

MINUTES

30 x 30 TASK FORCE

Tuesday, May 29, 2018, 6:30-8:30

Teleconference Dial In: 1.866.512.0904 Access code: 8804517#

Attendees

Chair: TBD
Members: Bob Dony, P.Eng. (via Teleconference)
Christian Bellini, P.Eng.
Lola Hidalgo, P.Eng.
Helen Wojcinski, P.Eng.

Staff Advisor: Jeannette Chau, P.Eng.

Staff Support: Sylvia Millstein

1. Call to Order and Opening Remarks

Jeannette Chau called the meeting to order at 7:00 p.m.

2. Review of the Mandate and Terms of Reference

The Mandate and Terms of Reference were discussed.

Action: Helen Wojcinski will review the Terms of Reference and make suggested changes to the Task Force.

3. Election of the Task Force Chair

It was moved by Christian Bellini and seconded by Lola Hidalgo that Bob Dony be nominated as Council Liaison for the 30 x 30 Task Force, subject to approval by the HRC and Council. **CARRIED.**

It was moved by Bob Dony and seconded by Christian Bellini that Helen Wojcinski be nominated as the Chair of the 30 x 30 Task Force, subject to approval by Council. **CARRIED.**

It was moved by Lola Hidalgo and seconded by Helen Wojcinski that Christian Bellini be nominated as Vice-Chair of the 30 x 30 Task Force, subject to approval by Council. **CARRIED.**

4. Review draft 30 x 30 Action Plan from September 29, 2017 Council Meeting

Engineers Canada asked the Task Force to choose a PEO Champion for the 30 x 30 Initiative.

Action: Helen Wojcinski accepted the role of PEO's Champion, subject to approval by PEO Council.

Action: Jeannette Chau to provide the Task Force with the following:

- OSPE's Action Plan,
- PEO's 2017 Committee and Task Forces Report,
- PEO's 2018 Annual Committees and Task Forces Membership Roster, and,
- Contact Cassandra Polyzou of Engineers Canada and invite her to call in to provide a half-hour summary of what other initiatives are being done in other provinces.

Action: Christian Bellini will forward to the Task Force; Strategic Priority #3 in the Engineers Canada Strategic Plan, called "Recruitment, Retention and the Professional Development of Women in Professional Engineering".

Action: The Task Force will review the draft 30 x 30 Action Plan, that was originally presented to Council on September 29, 2017, and PEO's Terms of Reference, make suggested changes and circulate it electronically to the members.

Action: In preparation for the September 21, 2018 Council meeting, the Task Force will have the PEO 30 x 30 Action Plan and Terms of Reference reviews completed by the beginning of August.

5. Discussion of potential activities of the Task Force

They discussed possible outcomes of the Task Force, which will be discussed further in future meetings.

6. Decision on future meetings (frequency, type, when)

The Task Force discussed their next meeting schedules.

Action: It was agreed that Jeannette Chau will send a Doodle Poll for the weeks of June 4 and 11, 2018, to determine the date of the next meeting.

7. Adjournment

This meeting was adjourned at 8:40 p.m.

(Dinner 6pm in the 8th floor dining room; Meeting 7pm in Room 1B)
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