

# MINUTES

## EDUCATION COMMITTEE (EDU)

Thursday, September 14, 2017, 6:00 – 9:00 pm

PEO, 40 Sheppard Ave W, Toronto, ON

Dinner Room 8B: 6:00-7:00pm; Meeting, Room 8A: 7:00-9:00pm

Conference bridge: 1 866 512-0904 Access: 2697824#

Chair: Samer Inchasi, P.Eng.  
Attendees: Radomir Grigorov, P.Eng.  
Karen Cain, P.Eng.  
Ravi Peri, P.Eng. (via teleconference)  
Paymon Sani, P.Eng.  
Priscilla Williams, EIT (via teleconference)  
Staff Advisors: Tracey Caruana, P.Eng.  
Adeilton Ribeiro, P.Eng.  
Sami Lamrad, EIT  
Regrets: Hao Li  
John Hazel, P.Eng. (Vice-Chair)

### 1.0 Call to Order

Sam Inchasi called the meeting to order at approximately 7:40 pm when quorum was obtained.  
Paymon Sani was confirmed as the meeting evaluator.

### 2.0 Approval of Agenda

Karen Cain moved to approve the Agenda. Radomir Grigorov seconded the motion. The motion carried.

#### 2.1 Approval of Minutes of the 21 June 2017 Meeting

Radomir Grigorov moved to approve the minutes of the 21 June 2017 meeting. Ravi Peri seconded the motion. The motion carried.

#### 2.2 Action Register Review

Tracey Caruana reviewed the action items on the Action Register with the Committee and updated accordingly.

### 3.0 2018 Work and HR Plan

Interviews will take place the week of September 18, 2017 and October 2, 2017 for the two open positions. The committee would like to fill the roles for Chapter Liaison and a member to oversee the EDU website and communications.

The EDU Committee will discuss succession planning at a future meeting.

**Action: Sam Inchasi to update the work plan and HR plan (deadline September 29, 2017).**

**Action: EDU Committee to invite the appointed Council Liaison, Tomiwa Olukiyesi, to the next face-to-face meeting in December.**

**Action: John Hazel to work on creating a team for Succession Planning.**

### 4.0 EDU Committee Presentation

The EDU Committee has been requested by Council to prepare a presentation on the purpose of the committee and current and past projects. The Council requested that the EDU Chair present this at an upcoming Plenary session (fall or new year).

**Action: EDU Committee to prepare presentation.**

### 5.0 Sub-committee/Project Updates

#### 5.1 Engineer-in-Residence (EIR)

Ravi Peri provided an update on EIR. There are 201 EIRs paired with 198 schools as of the end of August.

A Renewal Notification for the extension of an additional year for EWB was signed at the end of August.

Toronto District School Board has asked PEO to sign a Memorandum of Understanding (MOU) so that they can allow easier access for EIRs to enter classrooms within the Board more than once a year. The agreement is being reviewed by PEO.

The EDU Committee will be working on an EIR evaluation sheet. Suggestions included a survey for SMP students to find out if they knew of the EIR program before entering University or have taken part in any EIR events.

**Action: Ravi Peri to email or set up a conference call with EIR and mention that all content will need to be approved by EDU before proceeding.**

**Action: Ravi Peri to advise EWB that budget is limited for the year.**

**Action: The EDU Committee to create an EIR Evaluation sheet to assess the program each year.**

## 5.2 Engineering Innovation Forum (EIF)

The Chair of EIF has resigned and restructuring will be taking place. The topic for the 2018 EIF will be "Future Existence". There will be an upcoming meeting on September 25<sup>th</sup>. Radomir Grigorov will be attending the meeting and will provide an update to the EDU Committee at the next meeting.

## 5.3 PEO-OSPE Math paper

The Math Position Paper and the Briefing Note has been prepared for Council. It will be presented to the OSPE Board at the board meeting on September 21, 2017 and presented at the PEO Council meeting on September 29, 2017. Samer Inchasi will be present on behalf of the EDU Committee to answer questions. OSPE representatives will also be present.

It was suggested that following the Council meeting, the paper be put forward to the JRC to develop a joint strategy of political action. The EDU Committee would like to identify groups that could support them and would like to have continued involvement and input in the position paper.

## 5.4 EDU Outreach Website

The EDU website/forum is now functional, however it is empty. The website will allow for 30 email addresses to be registered. The EDU Committee would like all chapters to register.

**Action: The EDU Committee to brainstorm any ideas to design the website at the next meeting in October.**

**Action: Radomir Grigorov to send an email to Tracey Caruana to be distributed to the chapters advising them to register as users. The chapters should use a generic email address related to the chapters other than a personal email.**

## 5.5 Education Conference

The EDU Conference feedback will be reviewed at a face-to-face meeting to be set up in the fall. Sixteen (16) attendees at the conference consented to providing their email addresses. The EDU committee will reach out to these attendees regarding the EDU conference planning committee for 2018.

The Committee would like to discuss a budget for the Ontario Wide Challenge. This will be discussed at the EDU Conference 2018 kick off meeting. The EDU Committee is also interested in sponsoring or assisting in the organization of Mathletics or Skills Ontario events in 2018.

**Action: Tracey Caruana to set up a meeting for October to review the Education Conference feedback and begin planning for 2018.**

**Action: Tracey Caruana to discuss the possibility of approval for a Province Wide Challenge pilot.**

**Action: Tracey Caruana to look into budget allowance for 2018 events (including the Province Wide Challenge, etc.).**

### **6.0 Chapter Liaison Report**

There were no updates for the Chapter Liaison Report.

### **7.0 Meeting evaluation**

Paymon Sani provided an evaluation of the meeting to the EDU Committee.

### **8.0 Next meeting and Adjournment**

Paymon Sani moved to adjourn the meeting at approximately 9:10 pm. Karen Cain seconded the motion. The next EDU Committee meeting date is scheduled for 12 October 2017 by teleconference.