



Minutes

**The seventy-sixth meeting of the Enforcement Committee held on
Tuesday, November 17, 2015 at 1:30 p.m., PEO Offices**

Present: Peter Broad, P.Eng. (Chair)
Roger Barker, P.Eng. (Vice-Chair)
Don Marston, P.Eng.
Stephen Georgas LL.B., P.Eng.
Gary Houghton, P.Eng.
Solomon Ko, P.Eng.
William Jackson, P.Eng.
Ajai Varma, P.Eng.

Council Liaison: Ewald Kuczera, P.Eng.

Staff: Linda Latham, P.Eng. (Staff Advisor, Deputy Registrar)
Steven Haddock (Enforcement and Advisory Officer)
Maria Iannone (Administrative Assistant)

Regrets: Edward Poon, P.Eng.
Joe Adams, P.Eng.

1. Welcome and Call To Order

The Chair, Mr. Broad, called the meeting to order at 1:40 p.m. with a quorum of 5 and welcomed everyone.

2. Introduction of New Manager

The Chair, Mr. Broad, Welcomed and Introduced Cliff Knox to the Committee.

3. Approval of Agenda

Motion #1: That the Enforcement Committee agenda dated November 17, 2015 be approved.
Moved by Roger Barker, P.Eng., seconded by Ed Poon, P.Eng.

CARRIED

4. Approval of Minutes of September 15, 2015

Motion #2: That the Enforcement Committee minutes dated September 15, 2015 be approved,
Moved by Steven Haddock, seconded by Don Marston, P.Eng.

CARRIED



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5. Council Liaison Update

a. Disposition of Motions, C-502

Mr. Ewald commented on the following:

Council held meeting on September 25th items listed were dealt with.

Eligibility to serve on PEO Regulatory Committee's there was a concern on membership of certain committees would have to resign from a position on acceptance of a staff position with an organization.

Waiting to hear on Industrial Exception report, end of year to be filed.

Five Town Hall meetings were held approximately 500 plus members participated, some suggestions for changes or considerations to the program being put forward to look at the question of continuing professional development. Will have the report by next Council meeting.

Referendum Mandatory CPD program to be brought to a resolution. Task force has set up a program.

Setting up special designation no requirement in Ontario within the specific Act.

Omnibus Bill, Council giving direction no pending concern to go forward.

6. Staff Update

Update on relevant Enforcement Matters

Motion #3: That the meeting be held In Camera for these items (as required)

Moved by: Roger Barker, P.Eng and seconded by Don Marston, P.Eng.

CARRIED

7. Committee Chairs Workshop Report

Mr. Barker commented on Committee Chairs Workshop identifying Best Practices 1,2,3,4,5 and 6.

Mr. Broad agreed they are all key issues and to look at what more can also be done , spoke with Kris Khan on rotating Committees.



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Mr. Kuczera suggested Disposition of Motion to have direction.

Motion #4: To include an annual evaluation by Committee Members at the meetings.
Unanimous vote by Committee members

Moved by Roger Barker, P.Eng., seconded by Gary Houghton, P.Eng.

CARRIED

8. Committee Membership

a. Notice of Chair/Vice Chair election –Jan 2016

Mr. Knox commented the need to confirm existing work plans and new ones.

b. Discussions with ACV on membership policies.

Mr. Broad commented on the proposed rotation of Committee Members that the onus is on the members to request.

c. 2016 Work Plan – confirmation/assignment of Subcommittees

Mr. Broad commented that we are open to people joining subcommittees and possibly could have 12 members on the committee. It has been approved by a phone in vote and everyone is in agreement.

9. Work plan – Policy Issue A:Enforcement Reporting

Mr. Barker commented that we could have a draft for the next meeting and to be completed by July 2016 on the work plan.

Mr. Haddock commented that there is an existing draft and will send it out. A review of the process for the complaints was discussed.

10. Work plan – Policy Issue C (Definition of Professional Engineering)

Mr. Broad commented on engineering in the Industrial field or any other field. We may need to review it or publish the existing work on what is done there is no difference but what's overlapping these are the areas were engineering skills are required. There will be a document on which of these variances we should be looking at.



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11. Work plan – Existing Issues B & D

Issue B: Legislated Powers/Federal (R. Barker, S. Georgas, E. Poon)

Mr. Barker commented that they are waiting on the Industrial Exception Research. Proposes to write something as all issues have not been covered. Will prepare for our January 16 meeting

Issue D: Examples of Engineering (A. Varman, R. Barker, G. Houghton)

Defer to the next meeting

12. Work plan – New Issues E & F

Issue E: Impact of Counterfeit Seals

Mr. Jackson has provided Technical information. Mr. Haddock will prepare report. Technical protection and Legal Issues will be part of 260/08.

Mr. Broad suggested a brochure on who's working on which committee and sub committee

Issue F: Enforcement of Business Names

Mr. Haddock draft some ideas on business names and provided examples.

Mr. Haddock commented that it puts the onus on us.

Action: Mr. Haddock will prepare a report for January meeting.

13. Enforcement of Business Names

Mr. Knox commented that a preliminary report to go to Council February, 2016 but no info at this point.

14. Other Business

No update at this time

15. Attendance

Absent Joe Adams, Solomon Ko, Bill Jackson and Edward Poon with reason.



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16. Next meeting

Set/Confirm dates for 2016 meetings:

- January 19, 2016
- March 15, 2016
- May 17, 2016
- July 19, 2016
- September 13, 2016
- November 15, 2016


Action: Maria will forward a Doodle request to confirm attendance date for 2016.

16. Adjournment

Motion #4: To adjourn at 3:50 pm.

Moved by Mr. Marston, P.Eng., seconded by Steven Haddock, P.Eng.

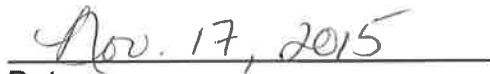
CARRIED



 P. Broad, P.Eng. - Chair



 M. Iannone - Secretary



 Date