



# Minutes

A TELECONFERENCE MEETING of the COUNCIL TERM LIMITS TASK FORCE was held on Monday, January 16, 2016 at 1:00 p.m.

Present: R. Willson, P.Eng.  
N. Hill, P.Eng., Vice-Chair  
P. Ballantyne, P.Eng.  
M. Stauch, M. ED

Staff: R. Martin, Manager, Secretariat (part time)  
D. Power

Regrets: M. Wesa, P.Eng.

## CALL TO ORDER

Notice having been given and a quorum being present, Mr. Willson, acting as Chair, called the meeting to order at 1:02 pm.

## APPROVAL OF AGENDA

Moved by Mr. Ballantyne, seconded by Ms. Stauch to approve the agenda as presented.

CARRIED

## APPROVAL OF NOVEMBER 22, 2016 MINUTES

Moved by Ms. Hill, seconded by Ms. Stauch to approve the November 22, 2016 minutes as presented.

CARRIED

## ITEMS ARISING FROM THE MINUTES

There were no items.

## HRC PEER REVIEW

The task force reviewed and discussed the feedback submitted by the Human Resources Committee (HRC) that was provided at the meeting.

**Action:** D. Power will add a third column to the Feedback Form to be named "Task Force Response".

Comments as follows:

- Expand on rationale for lifetime restriction
- It was agreed that the matter of honorariums is outside the scope of the CTL TF
- Further to the comment regarding difficulty in electing councillors in response to skill gaps, it was noted that the TF should propose a solution for this
- It was agreed that councillor workload issues should be

included as an item under Future Considerations

- It was noted that while a full Governance Review is desirable, the task force recommends that Council implements as much as possible term limits and succession planning as outlined in the report in order to move forward

**Action: Ms. Hill will confirm whether or not Mountain Equipment Co-op (MEC), which is referred to in the report, has term limits.**

**Action: D. Power will post the feedback from HRC to the task force secure website.**

Mr. Ballantyne and Ms. Hill were acknowledged for the level of research they have provided.

#### **LEC PEER REVIEW**

R. Willson provided a verbal report regarding feedback from LEC. There was discussion at the meeting regarding the most effective way to implement the task force's recommendations - either Regulation changes or transferring election matters to the By-Laws. A written report from LEC is forthcoming.

**Action: Ms. Hill will work on proposed wording on page 20 of the draft report regarding the best way to implement term limits (via the By-laws or the Regulations).**

#### **CESC PEER REVIEW**

The CESC meets on January 26<sup>th</sup>. The peer review for the Council Term Limits Task Force Draft Report is on the agenda for that meeting.

#### **PRESENTATION TO PEO COUNCIL – FEBRUARY 2, 2017**

President Comrie has asked the CTL TF to provide a presentation at the February 2<sup>nd</sup> Council Plenary Session. It will be a high level presentation and Council will not be provided with the report. Mr. Willson and Ms. Hill will attend the February 2<sup>nd</sup> Council Plenary Session to provide a presentation. They will prepare an outline which will be forwarded to all task force members for feedback.

**Action: R. Willson to forward the presentation to the TF for comments.**

#### **NEXT STEPS**

The deadline for submission from the Human Resources, Legislation and Central Elections and Search Committees is February 3<sup>rd</sup>. The TF will meet on February 9 to review the comments and determine how to respond to them. Each of the teams will then update their sections and Mr. Willson and Ms. Stauch will work on the final editing of the report. It was noted that the February 23, 2017 task force meeting will need to be moved forward in order to accommodate the schedule of a task force member.

**Action: R. Willson will work with R. Martin to re-schedule the February 23, 2017 meeting so that it takes place earlier in the month.**

**CONCLUSION**

There being no further business, the meeting concluded and was adjourned at 3:15 p.m.

**NEXT MEETING DATES**

- February 9, 2017 – Face to Face – Review Peer Comments
- February 23, 2017 – Final Report Review **(to be rescheduled)**

These minutes consist of three pages.