



Minutes

ACADEMIC REQUIREMENTS COMMITTEE

Meeting of May 1, 2015

PRESENT:

Members:

Barna Szabados, Chair
Sanjeev Bhole
Judith Dimitriu
Stelian George-Cosh
Ross Judd
George Nakhla
Remon Pop-Iliev

Medhat Shehata
Shamim Sheikh
Juri Slimberg
Jacqueline Stagner
Seimer Tsang
John Yeow
Gosha Zywno

Staff:

Michael Price, Deputy Registrar
Anna Carinci Lio
Moody Farag
Lawrence Fogwill
Michele LaPointe
Pauline Lebel
Esther Kim
Irene Zdan

Absent:

Waguhi ElMaraghy
Amir Fam
Roydon Fraser
Meilan Liu
Joe Lostracco
Magdi Mohareb

Suresh Neethirajan
Leila Notash – Vice Chair
Amin Rizkalla
Heather Sheardown
Allen Stewart
Ramesh Subramanian

Guests:

Santosh Gupta
David Kiguel

1. Call to Order and Chair's Remarks

The meeting was called to order at approximately 10:32 a.m.

On behalf of the committee, Chair, Barna Szabados, welcomed Ross Judd back from his surgery.

On behalf of the committee, Chair Barna Szabados congratulated John Yeow on being awarded a fellowship with the Engineering Institute of Canada.

2. Approval of the Agenda

Item 8.1 LEL Implementation Update was moved to the Chair's remarks to allow Lawrence Fogwill to leave the meeting early.

MOTION:

It was **moved** by Bob Dony and **seconded** by Remon Pop-Iliev that the agenda be approved, as amended.

CARRIED

3. Approval of the Minutes of the December 11, 2014 and the March 20, 2015 Meeting

MOTION:

It was **moved** by Stelian George-Cosh and **seconded** by Sanjeev Bhole that the minutes of the December 11, 2014 meeting be approved.

CARRIED

In reference to Item 4, Matters Arising from the Minutes of February 20, 2015, David Kiguel clarified that he was not the head of the Limited License Task Force and he requested the minutes reflect that he only reported on its behalf at the March 20, 2015 meeting.

MOTION:

It was **moved** by Shamim Sheikh and **seconded** by Stelian George-Cosh that the minutes of the March 20, 2015 meeting be approved, as amended.

CARRIED

4. Matter(s) Arising from the Minutes

There were no matters arising from the minutes.

5. Chair's Report

The Chair reported that:

- On April 24, 2015, he attended the Volunteer Leadership Conference along with ARC Vice-Chair, Leila Notash. Chairs and vice-chairs from all chapters and committees were represented. The main issue discussed was communication and the incorrect information PEO registrants and applicants have regarding the application process. The Chair requested that, if asked by chapters, ARC members go and brief them on the application process. The Chair requested that Shamim Sheikh provide an update on an event he recently attended with Manager – Admissions, Moody Farag.
- Shamim Sheikh reported that the University of Engineering and Technology Lahore Alumni Association hosted an event on April 25, 2015 where the licensing requirements were clearly enunciated. With more than forty people in attendance, new applicants and older applicants were given the accurate details on the licensing process.
- He attended the PEO AGM on April 24 and 25, 2015.
- He was invited to attend an Engineers Canada workshop on May 6, 2015. The discussion will revolve around accreditation. In relation, a letter from the CEAB to Paul Amyotte, President of Engineers Canada, was distributed to the committee. An update of the workshop will be sent to the committee prior to the next ARC meeting.

6. Deputy Registrars Report

The Deputy Registrar reported that:

- The Briefing Note submitted by Roydon Fraser, titled: *Fundamental Academic Admissions Principles* was approved by council at the April 25, 2015 Council meeting.
- The Ontario Fairness Commission is undergoing a mandate review.

- Engineers Canada's Education Credential Assessment proposal RFP was issued by the Federal Government.

New requirements included:

- 7 out of 12 Associations will need to be in agreement with the proposal instead of 2 previously required.
- Assessments are now for academic requirements for licensure rather than level of education.
- APEGBC has stated that they will not support Engineers Canada's proposal without further information.
- APEGNB has stated that they will require all associations to support Engineers Canada's proposal before they will support it.
- A Council meeting was held after the AGM on April 25th, 2015. He reported that there was now increased ARC and ERC recognition at Council meetings. Changiz Sadr, a member of the ERC, was now on the PEO Executive Committee and Bob Dony was appointed as PEO Vice-President

7. Endorsements

7.1 Reading Assignment of Technical Reports/Synopses

A Technical Report titled *Piping Design* was submitted to the committee.

