



Minutes

Consulting Engineer Designation Committee

Meeting: February 8, 2018, Thursday

Present: Doug Barker, P.Eng. – Vice Chair
Christian Bellini, P.Eng.
Denis Dixon, P.Eng.
Richard Kamo, P.Eng.
George Matsis, P.Eng.
Eric Nejat, P.Eng. – Chair
Bruce Potter, P.Eng.
Chris Redmond, P.Eng.
Steve van der Woerd, P.Eng.

Regrets: Shawn Gibbons, P.Eng.
Rick Patterson, P.Eng.

Staff: Michael Price, P.Eng.
Faris Georgis, P.Eng.
Imelda Suarez

Call to Order

The meeting was called to order by the Chair at 10:15 a.m.

1. Agenda

Steve van der Woerd moved to adopt the agenda. Seconded by Doug Barker.

CARRIED

2. Minutes of Previous Meeting

Steve van der Woerd moved to adopt the minutes of the October 19, 2017 meeting.
Seconded by Christian Bellini.

CARRIED

3. Regional Sub-Committee Reports – Designation/Redesignation

3.1 Western Region

George Matsis moved that applicant 1.1 from the Western Subcommittee report be recommended for **designation**; seconded by Doug Barker.

George Matsis moved that applicants 2.1 to 2.9 from the Western Subcommittee report be recommended for **redesignation**; seconded by Steve van der Woerd.

CARRIED

3.2 Eastern Region

There were no applicants for **designation**.

Denis Dixon moved that applicants 2.1 to 2.4 from the Eastern Subcommittee report be recommended for **redesignation**; seconded by Steve van der Woerd.

CARRIED

3.3 Toronto

Denis Dixon moved that applicants 1.1 to 1.7 from the Toronto Subcommittee report be recommended for **designation**; seconded by George Matsis. CARRIED

Denis Dixon moved that applicants 2.1 to 2.25 from the Toronto Subcommittee report be recommended for **redesignation**; seconded by Doug Barker.

CARRIED

Denis Dixon moved that applicant 3.1 from the Toronto Subcommittee report be recommended for **redesignation**; seconded by Doug Barker.

CARRIED

3.4 Southern Region

There were no applicants for **designation**.

Steve van der Woerd moved that applicants 2.1 to 2.5 from the Southern Subcommittee report be recommended for **redesignation**; seconded by Chris Redmond.

CARRIED

3.5 Northern Region

Chris Redmond moved that applicant 1.1 from the Northern Subcommittee report be recommended for **designation**; seconded by Richard Kamo.

CARRIED

Chris Redmond moved that applicants 2.1 to 2.3 from the Northern Subcommittee report be recommended for **redesignation**; seconded by Steve van der Woerd.

CARRIED

4. Permission to Use the Title “Consulting Engineers”

Doug Barker moved that applicants 1.1 to 1.10 be **approved** for the Permission to Use the Title “Consulting Engineers”; seconded by Bruce Potter. Chris Redmond declared conflict of interest regarding applicant 1.1. For applicant 1.3, Dupuis, Claude, the requested variation of “Consulting Engineer” was not allowed.

CARRIED

5. Activity Reports

5.1 Christian Bellini discussed the following activities of Council:

- 2018 Operating and Capital Budgets;
- Hiring Licensure Staff;
- By-Law Amendment and Appointment of Corporate Secretary;
- 2018-2020 Strategic Plan;
- 2017 AGM Submission – PEO Engage an External Governance Expert;
- Withholding Information from Disclosure from PEO’s Public Directories Policy;
- Rescinding Motions Regarding the Removal of a Councillor;
- French version of Regulation 941;
- Providing Financial Information on Briefing Notes;
- Online Licensing Portal Task Force
- Bylaw Changes to Set Fees;
- Plan to Address Budget Issues;
- Policy – Regulatory Complaints Against PEO Volunteers and Professional Staff;
- Council Composition Task Force Report;
- 2018 Engineering Dimensions – Digital Edition Default Setting;

- New Guideline – Assuming Responsibility and Supervising Engineering Work; and
- 30 By 30 Task Force terms of Reference.

