



Minutes

Consulting Engineer Designation Committee

- Meeting: October 27, 2016, Thursday
- Present: Doug Barker, P.Eng. – Vice Chair
Christian Bellini, P.Eng.
Shawn Gibbons, P.Eng. (teleconference)
Eric Nejat, P.Eng. – Chair
Rick Patterson, P.Eng.
Chris Redmond, P.Eng. (teleconference)
Changiz Sadr, P.Eng.
Steve van der Woerd, P.Eng.
- Regrets: Denis Dixon, P.Eng.
Rob Kivi, P.Eng.
Larry Pond, P.Eng.
- Staff: Michael Price, P.Eng.
Faris Georgis, P.Eng., New Manager, Registration
Brian MacEwen, P.Eng., Acting Manager, Registration
Imelda Suarez

Call to Order

The meeting was called to order by the Chair at 10:08 a.m.

1. Introduction

The Chair welcomed guests Councillor Christian Bellini and Councillor Changiz Sadr. The Chair also introduced Faris Georgis as the new manager for Registration and Staff Advisor to the CEDC.

2. Agenda

Steve van der Woerd moved to adopt the agenda. Seconded by Rick Patterson.

CARRIED

3. Minutes of Previous Meeting

Doug Barker moved to adopt the minutes of the August 18, 2016 meeting as amended. Seconded by Rick Patterson.

CARRIED

4. Business Arising From the Minutes

Doug Barker inquired about item 3 in the previous minutes. Eric Nejat reported that he has received 4 papers submitted to the conference attended by Annette Bergeron, but they were of no relevance to the committee and Task Force.

Doug Barker also inquired about the status of the online application for the Consulting Engineer designation and redesignation. Brian MacEwen contacted PEO IT regarding this matter, and reported that this will be melded into their future development plans. Doug Barker requested for a timeline or target date for this project.

4. Regional Sub-Committee Reports – Designation/Redesignation

4.1 Western Region

There are no applicants for designation.

Rick Patterson moved that applicants 2.1 to 2.8 from the Western Subcommittee report be recommended for **redesignation**; seconded by Shawn Gibbons.

CARRIED

4.2 Eastern Region

Shawn Gibbons moved that applicant 1.1 from the Eastern Subcommittee report be recommended for designation; seconded by Rick Patterson. CARRIED

Shawn Gibbons moved that applicants 2.1 to 2.4 from the Eastern Subcommittee report be recommended for **redesignation**; seconded by Doug Barker.

CARRIED

4.3 Toronto

Doug Barker moved that applicant 1.1 from the Toronto Subcommittee report be recommended for **designation**; seconded by Steve van der Woerd.

CARRIED

Doug Barker moved that applicants 2.1 to 2.24 from the Toronto Subcommittee report be recommended for **redesignation**; seconded by Steve van der Woerd.

CARRIED

Doug Barker discussed the file of applicant 2.21 John Derek Sims who had an issue in providing references.

4.4 Southern Region

There are no applicants for designation.

Steve van der Woerd moved that applicants 2.1 to 2.5 from the Southern Subcommittee report be recommended for **redesignation**; seconded by Rick Patterson.

CARRIED

4.5 Northern Region

There are no applicants for designation.

Chris Redmond moved that applicants 2.1 and 2.2 from the Northern Subcommittee report be recommended for **redesignation**; seconded by Rick Patterson.

CARRIED

5. Permission to Use the Title "Consulting Engineers"

Rick Patterson moved that applicants 1.1 to 1.5 be **approved** for the Permission to Use the Title "Consulting Engineers"; seconded by Steve van der Woerd.

CARRIED

6. Activity Reports

6.1 Christian Bellini discussed the following activities of Council:

- 2017 Draft Operating Budget;
- The proposal to create “Use of the Professional Engineers Seal Subcommittee”;
- Strategic Plan Review; and
- Committee volunteer term limits.

The Disposition of Motions for September Council Meeting is attached as Appendix A.

6.2 Rob Kivi was unable to attend today’s meeting, but he has provided an update on CEO activities. Please refer to Appendix B.

6.3 Michael Price reported that Engineers Canada had an accreditation forum in August. Their board met in September and passed some motions related to accreditation of CEAB programs.

7. New Business

Changiz Sadr provided an update on the activities of the Continuing Professional Competency Program (CP)² Taskforce. He will present the CEDC’s concerns to the Taskforce at its meeting on November 2.

