



Minutes

The 241st Meeting of the EXECUTIVE COMMITTEE of PROFESSIONAL ENGINEERS ONTARIO was held at PEO Offices, 40 Sheppard Avenue West, Toronto, Ontario on Monday, November 2, 2015 at 9:00 a.m. via teleconference.

Present: T. Chong, P.Eng., President and Chair
G. Comrie, P.Eng., President-elect
J. D. Adams, P.Eng., Past President
B. Dony, P.Eng., Vice-President (appointed)
C. Sadr, P.Eng.

Staff: G. McDonald, P.Eng., Registrar
S. W. Clark, LL.B
M. Price, P.Eng.
M. Cellucci
Z. Sarmento
R. Martin
D. Power

Regrets: P. J. Quinn, P.Eng., Vice-President (elected)
R. Huang, LL.B

CALL TO ORDER

Notice having been given and a quorum being present, President Chong, acting as Chair, called the meeting to order.

14-54

APPROVAL OF AGENDA

Moved by Vice-President Dony, seconded by Councillor Sadr:

That:

- a) the agenda, as presented to the meeting at E-241-1.1, Appendix A, be approved, and
- b) the Chair be authorized to suspend the regular order of business.

CARRIED

14-55

CONSULTANT SUPPORT FOR THE FINAL TESTING AND GO LIVE PHASES OF THE APTIFY PROJECT

The Executive Committee was provided with an Aptify Project Plan Update as well as the Project Health Assessment findings conducted by Deloitte. The key findings of this assessment indicate that, while there are some areas of the project where there are no significant concerns, there are others that require some improvement and a couple that require immediate attention (with respect to Quality Management and Organizational Change Management.)

During discussion Registrar McDonald assured the committee that the contract with Deloitte will be set up in phases and that an evaluation

will be conducted at the end of each phase. There is flexibility within the contract to terminate the agreement with Deloitte at the conclusion of any of the phases should this be in the best interest of PEO.

Moved by Vice-President Dony, seconded by President-elect Comrie:

That the Executive Committee authorize the President and Registrar to enter into a contract, not to exceed \$170,000, with Deloitte to provide support for the final testing and go-live phases of the Aptify project, as presented at E-241-2.1, Appendix A.

CARRIED

**14-56
MINUTES – 240TH EXECUTIVE
COMMITTEE MEETING – OCTOBER 27,
2015**

Moved by Vice-President Dony, seconded by President-elect Comrie:

That the minutes of the 240th open session meeting of the Executive Committee, held on October 27, 2015, as presented to the meeting at E-241-3.1, Appendix A, accurately reflect the business transacted at that meeting.

CARRIED

There being no further business, the meeting concluded.

These minutes consist of minutes 14-54 to 14-56 inclusive and two pages.

T. Chong, P.Eng., President and Chair

G. McDonald, P.Eng., Registrar