The Disposition of Motions for the November 2017 and February 2018 Council Meetings are attached as Appendix A.

- 5.2 Bruce Potter reported that Consulting Engineers Ontario hired Bruce Matthews as their new Chief Executive Officer, and that he'll be starting in a few weeks.
- 5.3 Eric Nejat provided an end-of-term report on the committee's achievements over the last four years. See Appendix B.

6. Election of Chair and Vice Chair

Michael Price acted as chair for this section of the meeting. Eric Nejat nominated Doug Barker as Chair; seconded by Denis Dixon. There were no other nominations.

CARRIED

Doug Barker acted as chair for the rest of the meeting. Eric Nejat nominated Rick Patterson as Vice Chair; seconded by Doug Barker. There were no other nominations.

CARRIED

7. Volunteer Pin Presentation

Eric Nejat was presented with his pin for 25 years of service to the committee.

8. PEAK Discussion

Doug Barker, Eric Nejat and Santosh Gupta will be meeting with Bernie Ennis to further discuss getting credit for the Consulting Engineer designation in the PEAK program.

Adjournment

The meeting adjourned at 11:32 AM.



**515th Council Meeting
November 17, 2017
DISPOSITION OF MOTIONS
(Subject to subsequent Council verification of meeting Minutes)**

<p>APPROVAL OF AGENDA</p>	<p>That:</p> <ul style="list-style-type: none"> a. the agenda, as presented to the meeting at C-515-1.1, Appendix A be approved as amended; and b. the Chair be authorized to suspend the regular order of business. <p style="text-align: right;">CARRIED</p>		
<p>2018 OPERATING BUDGET</p>	<p>That Council approve the draft 2018 operating budget as recommended by the Finance Committee and as presented to the meeting and amended at C-515-2.1 Appendix A.</p> <p style="text-align: right;">CARRIED</p> <p>That a task force be created to look for value for money savings within the 2018 budget.</p> <p style="text-align: right;">DEFEATED</p>		
<p>2018 CAPITAL BUDGET</p>	<p>That Council approve the draft 2018 capital budget as recommended by the Finance Committee and as presented to the meeting at C-515-2.2 Appendix A.</p> <p style="text-align: right;">CARRIED</p>		
<p>HIRING LICENSURE STAFF</p>	<p>That Council authorize the immediate hiring of an additional contract licensure staff for a one year period. This will require a \$100,000 budget increase during 2018.</p> <p>That Council authorize the immediate hiring of the appropriate additional contract staff on a temporary basis with the required budget to be determined.</p> <p style="text-align: right;">AMENDMENT DEFEATED Recorded Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; vertical-align: top;"> <p><u>For</u></p> <p>G. Boone D. Chui</p> </td> <td style="text-align: center; vertical-align: top;"> <p><u>Against</u></p> <p>C. Bellini I. Bhatia D. Brown M. Chan T. Chong G. Comrie L. Cutler R. Fraser L. Hidalgo N. Hill G. Houghton Q. Jackson L. Lederman T. Olukiyesi D. Preley</p> </td> </tr> </table>	<p><u>For</u></p> <p>G. Boone D. Chui</p>	<p><u>Against</u></p> <p>C. Bellini I. Bhatia D. Brown M. Chan T. Chong G. Comrie L. Cutler R. Fraser L. Hidalgo N. Hill G. Houghton Q. Jackson L. Lederman T. Olukiyesi D. Preley</p>
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	<p style="text-align: right;">K. Reid M. Spink N. Takessian W. Turnbull M. Wesa</p> <p>That Council authorize the immediate hiring of an additional contract licensure staff for a one year period. This will require a \$100,000 budget increase during 2018.</p> <p style="text-align: right;">DEFEATED Recorded Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><u>For</u></td> <td style="width: 50%; border: none;"><u>Against</u></td> </tr> <tr> <td style="border: none;">G. Boone</td> <td style="border: none;">C. Bellini</td> </tr> <tr> <td style="border: none;">L. Hidalgo</td> <td style="border: none;">I. Bhatia</td> </tr> <tr> <td style="border: none;">L. Lederman</td> <td style="border: none;">D. Brown</td> </tr> <tr> <td style="border: none;">T. Olukiyesi</td> <td style="border: none;">M. Chan</td> </tr> <tr> <td style="border: none;">D. Preley</td> <td style="border: none;">T. Chong</td> </tr> <tr> <td style="border: none;">K. Reid</td> <td style="border: none;">D. Chui</td> </tr> <tr> <td style="border: none;">N. Takessian</td> <td style="border: none;">G. Comrie</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">L. Cutler</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">R. Fraser</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">N. Hill</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">G. Houghton</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">Q. Jackson</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">M. Spink</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">W. Turnbull</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;">M. Wesa</td> </tr> </table>	<u>For</u>	<u>Against</u>	G. Boone	C. Bellini	L. Hidalgo	I. Bhatia	L. Lederman	D. Brown	T. Olukiyesi	M. Chan	D. Preley	T. Chong	K. Reid	D. Chui	N. Takessian	G. Comrie		L. Cutler		R. Fraser		N. Hill		G. Houghton		Q. Jackson		M. Spink		W. Turnbull		M. Wesa
