



Order of Honour

Nomination Form

The Order of Honour is a society of Professional Engineers Ontario (PEO). Its purpose is to recognize and honour those professional engineers and others who have rendered outstanding service to the engineering profession in Ontario, primarily through PEO.

Inclusion in the Order may be awarded by PEO Council to PEO members who have served the profession diligently for many years and/or have made a substantial contribution to the operation of the profession or improvement in its status. Such service will primarily be rendered through participation in PEO affairs. Service performed in other engineering organizations or agencies may be considered but only as complementary to PEO service. Provision is made in the Order's Regulations to recognize service rendered by non-members of PEO. Nominations are considered by PEO's Awards Committee, which will assess the nominations and make its recommendations to PEO Council. The committee may also conduct its own research and make independent selections and recommendations for inclusion in the Order. All nominations received will be considered on an equal basis.

All five nominators must be professional engineers and members of Professional Engineers Ontario. Nominators should supply complete detail on their nominee. Individual statements from each nominator on the reasons the candidate should be considered for this award must accompany the nomination.

Induction of worthy members into the Order of Honour is a competitive process. Therefore, nominators' letters should highlight not only the years of service, but also the substantial contribution and impact candidates have made on the engineering profession. See the Reference Letters Hints and Tips page at www.peo.on.ca for assistance.

Inclusion in the Order is granted in one of three levels: Member, Officer or Companion. Nominations should not make any recommendations as to the level but should include sufficient information to enable the committee to make its recommendation. Nominations may be made at any time, but are considered annually.

Full information is in the Order's *Guidelines for Nomination*, which is available by visiting PEO's website at www.peo.on.ca.

Nominee's Personal Data

Name (in full): _____

Residence address: _____

E-mail Address: _____

Residence Telephone Number: _____

Business Address: _____

Business E-mail Address: _____

Business Telephone Number: _____

Present Occupation and/or Title: _____

University Degree(s): _____

Supporting Data

Please read the following carefully

1. Please note that induction into the Order of Honour is a competitive process. A maximum of 13 honorees are inducted annually. Therefore, nomination packages need to highlight the significance and impact of the nominee's contributions to the engineering profession.
2. List all PEO service activities and include dates of such service. Include the names of committees served or special functions performed on behalf of PEO.
3. If the nomination is being made for a specific contribution or contributions, supply full details of the activity or activities and why it or they should be recognized.
4. Individual statements from each nominator on why the nominee should be considered for this award must accompany the nomination. Please note that the nomination reference letters are the most significant component of the nomination packages and should be written by those who can substantiate the significance of the nominee's contributions to the engineering profession, primarily as a PEO volunteer. External volunteer service is also a contributing factor and details of service rendered through other engineering bodies, or PEO external appointments, should be included in the reference letters.
5. Hints and tips for reference letters are available at www.peo.on.ca.
6. Materials that support the nomination, such as clippings, testimonials, or letters of support, may be included.
7. Nomination packages **should not exceed 15 pages**, excluding the nomination form. Any pages beyond 15 will not be considered in the selection process. **All materials must be submitted unbound (no staples), single sided, and in a letter size format (8.5" x 11")**.
8. The deadline for receipt of nominations is **4:00 p.m. Eastern Standard Time** on the **second Friday in October**. Nominations submitted after the deadline will not be considered for that year's awards program, but may be reconsidered at the discretion of the committee before the deadline for the following year's program.

Disclaimer

Consent to use information supplied

I agree with and support this nomination into this awards program, and the release for publication of the information supplied. I understand and agree that the information supplied be published and made publicly accessible through a variety of video, print and web-based publications used by Professional Engineers Ontario.

I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND this consent form.

Signature of Lead Nominator

Print name

Date

Nomination

We, the undersigned, hereby nominate _____, P.Eng., to the Order of Honour. Our nominee is a member in good standing of Professional Engineers Ontario, and we testify as to the professional engineer's good character and high ethical standards.

We have read and understand the terms of reference and have read and do verify all supporting evidence provided with this nomination form.

Nominators

Note: The first signed nominator will be considered the Lead Nominator and will be the contact with the Awards Committee.

Please print

1. Name: _____
PEO Licence Number: _____
Occupation: _____
Address: _____
Tel. (residence): _____ Tel. (business): _____
E-mail Address: _____
Date: _____
Signature: _____, P.Eng.

2. Name: _____
PEO Licence Number: _____
Occupation: _____
Address: _____
Tel. (residence): _____ Tel. (business): _____
E-mail Address: _____
Date: _____
Signature: _____, P.Eng.

3. Name: _____
PEO Licence Number: _____
Occupation: _____
Address: _____
Tel. (residence): _____ Tel. (business): _____
E-mail Address: _____
Date: _____
Signature: _____, P.Eng.

4. Name: _____
 PEO Licence Number: _____
 Occupation: _____
 Address: _____
 Tel. (residence): _____ Tel. (business): _____
 E-mail Address: _____
 Date: _____
Signature: _____, P.Eng.

5. Name: _____
 PEO Licence Number: _____
 Occupation: _____
 Address: _____
 Tel. (residence): _____ Tel. (business): _____
 E-mail Address: _____
 Date: _____
Signature: _____, P.Eng.

Note: All five nominators must be professional engineers and members of Professional Engineers Ontario.

Nomination form/package to be submitted to:

The Awards Committee
 c/o Director, People Development
 Professional Engineers Ontario
 40 Sheppard Avenue West, Suite 101
 Toronto, ON M2N 6K9

OR

awards@peo.on.ca

For Office Use Only	Remarks
Date Received: _____	_____
Committee Action: _____	_____
Accept? Y [] N []	_____
Level? M [] O [] C []	_____
Council Action: _____	_____
Accept? Y [] N []	_____