Number and Qualifications of Committee/Task Force Members under the Terms of Reference for the Council Composition Task Force to read “The task force shall consist of six (6) members with at least three current or former PEO Councillors, including a current or former lay LGA and up to three PEO members-at-large .”

Following discussion regarding experience requirements for the task force it was agreed that the call for candidates would be sent to the PEO membership at large stating that PEO volunteer experience or other governance experience with other external bodies will be seen as an asset. The Human Resource Committee will screen and shortlist the candidates for recommendation to Council.

**14-77
FRAMEWORK FOR REGULATION
CONSULTATION**

The committee reviewed the information briefing note and Appendix to discuss how best to respond to the Engineer’s Canada request for comments on the 13 new elements of the framework for regulation which have been posted on their website. It was agreed that the National Framework Task Force (NFTF), chaired by Diane Freeman, is the best vehicle to provide comment on the 13 new elements on PEO’s behalf.

Moved by Councillor Sadr, seconded by President-elect Dony:

That the Executive Committee move in camera.

CARRIED

**14-78
IN-CAMERA SESSION**

While in-camera, the Executive Committee:

- a) Verified the in-camera minutes of the 244th Executive Committee meeting held April 5, 2016.

Moved by Councillor Sadr, seconded by Councillor Spink:

That the Executive Committee return to open session.

CARRIED

**14-79
EXECUTIVE COMMITTEE ITEMS**

Vice-President Brown referred to the June 2-4, 2016 PEO Council Retreat and the section in the report dealing with Meeting Session 1 –

(CP)² Implementation Plan which was very comprehensive and requested that these notes be shared with the (CP)² Task Force.

Moved by Vice-President Brown, seconded by Councillor Sadr:

That only the notes from the June 2-4, 2016 Council Retreat regarding Meeting Session 1 – (CP)² Implementation Plan be released to all (CP)² Task Force members.

CARRIED

There being no further business, the meeting concluded.

These minutes consist of minutes 14-71 to 14-79 inclusive and four pages.

G. Comrie, P.Eng., President

G. McDonald, P.Eng., Registrar