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BORROWING RESOLUTION	<p>That Council:</p> <p>a) approve the borrowing of money upon the credit of the association by way of:</p> <p style="padding-left: 40px;">i) an operating overdraft up to an amount not to exceed CAD\$250,000; and</p> <p style="padding-left: 40px;">ii) use of corporate credit cards with an aggregate limit not to exceed CAD\$120,000.</p> <p>b) in compliance with PEO's Internal Control Banking Policy, hereby confirms that this Borrowing Resolution is to expire on January 31, 2019.</p> <p style="text-align: right;">CARRIED</p>																																
BY-LAW AMENDMENT AND APPOINTMENT OF CORPORATE SECRETARY	<p>Motion required a 2/3 majority of votes cast to carry</p> <p>1. That Council amend By-law No. 1 by revoking section 24 and replacing it with the following:</p> <p style="padding-left: 40px;"><i>24. In the absence of proof to the contrary, minutes of any meeting of the Association or of the Council or of a committee purporting to be signed by the chair of council and by the corporate secretary or, in the case of a committee, by the committee chair shall be deemed to be a correct record of the proceedings of the meeting.</i></p> <p style="text-align: right;">CARRIED</p>																																

	<p>Motion required a simple majority of votes cast to carry</p> <p>That Council reaffirms the appointment of Scott Clark as Corporate Secretary.</p> <p style="text-align: right;">CARRIED</p>
<p>2018 – 2020 STRATEGIC PLAN</p>	<p>That Council:</p> <ol style="list-style-type: none"> a) approve the Strategic Plan as presented to the meeting at C-515-2.6, Appendix A; b) authorise the Registrar to publicly release the Strategic Plan in accordance with the Communication Plan as presented to the meeting at C-515-2.6, Appendix B; c) instruct the Human Resources Committee to consider how to incorporate achievement of the Strategic Plan's objectives into the Registrar's performance objectives over the next three years; d) task appropriate committees with incorporating and prioritizing relevant strategic plan elements into their workplans. e) approve an amendment to the decision briefing note template to include a section indicating how policy or program proposals will contribute to the Strategic Plan Objectives; f) instruct the Registrar to provide updates on the progress of realizing the approved Strategic Objectives at the March, June and September Council meetings for the duration of the Plan period; and, g) review, update and revise the strategies on an annual basis, as circumstances warrant, as part of the budget planning cycle. <p style="text-align: right;">CARRIED</p> <p>That Council task the Executive Committee to bring to the next Council meeting a plan to address the budget issues raised at the November 17, 2017 Council meeting.</p> <p style="text-align: right;">CARRIED</p>
<p>2017 AGM SUBMISSION – PEO ENGAGE AN EXTERENAL GOVERNANCE EXPERT</p>	<ol style="list-style-type: none"> 1. That Council directs the Registrar to immediately issue a call for volunteers for appointment to a 7 member Phase 1 Governance Working Group (GWGP1) for Council approval at a future date, comprised of the following: <ul style="list-style-type: none"> • 4 current Councillors with at least one lay LGA, plus 3 additional members at large • Preference is for members at large who have formalized Governance Education 2. That Council directs the Council Chair to develop terms of reference for the Phase 1 - GWGP1 incorporation elements outlined in Section 3 of this briefing note. 3. That Council directs the GWGP1 to provide a progress report to Council prior to the 2018 AGM, or shortly thereafter, which will include timing for delivery of their final report to Council. 4. That Council approves a budget of \$40,000 for the GWGP1 to complete their work and deliver a report to Council before the 2019 AGM, if not earlier. <p style="text-align: right;">CARRIED</p>
<p>WITHHOLDING INFORMATION FROM DISCLOSURE ON PEO'S</p>	<ol style="list-style-type: none"> 1. That Council approve the Withholding Information from Disclosure on PEO's Public Directories Policy as presented to the meeting at C-515-2.8, Appendix A.

