



# Minutes

**A MEETING of the COUNCIL TERM LIMITS TASK FORCE was held on Thursday, February 9, 2017 at 1:00 p.m.**

Present: R. Willson, P.Eng.  
N. Hill, P.Eng., Vice-Chair  
P. Ballantyne, P.Eng.  
M. Stauch, M. ED  
M. Wesa, P.Eng.

Staff: S.W. Clark, LL.B. Chief Administrative Officer  
R. Martin, Manager, Secretariat  
D. Power

## **CALL TO ORDER**

Notice having been given and a quorum being present, Mr. Willson, acting as Chair, called the meeting to order at 9:40 am.

## **APPROVAL OF AGENDA**

Moved by Mr. Ballantyne, seconded by Ms. Hill to approve the agenda as presented.

CARRIED

## **APPROVAL OF JANUARY 16, 2017 MINUTES**

Moved by Ms. Hill, seconded by Mr. Ballantyne to approve the January 16, 2017 minutes as presented.

CARRIED

## **ITEMS ARISING FROM THE MINUTES**

There were no items.

## **COUNCIL PLENARY PRESENTATION**

The task force reviewed the synopsis of the Council Plenary Presentation provided by D. Power. Additional comments were provided by the Chair and Vice-Chair who attended and presented the Council Term Limits Task Force Report at the February 2 Council Plenary Session. It was noted that the presentation was well received by Council.

### Comments:

- Rework the section in the report regarding the position of Vice-President from the viewpoint of succession planning.
- Vice-President Brown has offered to work with the TF on the Briefing Note and has agreed to sponsor the motion that will be brought forward at the March Council meeting. Staff will assist with the writing of the Briefing Note. S. Clark suggested there be three motions, one related to Succession

Planning, Term Limits and a Lifetime ban or alternative. This will be discussed in greater detail at the February 16<sup>th</sup> teleconference call

- Expand on section regarding the lifetime ban which would apply to all Council positions
- Reference to Engineers Canada positions should be left in the report but removed from the recommendations.
- The report should clarify the intent of the task force regarding maximum LGA terms which is recommended as 6 years
- Reference to a “cooling off” period could be included in the Briefing Note rather than in the report itself

**Action: N. Hill will review the report regarding MEC to clarify who is doing the feedback regarding Board evaluations.**

**Action: R. Willson will contact L. King regarding his contributions to the CTL TF. An acknowledgement on the inside cover of the report was suggested.**

#### **HRC PEER REVIEW**

The task force discussed the feedback submitted by the Human Resources Committee (HRC) and provided responses to the committee where applicable.

N. Hill suggested the development of a young member’s caucus/symposium that would be held annually.

**Action: Broaden report to include comments regarding the development of a young member’s caucus/symposium that would be held annually in order to focus on young engineers.**

#### **LEC PEER REVIEW**

The task force discussed the feedback submitted by the Legislation Committee (LEC) and provided responses to the committee where applicable.

#### **CESC PEER REVIEW**

The task force discussed the feedback submitted by the Central Elections and Search Committee (CESC) and provided responses to the committee where applicable.

#### **PLANNING SESSION FOR REPORT REVISIONS – TEAMS A, B AND C**

**Action: N. Hill will do a quality check to ensure that all relevant articles regarding MEC are included in the report.**

**Action: P. Ballantyne will relocate the Pros and Cons table currently on page 43 under 7.4 to 7.1 Appendix 1: A Summary of the information on Term Limits.**

R. Willson suggested that some of the material regarding the 2012 Election Publicity Procedures Briefing Note could be removed.

**Action:** M. Stauch will ensure that the first item listed in the Bibliography under 6.3 Succession Planning is either hot linked or included in the Appendix.

## **NEXT STEPS**

Teams A & B will use superscript if there is a Bibliography reference.

The Bibliography will refer the reader to the Appendices section 6 if applicable.

**Action:** D. Power will reverse the order of the Bibliography so that Term Limits become 6.2 and Succession Planning becomes 6.3. Each section will also be numbered individually and identified by G1., G2 for General, T1., T2, etc. for Term Limits and S1, S2, etc. for Succession Planning.

**Action:** N. Hill will contact President Comrie to obtain more information regarding the 1994 Election Reform Task Force that was referred to in the Election Reform Task Force 1997 Report that was provided to the CTL task force.

**Action:** M. Stauch and M. Wesa will work on sections 3.3, 4.3 and 5.2. R. Willson will work on Sections 1, 2, 3.1, 4.1 and 5.3. M. Stauch will revise the Bibliography as required. M. Wesa will work on 7.4 and 7.55.

**Action:** M. Wesa will add the additional historical data on Vice-Presidents that was recently provided.

## **CONCLUSION**

There being no further business, the meeting concluded and was adjourned at 3:57 p.m.

## **NEXT MEETING DATES**

- February 16, 2017 – Teleconference – 9:00am to 12:00 noon

These minutes consist of three pages.