



MINUTES

EDUCATION COMMITTEE (EDU)

Wednesday, June 21, 6:00 – 9:00pm

PEO, 40 Sheppard Ave W, Toronto, ON

Dinner Room 8B: 6:00-7:00pm; Meeting, Room 1B: 7:00-9:00pm

Conf bridge: 1 866 512-0904 Access: 2697824#

Chair: Samer Inchasi, P.Eng.
Vice-Chair: John Hazel, P.Eng. (via teleconference)
Attendees: Radomir Grigorov, P.Eng.
Hao Li
Ravi Peri, P.Eng. (via teleconference)
Paymon Sani, P.Eng.
Priscilla Williams, EIT
Staff Advisors: Tracey Caruana, P.Eng.
Adeilton Ribeiro, P.Eng.
Sami Lamrad, EIT
Regrets: Karen Cain, P.Eng.

1.0 Call to Order

Sam Inchasi called the meeting to order at approximately 7:10 pm when quorum was obtained. Radomir Grigorov was confirmed as the meeting evaluator.

2.0 Approval of Agenda

Hao Li moved to approve the Agenda. Ravi Peri seconded the motion. All present approved.

2.1 Approval of Minutes of the 06 April 2017 Meeting

Radomir Grigorov moved to approve the minutes of the 06 April 2017 meeting. John Hazel seconded the motion. All present approved.

2.2 Action Register Review

Tracey Caruana reviewed the action items on the Action Register with the Committee and updated accordingly.

3.0 HR Status

There are two positions open for the EDU committee. The committee would like to fill the roles for Chapter Liaison and a member to oversee the EDU website. A call for volunteers was posted. A council liaison is still needed.



The creation of an internal task force was suggested by the committee. The purpose would be to help determine committee positions and succession planning. There should be someone responsible for ensuring a steady stream of volunteers and who would evaluate the plan. This will be facilitated at the last meeting of the year by the Vice-Chair.

4.0 Challenges for the Committee Chairs Workshop

Current challenges for the EDU committee were discussed and will be presented at the Committee Chairs Workshop in November 2017.

5.0 Sub-committee/Project Updates

5.1 Engineer-in-Residence (EIR)

Ravi Peri provided an update on EIR. The program is currently wrapping up for the academic year. TD will continue to sponsor EWB for the 2017 – 2018 school year with an increased sponsorship. There are 189 EIRs paired with 164 schools. Out of these, 129 EIRs are currently active and held at least one classroom visit this year in 120 schools. 32 EIRs did not participate in a classroom visit this year.

EWB attended the EDU conference on June 10, 2017. Alan Ham presented on behalf of EWB, as well as 3 EIRs.

A Renewal Notification is being drafted up for the extension of an additional year for EWB. The budget will not be included in the notification and will be communicated to EWB upon PEO approval. The renewal is to be sent by the end of July to be signed by PEO and EWB.

Action: Tracey Caruana to finalize renewal notification and have it signed by PEO and EWB.

A 10% increase in budget for the 2018 EIR funding was requested by the committee. Paymon motioned to increase the budget by 10%. Ravi Peri seconded the motion. All present approved.

The EIR website (eir.ca) was being redirected to EWB (eir.ewb.ca). EWB has fixed the issue.

Toronto District School Board has asked PEO to sign a Memorandum of Understanding (MOU) so that they can allow easier access for EIRs to enter classrooms within the board more than once a year. The agreement is being reviewed by PEO.

5.2 Engineering Innovation Forum (EIF)

The topic for the 2018 EIF will be “Engineering Innovation in Virtual Reality in: Mining, Aerospace and Surgery”. The EIF is currently looking for speakers and volunteers. The event will be held at the Japanese Cultural Center.



5.3 PEO-OSPE Math paper

A meeting will be held between PEO and OSPE on July 13, 2017 to discuss the PEO-OSPE Math Position Paper. PEO Communications department will be in attendance.

Action: Radomir Grigorov to forward the updated draft of the PEO-OSPE Math Paper before the July 13th meeting.

5.4 EDU Outreach Website

The domain was purchased for the EDU website from Sibername. This will include the Learning Management System (LMS).

Action: Sami Lamrad to give Radomir Grigorov email addresses from the chapters that can be used for the website (Example: chair@peo.on.ca, etc.) and verify if email format can be changed.

Action: Radomir Grigorov to create a list of EDU email accounts for access to the website (Example: york@edupeo.ca) and will send the link to register chapters.

Action: Sami Lamrad to rename the edulms.ca website to peoedu.ca and change the name of the site.

5.5 Education Conference

Paymon gave some brief feedback on the Education Conference. The feedback will be reviewed at a face-to-face meeting to be set up in September. Sixteen (16) attendees at the conference consented to providing their email addresses. The EDU committee will reach out to these attendees regarding the EDU conference planning committee for 2018.

Action: Tracey Caruana to set up a meeting for the second or third week of September to review the Education Conference feedback and begin planning for 2018.

6.0 Chapter Liaison Report

There were no updates for the Chapter Liaison Report.

7.0 Meeting evaluation

Radomir Grigorov provided an evaluation of the meeting to the EDU Committee.

8.0 Next meeting and Adjournment

Sam Inhasi moved to adjourn the meeting at approximately 9:30 pm. Hao Li seconded the motion. The next EDU Committee meeting date is scheduled for 14 September 2017 at the PEO office.