<p>PUBLIC DIRECTORIES POLICY</p>	<p>2. That Council direct the Registrar to contact all parties whose information has been withheld to inform them of the Withholding Information from Disclosure on PEO's Public Directories Policy and allow them 90 days to provide supporting documentation acceptable to the Registrar that there is reasonable grounds to believe that disclosure of the information may jeopardize the safety of the individual and should they fail to provide such documentation within the 90 day period, the Registrar is authorized to cease withholding the information from PEO's public directories.</p> <p style="text-align: right;">CARRIED</p>
<p>RESCINDING MOTIONS REGARDING THE REMOVAL OF A COUNCILLOR</p>	<p>Motion required a 2/3 majority of votes cast to carry</p> <p>That Council rescind the following motions:</p> <p>a) <i>That:</i></p> <ol style="list-style-type: none"> 1. <i>the regulations be revised to include a provision that would permit Council to remove an elected councillor from office by a two-thirds vote for any of the following reasons:</i> <ol style="list-style-type: none"> a) <i>by reason of incapacity, unable to act as a member of the Council;</i> b) <i>has been found guilty of professional misconduct or incompetence;</i> c) <i>fails to attend three consecutive regular meetings of the Council without cause;</i> d) <i>ceases to be eligible for election to the Council; or</i> e) <i>ceases to be a member in good standing in the Association, where applicable;</i> 2. <i>a member who is disqualified from sitting on the Council is deemed to be removed from the Council;</i> 3. <i>the reasons for removal must be stated in the motion removing the Council.</i> [Minute No. 10735] <p>b) <i>That:</i></p> <ol style="list-style-type: none"> 1. <i>the President, on behalf of Council, shall provide the reasons and request the Attorney General to remove a Lieutenant Governor Appointee (LGA) when requested to do so by a two-thirds vote of the Council, for the following reasons:</i> <ol style="list-style-type: none"> a) <i>by reason of incapacity, unable to act as a member of the Council;</i> b) <i>has been found guilty of professional misconduct or incompetence, where applicable;</i> c) <i>fails to attend three consecutive regular meetings of the Council without cause; or</i> d) <i>ceases to be a member in good standing in the Association, where applicable.</i> 2. <i>a member who is disqualified from sitting on the Council is deemed to be removed from the Council.</i> 3. <i>the reasons for removal must be stated in the motion removing the Councillor.</i> [Minute No. 10735] <p>c) <i>That the Regulation 941 amendment regarding the disqualification of members of Council be revised to include as a reason "a material breach of Council Policy."</i> [Minute No. 11091]</p>

