

# MINUTES

## EDUCATION COMMITTEE (EDU)

Thursday, September 27, 2018, 6:00 – 9:00 pm

PEO, 40 Sheppard Ave W, Toronto, ON

Dinner, Room 8B: 6:00-7:00pm; Meeting, Room 8A: 7:00-9:00pm

Conference bridge: 1 866 512-0904; Access: 2697824#

Chair: Paymon Sani, P.Eng.  
Vice-Chair: John Hazel, P.Eng. (teleconference)  
Council Liaison: Tomiwa Olukiyesi, P.Eng. (teleconference)  
Attendees: Radomir Grigorov, P.Eng.  
Samer Inchasi, P.Eng.  
Annabelle Lee, P.Eng.  
Priscilla Williams, EIT (teleconference)  
Richard Hui, P.Eng.  
Staff Advisors: Tracey Caruana, P.Eng.  
Sami Lamrad, EIT  
Regrets: David Steeves, P.Eng.  
Karen Cain, P.Eng.

### 1.0 Call to Order

John Hazel called the meeting to order at approximately 7:05 pm when quorum was obtained. Priscilla Williams was confirmed as the meeting evaluator.

### 2.0 Approval of Agenda

Radomir Grigorov moved to approve the Agenda. John Hazel seconded the motion. The motion carried.

#### 2.1 Approval of Minutes of the 14 June 2018 Meeting

John Hazel moved to approve the minutes for the 14 June 2018 meeting contingent upon the amendment of section 4.4, action to set up a Whatsapp group for collaboration year-round, rather than for the summer only. Samer Inchasi seconded the motion. The motion carried.

#### 2.2 Action Register Review

Tracey Caruana reviewed the action items on the Action Register with the Committee and updated accordingly.

### 3.0 Work Plan

The EDU Committee has updated their Work Plan to submit for 2019. The Work Plan was reviewed during the meeting and revised to align with the 2018-2020 PEO Strategic Plan.

Changes in the 2019 Work Plan included:

- The removal of the EIR Program and any reference to it;
- Support of the 30 by 30 program;
- Communications plan (ex: EDU newsletter, etc.);
- Work closely with the Ministry of Education and Ontario's math curriculum.

The EDU Committee will be thinking of ways to reduce costs in the future. This may include running the EDU Conference every other year, alternating it with the Province Wide Challenge, or including it as an event with the VLC.

**Action: Chair and Vice-Chair to do a final review and update of the Work Plan and submit back to Tracey for submittal to People Development.**

### 4.0 HR Plan

The EDU Committee has agreed to put a hold on the search for a student member for the time being. The number of members needed on the committee will be reassessed in the new year. In addition, the committee will further discuss the portfolio for each member.

**Action: Chair and Vice-Chair to ensure that each member of the EDU Committee has an affiliation within a particular EDU sub-committee.**

### 5.0 Sub-committee/Project Updates

#### 5.1 Engineer-in-Residence (EIR)

The EIR program was discussed at the September 21, 2018 Council meeting. At the meeting a motion was put forward to transfer the EIR program to Engineers of Tomorrow as of July 31, 2018 as a result of the current service provider, "Engineers Without Borders", announcing that they will no longer be able to run the program. PEO agreed to transfer the remaining \$22,000 approved in the 2018 budget to Engineers of Tomorrow in support of the EIR program. A Sponsorship Agreement has been prepared between PEO (as a sponsor and founder of the program) and Engineers of Tomorrow. In return for the \$22,000 sponsorship, Engineers of Tomorrow will ensure that they manage the EIR Program as the owner, update PEO on progress of the program, ensure only P.Eng.s and EITs will participate in the program, recognize PEO by displaying the PEO logo on the EIR website and through promotional material, communicate to volunteers that PEO is the founder of the program, and ensure EIR activities are designed to further the awareness of professional engineering. PEO will be willing to consider future requests for sponsorship by Engineers of Tomorrow.

#### 5.2 Engineering Innovation Forum (EIF)

Radomir Grigorov provided an update of the EIF and mentioned that a meeting has not yet been set up to start discussions for the next EIF. Further discussion on the EIF will resume at the next EDU meeting.

### 5.3 Education Conference

The EDU Committee will further discuss the EDU Conference at the December 2018 meeting, once the budget has been reviewed at the November 2018 Council meeting.

### 6.0 Chapter Liaison Report

There was one Chapter funding request from the Algonquin Chapter in July. This was voted on electronically. The Chapter had requested \$1000 to support the Deep River Summer Science Camp and STEM Program. The event allowed the Algonquin Chapter to attend the festivities of “Summerfest” and conduct an engineering-outreach event as well as extend its outreach to local high-school students by promoting robotics-related activities. Three activities were completed successfully and on budget. Two of the activities included the use of Arduino Boards and the other activity included the use of the robotic arm and programming.

On July 10, 11 and 23, via email, six members voted in favour of the funding. The funding was approved.

### 7.0 Other Business

The Committee would like to evaluate the inventory of EDU promotional material before the end of the 2018.

**Action: Tracey to evaluate the inventory of red-booklets and any other materials.**

### 8.0 Meeting evaluation

Priscilla Williams provided an evaluation of the meeting to the EDU Committee.

### 9.0 Next meeting and Adjournment

Paymon Sani adjourned the meeting at approximately 9:00 pm. The next EDU Committee meeting date is scheduled for December 6, 2018 at the PEO office.