The committee will request that the applicant narrow the scope of the submission and submit a proposed chapter outline.

7.2 Issues Arising from ARC/Deputy Registrar Recommendations

There were no issues arising from ARC/Deputy Registrar Recommendations.

7.3 Issues Arising from ERC Recommendations for Applicants Referred by ARC

There were no issues arising from ERC Recommendations for Applicants Referred by ARC.

8. Procedural and Related Matter(s)

8.1 LEL Implementation ARC Subcommittee Update

Lawrence Fogwill, Manager – Registration, reported on the progress of the joint ARC/ERC Limited Licence Working Group on the new Limited Licence provisions. A flow chart titled, Limited Licence Application Process, was distributed to the members of the committee along with a checklist outlining the steps that need to be taken at each stage of the process.

Chair, Barna Szabados, outlined ARC's role in the process and then suggested that a dry run of the process be conducted. He requested that an example of a civil, electrical and mechanical application be provided. Moody Farag, Manager – Admissions, recommended a half day workshop with the ARC and ERC volunteers, and once the process was clear, that information would be shared with the committee.

The matter was discussed at length by the committee.

8.2 Licensing Committee Update

Barna Szabados reported that a Licensing Committee meeting was held on April 30, 2015. No motions were passed because quorum was not met for parts of the meeting.

8.3 Legislation Committee Update

Bob Dony reported that the regulations for the Limited License received Cabinet approval. In the new regulations “forms” are part of the regulation, therefore they needed to be approved by council. The forms were approved at the April 25, 2015 Council meeting.

He also reported that the majority of last year’s Legislation Committee were re-elected. Because it is a board committee of council, the committee is re-formed each year. The position of Chair is up for nomination.

8.4 Red Book Subcommittee

Chair, Barna Szabados, thanked Seimer Tsang for the editing work being done on the Red Book.

He reported that since the last Red Book update there were some major policy changes, and those were added to the Red Book. They now require ARC approval.

The changes included:

- GMI (General Motors) Graduates
 - Will be left in the Red Book for historical reason but any future applicant would be treated the same as regular applicants.
- Mobility Agreement
 - New wording will be taken from an Engineers Canada document. The document will also be included in the Red Book.
- PAP (Preparedness Assessment Program)
 - The PAP section will be removed from the Red Book.
- Clock Start for Experience
 - Currently in the Red Book in red print because it has not been approved yet. The ERC Subcommittee is meeting on May 19, 2015 and will discuss the item. Once it is approved by the ERC Committee, and any changes are added, it will be put into the Red Book.

Chapters one through eight of the Red Book are almost complete. Chapters nine through eleven are still to be updated.

8.5 EChat Forum Items

EChat Form Items was discussed under item 8.4 Red Book Subcommittee

8.5.1 Distance Education

Seimer Tsang provided a handout for the committee titled: *Distance Education Assessment Guidelines (for the Red Book)*. It outlined a concern with ABET-accredited online engineering programs.

The matter was discussed at length by the committee. It was suggested that the committee wait until an ABET-accredited distance education application is submitted and then the committee can revisit the issue.

8.6 CEAB Update

Bob Dony reported that during a recent conference call, the CEAB expressed their displeasure with some Dean's saying there is too much work required for accreditation. CEAB responded to this in a letter to Engineers Canada's President, Paul Amyotte, dated April 28, 2015. A copy of the letter was distributed to the committee.

He noted that the main concern is the lowering of accreditation criteria to the degree that the regulators would no longer be confident with an applicant's academic formation.

8.6.1 CEAB Workshop

The CEAB Workshop was covered under item 5. Chair's Report

9. New Procedural Matter(s) for Discussion

There were no New Procedural and Related Matter(s) for Discussion.

10. Other Business

There were no items discussed under Other Business

11. Adjournment

It was **moved** by Bob Dony and **seconded** by Shamim Sheikh that the meeting be adjourned.

The meeting was adjourned at approximately 12:48 p.m.

Next Meeting: Friday, May 22, 2015