		CARRIED
FRENCH VERSION OF REGULATION 941	<p>Motion required a 2/3 majority of votes cast to carry</p> <p>That Council authorize the Ministry of the Attorney General to draft a French language version of Regulation 941, subject to PEO Council approval.</p>	CARRIED
PROVIDING FINANCIAL IMPACT INFORMATION ON BRIEFING NOTES	<p>That Council approve an amendment to the decision briefing note to provide the financial impacts on current and future PEO budgets for a five-year period.</p>	CARRIED
CHANGES TO THE 2017 PEO COMMITTEES AND TASK FORCES MEMBERSHIP ROSTER	<p>That Council approve changes to the <i>2017 PEO Committees and Task Forces Membership Roster</i> as presented to the meeting at C-515-2.12, Appendix A.</p> <p>That the Changes to the 2017 PEO Committee and Task Forces Membership Roster be tabled to "in camera".</p> <p style="text-align: right;">CARRIED</p> <p><u>[Secretariat Note:</u> The following in-camera resolution from the November 2017 Council meeting was returned to open session:]</p> <p>That Council approve changes to the <i>2017 PEO Committees and Task Forces Membership Roster</i> as presented to the meeting and amended at C-515-2.12, Appendix A.</p> <p style="text-align: right;">CARRIED</p>	
COMMITTEES AND TASK FORCES HUMAN RESOURCES AND WORK PLANS	<p>That Council approve the committee / task force work plans and human resources plans as presented to the meeting at C-515-2.14, Appendices A to O, excluding H(ii).</p>	CARRIED
ONLINE LICENSING PORTAL TASK FORCE	<p>That Council approves:</p> <ol style="list-style-type: none"> a. The creation of a licensing task force to operate in parallel to the online licence portal project execution to address and improve upon specific customer service licensing issues. b. The Registrar to initiate the formation of this task force including but not limited to drafting the terms of reference and proposed work plan. c. A budget of \$20,000 for the task force to complete their work and deliver a report to Council before the 2019 AGM, if not earlier. <p>That the motion to approve an Online Licensing Portal Task Force be tabled to the March 2018 Council meeting.</p> <p style="text-align: right;">CARRIED</p>	
CONSENT AGENDA	<p>That the consent agenda be approved as presented.</p> <p>The following items were contained in the consent agenda:</p> <p>3.1 Minutes – 249th Executive Committee meeting – August 15, 2017</p>	

	<p>3.2 Minutes – 514th Council meeting – September 29, 2017</p> <p>3.3 Approval of CEDC Applications</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 247TH EXECUTIVE COMMITTEE MEETING – JANUARY 17, 2017	<p>That the minutes of the 249th meeting of the Executive Committee, held on August 15, 2017, as presented to the meeting at C-515-3.1, Appendix A, be ratified.</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 514TH COUNCIL MEETING – SEPTEMBER 29, 2017	<p>That the minutes of the 514th meeting of Council, held September 29, 2017, as presented at the meeting C-515-3.2, Appendix A, accurately reflect the business transacted at that meeting.</p> <p style="text-align: right;">CARRIED</p>
APPROVAL OF CEDC APPLICATIONS	<p>That Council:</p> <ol style="list-style-type: none"> 1. approve the exemption from examinations and the applications for designation as Consulting Engineer as presented to the meeting at C-515-3.3, Appendix A, Section 1. 2. approve the applications for re-designation as Consulting Engineer as presented to the meeting at C-515-3.3, Appendix A, Section 2. 3. grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as presented to the meeting at C-515-3.3, Appendix A, Section 3. <p style="text-align: right;">CARRIED</p>
GOVERNMENT RELATIONS SERVICES	<p>The following in-camera resolution from the November 2017 Council meeting was moved into open session:</p> <p>That Council approves the issuing of a request for proposal for government relations services as presented to the meeting at C-515-4.5, Appendix A.</p> <p style="text-align: right;">CARRIED</p>



516th Council Meeting
February 2, 2018
DISPOSITION OF MOTIONS
(Subject to subsequent Council verification of meeting Minutes)