Adjournment

The meeting adjourned at 11:56 am.

Date of Next Meeting: February 2, 2017

508th Council Meeting
September 23, 2016

DISPOSITION OF MOTIONS
(Subject to subsequent Council verification of meeting Minutes)

APPROVAL OF AGENDA	<p>That:</p> <ul style="list-style-type: none"> a. the agenda, as presented to the meeting at C-508-1.1, Appendix A be approved; and b. the Chair be authorized to suspend the regular order of business. <p style="text-align: right;">CARRIED</p>
2017 DRAFT OPERATING BUDGET	<p>That Council receives the Draft 2017 Operating Budget as presented to the meeting at C-508-2.1, Appendices A, B and C.</p> <p style="text-align: right;">CARRIED</p>
2017 DRAFT CAPITAL BUDGET	<p>That Council receives the Draft 2017 Capital Budget as presented to the meeting at C-508-2.2, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
PROPOSAL TO CREATE: USE OF THE PROFESSIONAL ENGINEER'S SEAL SUB COMMITTEE	<p>That Council direct the Professional Standards Committee to form a Use of the Professional Engineer's Seal Subcommittee to revise the existing "<i>Use of the Professional Engineer's Seal</i>" guideline as described in the Terms of Reference as presented to the meeting at C-508-2.3, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
PROPOSAL TO CREATE: EMISSION SUMMARY AND DISPERSION MODEL (ESDM) SUB COMMITTEE	<p>That Council direct the Professional Standards Committee to form the Emission Summary and Dispersion Model (ESDM) Subcommittee to develop a practice guideline and a performance standard as described in the Terms of Reference as presented to the meeting at C-508-2.4, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
COUNCIL RETREAT FOLLOW-UP: STRATEGIC PLAN – PROCESS REVIEW	<p>That Council direct the Registrar to undertake a Strategic Planning process as presented to the meeting at C-508-2.5, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
COUNCIL RETREAT FOLLOW-UP: COUNCIL EVALUATION SURVEY	<p>That Council direct the Human Resources Committee to undertake a Council evaluation survey in 2016 and provide a report with recommendations to Council based on the results of that survey.</p> <p style="text-align: right;">CARRIED</p>
COUNCIL RETREAT FOLLOW-UP: PUBLIC INFORMATION CAMPAIGN	<p>That Council direct the Registrar to develop terms of reference and propose members for a task force to examine a potential public information campaign based on the value proposition of professional engineering, amend the 2017 draft budget accordingly (by \$100,000) and to engage an agency to assist with plan development.</p> <p>That the main motion be amended to read:</p>

