



Regulatory Compliance - Investigator

Under the authority of the *Professional Engineers Act*, Professional Engineers Ontario (PEO) governs over 87,500 licence and certificate holders and regulates professional engineering in Ontario. PEO's mission is to regulate and advance the practice of engineering to protect the public interest. Its vision is to be the trusted leader in professional self-regulation.

PEO's Regulatory and Compliance Division has an immediate opening for a Regulatory Compliance – Investigator with experience in structural engineering. This regular full-time opportunity involves investigating assigned matters involving complaints filed against professional engineer (P.Eng.) licence holders, temporary licence holders, limited licence holders, provisional licence holders and certificate of authorization holders – on behalf of the Complaints Committee.

Reporting to the Manager of Complaints and investigations, the successful candidate will:

- Interview complainants, respondents and others involved in complaint investigations
- Prepare regulatory correspondence as required throughout the investigation process
- Engage independent experts as required
- Prepare investigative summary and other documents for review by the Complaints Committee
- Attend Complaints Committee meetings (6 – 8) per year after regular business hours
- Attend discipline hearings as required
- Other duties as assigned

This position will appeal to a results-oriented individual confident of their ability to make a real contribution to PEO. The successful candidate will possess the following:

- Registered with PEO as a P.Eng. and in good standing
- 5 – 10 years' experience as a structural engineer
- Possess excellent writing and good verbal communication skills and be able to handle communication with the public and various stakeholders
- Be extremely detail-oriented, organized, and be able to handle confidential material and information.
- Be familiar with MS Word, Excel, PowerPoint, and basic internet research skills.

Qualified professionals are invited to submit a resume and cover letter in confidence, to resumes@peo.on.ca

PEO values diversity and is an equal opportunity employer. PEO is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act.