APPROVAL OF AGENDA	<p>That:</p> <ul style="list-style-type: none"> a. the agenda, as presented to the meeting at C-516-1.1, Appendix A be approved as amended; and b. the Chair be authorized to suspend the regular order of business. <p style="text-align: right;">CARRIED</p>
BYLAW CHANGES TO SET FEES	<p>Motion required a 2/3 majority of votes cast to carry</p> <p>That Council approve changes to By-Law No. 1 to establish fee amounts currently contained in Regulation 941, and various updated references as presented to the meeting at C-516-2.1, Appendix A, to take effect immediately when passed.</p> <p style="text-align: right;">CARRIED</p>
PLAN TO ADDRESS BUDGET ISSUES	<p>That Council direct the Finance Committee to establish a set of budget priorities and guiding principles to be utilized by Council in developing future PEO budgets by the June 2018 Council meeting so that the set of budget priorities and guiding principles may be incorporated into the 2018 budget cycle.</p> <p style="text-align: right;">CARRIED</p>
COMMITTEES AND TASK FORCES POLICY – COUNCIL LIAISON COMMITTEE MEMBERSHIP RIGHTS	<p>That Council approve the amendment to the Committees and Task Forces Policy as presented to the meeting at C-516-2.3, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
FEE MEDIATION COMMITTEE EXEMPTION – TERM LIMIT ISSUE	<p>That Council exempt the Fees Mediation Committee from general committee membership term limit requirements and amend the Committee Terms of Reference Template as contained in the <i>Committees and Task Forces Policy</i> accordingly.</p> <p style="text-align: right;">CARRIED</p>
POLICY – REGULATORY COMPLAINTS AGAINST PEO VOLUNTEERS AND PROFESSIONAL STAFF	<p>That Council approve the Policy: Regulatory Complaints Against PEO Volunteers and Professional Staff, as presented to the meeting at C-516-2.5, Appendix A.</p> <p>That the approval of the Regulatory Complaints Against PEO Volunteers and Professional Staff be tabled to the AGM Council meeting.</p> <p style="text-align: right;">DEFEATED</p> <p>That the approval of the Regulatory Complaints Against PEO Volunteers and Professional Staff be tabled to the March Council meeting.</p> <p style="text-align: right;">CARRIED</p>
PLAN FOR	<p>That Council:</p>

<p>ORGANIZATIONAL RESILIENCE AND SUCCESSION</p>	<p>a) approve the Proposal for Organizational Resilience and Succession Planning at PEO as presented to the meeting at C-516-2.6, Appendix A;</p> <p>b) approve a budget of \$350,000 for 2018 (\$300,000 in operations and \$50,000 in capital), and \$600,000 annually thereafter to fund the proposal.</p> <p>That the plan for organizational resilience and succession be tabled for further refinement.</p> <p style="text-align: right;">DEFEATED</p> <p>Council then voted on the main motion.</p> <p>That Council:</p> <p>c) approve the Proposal for Organizational Resilience and Succession Planning at PEO as presented to the meeting at C-516-2.6, Appendix A;</p> <p>d) approve a budget of \$350,000 for 2018 (\$300,000 in operations and \$50,000 in capital), and \$600,000 annually thereafter to fund the proposal.</p> <p style="text-align: right;">CARRIED</p>
<p>COUNCIL COMPOSITION TASK FORCE REPORT</p>	<p>That Council:</p> <p>a) Receive the Council Composition Task Force report as presented to the meeting at C-516-2.7, Appendix A and that it be referred to the Governance Working Group.</p> <p>b) That the Council Composition Task Force be stood down with thanks.</p> <p style="text-align: right;">CARRIED</p>
<p>2018 ENGINEERING DIMENSIONS – DIGITAL EDITION DEFAULT SETTING</p>	<p>That Council enact the digital edition as the default setting for <i>Engineering Dimensions</i> magazine and clearly and explicitly ask for confirmation with licence renewal.</p> <p style="text-align: right;">CARRIED</p>
<p>NEW GUIDELINE – ASSUMING RESPONSIBILITY AND SUPERVISING ENGINEERING WORK</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the practice guideline for Assuming Responsibility and Supervising Engineering Work as presented to the meeting at C-516-2.9, Appendix A; and 2. Direct the Registrar to publish the guideline and notify members and the public of its publication through usual PEO communications. <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE/TASK FORCE TERMS OF REFERENCE</p>	<p>That Council approve the revised Terms of Reference for the following committees, as presented at C-516-2.11, Appendices A to D:</p> <ul style="list-style-type: none"> • Award Committee (AWC) • Complaints Review Councillor (CRC) • Enforcement Committee (ENF) • Licensing Committee (LIC) <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE/TASK FORCE WORK AND HR PLANS</p>	<p>That Council approve the committee / task force work plans and human resources plans as presented to the meeting at C-516-2.12, Appendices A, B and E.</p> <p style="text-align: right;">CARRIED</p>

