



Minutes

The 251st Meeting of the EXECUTIVE COMMITTEE of PROFESSIONAL ENGINEERS ONTARIO was held on Tuesday, January 16, 2018 at 3:00 p.m.

Present: B. Dony, P.Eng., President and Chair
G. Comrie, P.Eng., Past President
D. Brown, P.Eng., President-elect
N. Hill, P.Eng., Vice-President (elected)
M. Spink, P.Eng., Vice-President (appointed)
C. Bellini, P.Eng., Councillor at Large
W. Turnbull, P.Eng., Western Regional Councillor

Staff: G. McDonald, P.Eng., Registrar
L. Latham, P.Eng., Deputy Registrar, Regulatory Compliance
C. Mehta, Director, Finance
M. Price, P.Eng., Deputy Registrar, Licensing and Registration
D. Smith, Director, Communications
M. Wehrle, Director, Information Technology
J. Zuccon, P.Eng., Deputy Registrar, Tribunals and Regulatory Affairs
R. Martin, Manager, Secretariat
D. Power, Administrator, Secretariat

Guests: Jonathan Hack, President and Chair, OSPE [minutes 15-15 to 15-18 only]

CALL TO ORDER

Notice having been given and a quorum being present, President Dony, acting as Chair called the meeting to order.

15-13

APPROVAL OF AGENDA

Moved by Past President Comrie, seconded by Councillor Bellini:

That:

- a) the agenda, as presented to the meeting at E-251-1.1, Appendix A, be approved as amended, and
- b) the Chair be authorized to suspend the regular order of business.

CARRIED

15-14

MINUTES – 250th EXECUTIVE COMMITTEE MEETING – OCTOBER 30, 2017

The Executive Committee reviewed the minutes of the 250th EXE Committee meeting held October 30, 2017.

Moved by Councillor Turnbull, seconded by Past President Comrie:

That the minutes of the 250th open session meeting of the Executive Committee, held on October 30, 2017, as presented to the meeting at E-251-2.1, Appendix A, accurately reflect the business transacted at that meeting.

**15-15
IT 3-YEAR STRATEGIC PLAN
PRESENTATION**

M. Wehrle, Director, Information Technology, provided a presentation on the IT 3-Year Strategic Plan. She discussed the current state, key challenges, goals and priorities, future plans and in-flight initiatives. This plan was well received.

It was suggested that the 3-year strategic plan be presented to Council at a future plenary session.

**15-16
PLAN FOR ORGANIZATIONAL RESILIENCE
AND SUCCESSION**

At its 515th meeting in November 2017 Council discussed the issue of organizational resilience and tasked the Registrar with developing a proposal for an organizational resilience and succession planning program. Registrar McDonald reviewed this plan which was supported by the Executive Committee and will be presented to Council for approval at its February 2018 meeting.

**15-17
PEER REVIEW – PLAN TO ADDRESS
BUDGET ISSUES**

As part of discussions related to the 2018 PEO budget, Council approved the following motion at its November 17, 2017 meeting “That Council task the Executive Committee to bring to the next Council meeting a plan to address the budget issues raised at the November 17, 2017 Council meeting. The Executive Committee peer reviewed the proposed plan to address budget issues. The Executive Committee recommended that the Finance Committee (FIC) establish a set of budget priorities and guiding principles to be utilized by Council in developing future PEO budgets. This plan will be presented to Council for approval at its February 2018 meeting.

**15-18
PEER REVIEW – 30 BY 30 TASK FORCE
TERMS OF REFERENCE**

J. Hack, President and Chair, OSPE, reviewed OSPE’s 30 by 30 Action Plan that was presented to Engineers Canada. This plan included nine promising practices which he discussed. He advised that he would ask OSPE to provide PEO with a formal report as part of its accountability.

The 30 by 30 Task Force Terms of Reference was reviewed and amended and will be presented to Council for approval at its February 2018 meeting.

Moved by Vice President Hill, seconded by Vice President Spink:

That the Executive Committee move in-camera.

CARRIED

**15-19
IN-CAMERA SESSION**

While in-camera, the Executive Committee:

- a) Peer reviewed the policy on Regulatory Complaints Against PEO Volunteers and Professional staff
- b) Verified the in-camera minutes of the 250th Executive Committee meeting held October 30, 2017.
- c) Received a report of an offer to lease at 40 Sheppard West
- d) Interviewed and discussed candidates for the Interim Registrar

Appointment

There being no further business, the meeting concluded.

These minutes consist of minutes 15-13 to 15-19 inclusive and three pages.

B. Dony, P.Eng., President and Chair

R. Martin, Manager, Secretariat