	<p>That Council direct the Registrar to develop terms of reference and propose members for a task force to examine a potential public information campaign based on the value proposition of professional engineering.</p> <p style="text-align: right;">MAIN MOTION AS AMENDED DEFEATED</p> <p>That Council direct the Registrar to develop terms of reference and propose members for a task force to examine a potential public information campaign based on the value proposition of professional engineering, amend the 2017 draft budget accordingly (by \$100,000) and to engage an agency to assist with plan development.</p> <p style="text-align: right;">CARRIED</p>																						
<p>COMMITTEE VOLUNTEER TERM LIMITS</p>	<ol style="list-style-type: none"> 1. That Council approve the revised Terms of Reference template as presented at the meeting at C-508-2.8, Appendix A, to require committees to indicate the length of service and maximum term limits for chair, vice chair and members. 2. That Council direct all committees to revise their Terms of Reference in accordance with the Terms of Reference template as presented at the meeting at C-508-2.8, Appendix A, requiring committees to indicate the length of service and maximum term limits for chair, vice chair and members by March 31, 2017. 3. That Council direct the Advisory Committee on Volunteers to provide all Committee Chairs and Staff Advisors with information regarding the requirement to incorporate 'term limits' into the Terms of Reference document by March 2017 to facilitate committee succession planning and encourage each committee to consider appropriate term limits for its members to provide for turnover and ensure continuity. 4. That Council direct the Advisory Committee on Volunteers to amend the HR Plan template to include a requirement for succession planning. 5. That Council direct People Development staff to conduct an annual compliance analysis of the implementation process, for review by the Advisory Committee on Volunteers, and forward a report to the Human Resources Committee. <p style="text-align: right;">CARRIED</p>																						
<p>BOARD COMMITTEE AND COUNCIL LIAISON – APPOINTMENT PROCESS</p>	<p>That Council approve the process for the appointment of Councillors to Board Committees as presented at the meeting at C-508-2.9, Appendix A.</p> <p style="text-align: right;">CARRIED Recorded Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; vertical-align: top;"><u>For</u></td> <td style="text-align: center; vertical-align: top;"><u>Against</u></td> </tr> <tr> <td style="text-align: center;">C. Bellini</td> <td style="text-align: center;">G. Boone</td> </tr> <tr> <td style="text-align: center;">D. Brown</td> <td style="text-align: center;">R. Fraser</td> </tr> <tr> <td style="text-align: center;">M. Chan</td> <td style="text-align: center;">G. Houghton</td> </tr> <tr> <td style="text-align: center;">T. Chong</td> <td style="text-align: center;">B. Kossta</td> </tr> <tr> <td style="text-align: center;">B. Dony</td> <td style="text-align: center;">E. Kuczera</td> </tr> <tr> <td style="text-align: center;">R. Hilton</td> <td style="text-align: center;">C. Sadr</td> </tr> <tr> <td style="text-align: center;">R. Jones</td> <td></td> </tr> <tr> <td style="text-align: center;">T. Kirkby</td> <td></td> </tr> <tr> <td style="text-align: center;">L. Lederman</td> <td></td> </tr> <tr> <td style="text-align: center;">M. Long-Irwin</td> <td></td> </tr> </table>	<u>For</u>	<u>Against</u>	C. Bellini	G. Boone	D. Brown	R. Fraser	M. Chan	G. Houghton	T. Chong	B. Kossta	B. Dony	E. Kuczera	R. Hilton	C. Sadr	R. Jones		T. Kirkby		L. Lederman		M. Long-Irwin	
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	<p>D. Preley N. Rush M. Spink N. Takessian W. Turnbull M. Wesa</p> <p>That Council approve the process for the appointment of Council Liaisons to committees and task forces as presented at the meeting at C-508-2.9, Appendix B.</p> <p style="text-align: right;">CARRIED</p>
REVISIONS TO COMMITTEES AND TASK FORCE POLICY REFERENCE GUIDE	<p>That Council approve revisions to Sections 1.4 (Role of Council), Section 3.4 and 3.5 (Committee and Task Force Operations), Section 5.5 (Role of Committee / Task Force Members) and Section 7.4 (Role of the Registrar) of the <i>Committees and Task Forces Policy - Reference Guide</i>, as presented to the meeting at C-508-2.10, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
RESCINDING MEMBER IN GOOD STANDING DEFINITION REGULATION CHANGE	<p>That Council rescind its direction to the Legislation Committee regarding amending Regulation 941 to include a definition of “member in good standing” as indicated in the last paragraph in minute 11291 b) (Submission # 2 – Members Defaulting on Payment of Monies Owing to PEO) in the C-487 meeting minutes of Council.</p> <p style="text-align: right;">CARRIED</p>
CONSENT AGENDA	<p>That the consent agenda be approved.</p> <p>The following items are contained in the consent agenda:</p> <p>3.1 Minutes – 244th EXE Committee Meeting – April 5, 2016 3.2 Minutes – 507th Council meeting – June 24, 2016 3.3 Approval of CEDC Applications 3.4 Changes to Committees/Task Forces Roster 3.5 Legislative Committee and Human Resources Committee Work Plans 3.6 Volunteer Leadership Conference Planning Committee (VLCPC) Terms of Reference</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 244TH EXE COMMITTEE MEETING – APRIL 5, 2016	<p>That the minutes of the 244TH meeting of the Executive Committee, held on April 5, 2016, as presented to the meeting at C-508-3.1, Appendix A, be ratified.</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 507TH COUNCIL MEETING – JUNE 24, 2016	<p>That the minutes of the 507th meeting of Council, held June 24, 2016, as presented to the meeting C-508-3.2, Appendix A, and as amended, accurately reflect the business transacted at that meeting.</p> <p style="text-align: right;">CARRIED</p>
APPROVAL OF CEDC APPLICATIONS	<p>1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as presented to the meeting at C-508-3.3, Appendix A, Section 1.</p> <p>2. That Council approve the applications for re-designation as Consulting Engineer as presented to the meeting at C-508-3.3, Appendix A, Section 2.</p>