	<p>That Council approve the work plan of the Human Resources Committee as presented to the meeting at C-516-2.12 on condition that the Terms of Reference for the HRC are brought back for review at the March 2018 Council meeting.</p> <p style="text-align: right;">CARRIED Recorded Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>For</u></td> <td style="text-align: center;"><u>Against</u></td> <td style="text-align: center;"><u>Abstain</u></td> </tr> <tr> <td style="text-align: center;">C. Bellini I. Bhatia G. Boone D. Brown M. Chan T. Chong D. Chui G. Comrie L. Cutler R. Fraser L. Hidalgo N. Hill G. Houghton Q. Jackson T. Kirkby T. Olukiyesi K. Reid N. Rush N. Takessian W. Turnbull M. Wesa</td> <td style="text-align: center;">L. Lederman</td> <td style="text-align: center;">M. Spink</td> </tr> </table>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	C. Bellini I. Bhatia G. Boone D. Brown M. Chan T. Chong D. Chui G. Comrie L. Cutler R. Fraser L. Hidalgo N. Hill G. Houghton Q. Jackson T. Kirkby T. Olukiyesi K. Reid N. Rush N. Takessian W. Turnbull M. Wesa	L. Lederman	M. Spink
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C. Bellini I. Bhatia G. Boone D. Brown M. Chan T. Chong D. Chui G. Comrie L. Cutler R. Fraser L. Hidalgo N. Hill G. Houghton Q. Jackson T. Kirkby T. Olukiyesi K. Reid N. Rush N. Takessian W. Turnbull M. Wesa	L. Lederman	M. Spink					
30 BY 30 TASK FORCE TERMS OF REFERENCE	<p>That Council:</p> <ul style="list-style-type: none"> a) approve the 30 by 30 Terms of Reference as presented to the meeting and amended at C-516-2.13, Appendix A, and b) approve a \$20,000 annual budget for the two-year term of the Task Force. <p style="text-align: right;">CARRIED</p>						
PEO RESPONSE TO THE OSPE AND CEO LETTERS REGARDING THE GLP 2.0 IMPLEMENTATION PLAN	<p>That Council:</p> <ul style="list-style-type: none"> a) Approve the recommended PEO responses to the OSPE and CEO letters regarding the proposed revisions to the GLP Audit Implementation Plan Report b) Direct the Registrar to send the revised GLP Implementation Plan Report to OSPE and CEO <p style="text-align: right;">CARRIED</p>						
PEO SYLLABI	<p>That the PEO revised Computer, Engineering Physics, Industrial and Petroleum Engineering Syllabi presented to the meeting at C-516-2.15, Appendices A, B, C and D, respectively, be approved for use, effective for the May 2018 technical examinations sitting.</p> <p style="text-align: right;">CARRIED</p>						
CHANGES TO THE 2018 PEO COMMITTEES AND TASK	<p>That Council approve changes to the <i>2018 PEO Committees and Task Forces Membership Roster</i> as presented to the meeting at C-516-2.16, Appendix A.</p>						

