



MINUTES

EDUCATION COMMITTEE (EDU)

Monday, June 27th, 2016, 7:30 – 9:00 pm

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Chair: Samer Inchasi, P.Eng.
Attendees: Radomir Grigorov, P.Eng.
Priscilla Williams, EIT (meeting evaluator)
Wanda Juricic, P.Eng.
Gordon Griffith, P.Eng.
Ravi Peri, P.Eng.
Staff Advisor: Jeannette Chau, P.Eng.
Guest: Tracey Caruana, P.Eng.
Regrets: Hao Li
Ramy Ghattas, P.Eng.
Michael Arthur, P. Eng
Karen Cain, P.Eng.

1.0 Call to Order

Samer Inchasi called the meeting to order at approx 7:40 pm.
Priscilla Williams was confirmed as the meeting evaluator for the meeting.

1.2 Approval of Agenda

The approval of the Agenda and Minutes were delayed until quorum was reached.
Gordon Griffith moved to approve the Agenda. Ravi Peri seconded the motion. All present approved.

1.3 Approval of Minutes of the 5 May 2016 meeting

Radomir Grigorov moved to approve the Minutes of the 5 May 2016 meeting contingent upon the removal of the third sentence in item 3.1. Priscilla Williams seconded the motion. All present approved.

2.0 Action Register review

Jeannette Chau reviewed the action items on the Action Register with the Committee and updated accordingly.

3.0 Sub-committee/project updates

3.3 PEO-OSPE Math paper

Sam Inchasi will set up another meeting of the PEO-OSPE math position paper sub-committee. Radomir Grigorov has circulated a draft of the position paper. All EDU committee members are asked to provide their comments.

Action: Sam Inchasi to set up a meeting of the PEO-OSPE math position paper sub-committee.

Action: All EDU committee members are to review the draft math position paper and provide feedback to Radomir Grigorov.

3.2 Engineering Innovations Forum (EIF) update

Radomir Grigorov gave an update on the recent EIF meetings he has attended. Radomir had suggested that the topic for next year be self-driving cars. The topic was accepted by the EIF committee. The title 'Self-driving cars – Transformers of the future' was suggested. The title is still yet to be finalized. EIF is looking at possibly holding it at another venue. EIF also discussed the possibility of sponsoring a table of students to attend.

3.1 Education Conference

Wanda Juricic reviewed the Education Conference feedback summary. Feedback was very good. Topics were all good. Keeping time was important. Some good suggestions were given for next year. Some chapters are interested in a province-wide challenge. This still needs to be explored because not certain if there is buy-in from all the chapters.

Sam Inchasi thanked Wanda for her excellent job chairing the EDU conference and for her service to the EDU committee. Wanda is unfortunately going to be stepping down from the EDU committee. The EDU committee wished her the best.

3.4 Engineer in Residence (EIR)

Ravi Peri provided an update on the EIR program. The EIR program is going well. Alan Ham of EWB who has been managing the program for PEO, will be leaving. Ravi will speak with Erica Lee-Garcia regarding continuity and who would be handling the EIR program going forward with Alan gone.

Action: Ravi Peri to contact Erica Lee-Garcia to determine who will be handling the EIR program going forward.

3.5 EDU outreach material - Postcards update

Michael Arthur has reached out to Sheridan students who might be able to help produce the EDU postcards.

4.0 2017 Budget requirements

Jeannette Chau informed the committee that any new EDU budget requirements for 2017 should be identified by July so that they can be put in the 2017 budget request. 2017 budgets will go for Council approval in September.

Increases in EIR funding, possible website changes, and funding for a province-wide challenge were possible suggestions.

Action: Ravi Peri will review the EIR budget and see if an increase is recommended and by how much.

Action: All EDU members to send in any other budget requests to Sam Inchasi and Jeannette Chau

5.0 Other business

5.1 Expense claims

Action: All EDU members are reminded to submit any outstanding expense claims

5.2 2017 EDU Work plan and HR plan

The 2017 EDU Work plan and HR plans will be due at the end of September.

Action: If there are any members interested in being involved in putting together the EDU plans, please let Sam know. Otherwise he will draft something up and circulate it to the committee for approval.

5.3 East Toronto chapter special project funding request

A special project funding request was received from East Toronto chapter for a 'Girls in STEM' project. Gordon Griffith made a motion to approve the funds requested. Ravi Peri seconded the motion. All present approved.

Action: Jeannette Chau to inform East Toronto chapter of the funding approval of \$500 for the Girls in STEM project.

6.0 Meeting evaluation

Priscilla Williams provided an evaluation of the meeting to the EDU Committee.

7.0 Next meeting and Adjournment

Ravi Peri moved to adjourn the meeting at approximately 8:50 pm. Priscilla Williams seconded the motion. The next EDU Committee Meeting will be held face-to-face on Wednesday Sept 21, 2016, at PEO HQ, Rm 8A, 6:00-9:00pm