



MINUTES

EDUCATION COMMITTEE (EDU)

Thursday, March 3rd, 2016, 6:00 – 9:00 pm

PEO, 40 Sheppard Ave W, Toronto, ON

Dinner Room 8A:6:00-7:00pm; Meeting, Room 1D: 7:00-9:00pm

Conf bridge: 1 866 512-0904 Access: 8804517#

Chair: Samer Inchasi, P.Eng.
Attendees: Ravi Peri, P.Eng.
Wanda Juricic, P.Eng.
Radomir Grigorov, P.Eng.
Karen Cain, P.Eng.
Priscilla Williams, EIT (via teleconference)
Hao Li
Gordon Griffith, P.Eng.
Staff Advisor: Jeannette Chau, P.Eng.
Regrets: Ramy Ghattas, P.Eng.
Michael Arthur, P. Eng.

1.0 Call to Order

Samer Inchasi called the meeting to order at approx 7:35 pm.

1.1 Selection of the Meeting Evaluator

Hao Li was selected as the meeting evaluator for the meeting.

1.2 Approval of Agenda

Gordon Griffith moved to approve the Agenda. Radomir Grigorov seconded the motion. All present approved.

1.3 Approval of Minutes of the 4 February 2016 meeting

Wanda Juricic moved to approve the Minutes of the January 14th, 2016 meeting. Ravi Peri seconded the motion. All present approved.

2.0 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

3.0 Annual Committee & Task Force Report

Sam Inchasi reviewed the EDU submission for the 2015 Committees and Task Forces Annual Report.

4.0 Sub-committee/project updates

4.1 Engineering Innovations Forum (EIF) update

The EIF was held on March 2nd at the Toronto Botanical Garden. Sam Inchasi, Ravi Peri, and Radomir Grigorov from the Education committee attended. Comments were that the venue was smaller than the previous year. Not many students were present. The sound system was not very good.

4.2 Education Conference

Wanda Juricic provided an update on the planning for the 2016 PEO Education conference. The planning is going well. The title/theme is: 'Crack the code'. The structure and topics for each of the sessions has been decided upon. Friday is the opening night and an overview on the PEO structure and committees will be given. On Saturday there will be an EIR presentation, a design competition, a speaker on volunteer engagement, resourcing and special funding and tools and resources.

4.3 Engineer in Residence (EIR)

Ravi Peri updated the committee regarding the activities of the EIR program. There are a record number of EIRs matched.

There were a number of funding requests made:

- \$228 USD for Nationbuilder licence
- \$500 for testimonial video creation
- \$600 for business cards/ post activities and posting content
- Increase of \$300 per EIR per school
- \$600 for Waterloo training, \$1000 for Ottawa training
- \$250 for online advertising and travel expenses
- \$200 for Northern outreach
- \$500 for EIR branded pens

Total \$2650

Gordon Griffith moved a motion to approve the above expenses. Karen Kain seconded the motion.

Action: Ravi Peri to ask EWB for the EDU committee and PEO Communications to review the testimonial video that is being created, prior to finalization of the video.

4.4 PEO-OSPE Math paper

Samer Inchasi has sent an invitation to convene the first meeting of the PEO-OSPE Math paper sub-committee to begin work on the first draft of the joint Math paper.

4.5 EDU outreach material - Postcards update

Sam Inchasi proposed that we create our own postcards.

4.6 EDU Special Funding

Gordon Griffith is the new EDU Chapter Liaison. Algonquin chapter submitted a request for Special Funding for \$1000.

Ravi Peri moved. Gordon Griffith seconded. All present were in favour.

5.0 Other business

Ravi Peri motioned to fund the registration cost of \$350 for Radomir Grigorov to attend the OAME Math conference. Wanda seconded the motion.

Action: Jeannette to register Radomir Grigorov for the Math conference.

There is an organizational restructure occurring at PEO. The EDU committee will be moved under the responsibility of a different manager, hence Jeannette Chau will no longer be the staff advisor to the EDU committee. She will remain as the EDU committee advisor until the transition takes place. The EDU committee thanked Jeannette for her help and support of the committee.

6.0 Meeting evaluation

Hao Li provided an evaluation of the meeting to the EDU Committee.

7.0 Next meeting and Adjournment

The next EDU Committee Meeting will be via teleconference on Thursday April 7, 2016, 7:30-9:00pm