FORCES MEMBERSHIP ROSTER		CARRIED
CONSENT AGENDA	<p>That the consent agenda be approved as presented.</p> <p>The following items were contained in the consent agenda:</p> <p>3.1 Minutes – 250th Executive Committee meeting – October 30, 2017 3.2 Minutes – 515TH Council meeting – November 17, 2017 3.3 Standing Down the National Framework Task Force 3.4 Standing Down the Removal of the Industrial Exception Task Force</p>	CARRIED
MINUTES – 250TH EXECUTIVE COMMITTEE MEETING – OCTOBER 30, 2017	That the minutes of the 250th meeting of the Executive Committee, held on October 30, 2017, as presented to the meeting at C-516-3.1, Appendix A, be ratified.	CARRIED
MINUTES – 515TH COUNCIL MEETING – NOVEMBER 17, 2017	That the minutes of the 515th meeting of Council, held November 17, 2017, as presented at the meeting C-516-3.2, Appendix A, accurately reflect the business transacted at that meeting.	CARRIED
STANDING DOWN THE NATIONAL FRAMEWORK TASK FORCE	That Council stand down the National Framework Task Force, with thanks.	CARRIED
STANDING DOWN THE REMOVAL OF THE INDUSTRIAL EXCEPTION TASK FORCE	That Council stand down the Removal of the Industrial Exception Task Force, effective immediately, with thanks to its members.	CARRIED

**Chair's Report
Consulting Engineer Designation Committee (CEDC)
February 2018**

Fellow committee members:

Now that my term has come to an end, I would like to share with you the committee achievements during the past four years that I had the pleasure of serving you as the chair of this committee. I had great support of Doug Barker, our vice-chair and your support has been continuous, thank you.

Here are the list of what were achieved so far and what is in agenda for the new chair if he chooses to follow:

- 1) Re-Start of southern sub-committee which was non-existence for good number of years.
- 2) Recruitment of nine new members to the sub-committees to give fresh blood to this important committee. A special selection process and training for new members were devised.
- 3) Establishing a succession plan for continuity of the committee.
- 4) Expanding "Interpretive Guidelines".
- 5) Establishing a procedure under which any topics for discussion brought by member, to be discussed and approved first in the sub-committee.
- 6) Receiving reports from:
 - a) The PEO's council by council liaison councilor and also PEO committees.
 - b) Consulting Engineers of Ontario (CEO).
 - c) Engineers Canada.
- 7) Presidents, vice presidents, members of executive committee, task force members, etc. were invited to our committee meetings not only to get familiar with the operation of this committee but also provide reports or information on the current issues.
- 8) Registrar and heads of different departments were also invited to our committee meetings to provide information on the operation of the association and also to receive your comments and concerns.
- 9) Doug Barker, committee vice chair, is actively pursuing recognition of the committee in PEAK programme. He prepared a comparative list of requirements for designation/re-designation and PEAK, and requested exception from some of the items in PEAK from its task force. Doug did also a successful presentation to the council and is following up with committee proposals.

- 10) Contacting Advisory Committee on Volunteers for exclusion of committee members from time limit criteria.
- 11) Contacting president of PEO for exclusion of committee members from time limit criteria.
- 12) In conclusion, I would like to express my sincere thanks to the staff. The committee has received continuous support and guidance from deputy registrar Michal Price. Faris Georgis, although new to the committee, has been quite helpful in providing necessary information requested by the committee and moving the approved items of the committee through PEO channels. As I have always mentioned Immelda Suarez, the coordinator of this committee, has been praised frequently for her excellent service by members and also by sub-committee chairs. Thanks are also due to Fern Goncalves of Human Resources and Viktoria Aleksandrova, committee coordinator of volunteer management, whose assistance has been instrumental in recruitment of new committee members.

Prepared by:
Eric Nejat, Ph.D., P.Eng., FEC
Chair, CEDC