	<p>3. That Council grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as presented to the meeting at C-508-3.3, Appendix A, Section 3.</p> <p style="text-align: right;">CARRIED</p>
CHANGES TO COMMITTEES/TASK FORCES ROSTER	<p>That Council approve changes to the 2016 PEO Committees and Task Forces Membership Roster as presented at C-508-3.4, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
COMMITTEE WORK PLANS – LEGISLATIVE COMMITTEE (LEC) AND HUMAN RESOURCES COMMITTEE (HRC)	<p>That the committee work plans as presented to the meeting at C-508-3.5, Appendices A and B be approved.</p> <p style="text-align: right;">CARRIED</p>
VOLUNTEER LEADERSHIP CONFERENCE PLANNING COMMITTEE (VLCPC) TERMS OF REFERENCE	<p>That Council approve the Volunteer Leadership Conference Planning Committee (VLCPC) Terms of Reference as presented to the meeting at C-508-3.6, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
APPOINTMENT OF THREE ADDITIONAL MEMBERS TO THE CENTRAL SEARCH AND ELECTION COMMITTEE	<p>The following in-camera resolution from the September 2016 Council meeting was moved into open session:</p> <p>That:</p> <ol style="list-style-type: none"> a) Nigel Fung, P.Eng., Juwairia Obaid, P.Eng., and Helen Wojcinski, P.Eng be appointed as the additional members to the 2016-2017 Central Election and Search Committee; b) that the 2015-2016 Central Election and Search Committee be stood down with thanks at the close of this Council meeting; c) that the 2016-2017 Central Election and Search Committee be constituted at the close of this Council meeting. <p style="text-align: right;">CARRIED</p>
TERMS OF REFERENCE – COUNCIL COMPOSITION TASK FORCE	<p>The following in-camera resolution from the September 2016 Council meeting was moved into open session:</p> <ol style="list-style-type: none"> 1. That Council approve the Terms of Reference for the Council Composition Task Force as presented at C-508.4.5, Appendix A. 2. That Council approve a budget of \$7,500 for the Council Composition Task Force. 3. That Council appoint the following members to the Council Composition Task Force, Annette Bergeron, P. Eng., Sabrina Dias, P. Eng., Wayne Kershaw, P. Eng., Tim Kirkby, P. Eng., Lew Lederman, QC, and Roger Jones, P. Eng. <p style="text-align: right;">CARRIED</p>

Consulting Engineers of Ontario Activity Report

Submitted to PEO Consulting Engineering Designation Committee – October 2016

Consulting Engineers of Ontario (CEO) remains active on a number of fronts. The Board of Directors and Committees have reconvened following a brief summer hiatus. Staff remained active on a number of files throughout the summer period. Most notably, the team was very busy with preparations for CEO's second annual Queen's Park Day, which took place on Monday October 17, 2016.

Queen's Park Day proved to be another successful event, which included meetings with a number of Ministers, MPs from the government and opposition, and senior Queen's Park staff. The CEO delegation was also welcomed in the Legislature at the start of Question Period. The meetings were used to raise awareness of issues that are of interest or concern to the consulting engineering industry. During the course of the day, CEO delegation reinforced its messages about the need for well planned, evidence based infrastructure spending, promoted Qualifications Based Selection of Consulting Engineers, expressed concern about agreement language that places unreasonable risk and liability on Consulting Engineers, and discussed industry perspectives on potential changes to the Construction Lien Act. The day concluded with an evening reception in the legislative dining room attended by a large number of MPPs representing all political parties.

CEO's various task forces and Liaison Committees continue to work with key stakeholders to promote a sustainable business environment for its members. Promotion of Quality Based Selection and negotiation of appropriate agreement terms remain a high priority. As noted above, CEO is also engaged in the ongoing review of the Construction Lien Act. The Reynolds report, which reviewed the existing legislation and made recommendations for changes, was recently made public and the government has indicated its intention to table new legislation in 2017. CEO has/will be involved in ongoing consultations as this legislation is developed. Among CEO's concerns are potential conflicts between prompt payment provisions and the consultant's role as payment certifier, as well as the possibility of mandatory holdback of engineering fees.

Respectfully submitted,

Rob Kivi, P.Eng.