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## **Request to Withhold Information from the Public**

Name of practitioner requesting exception: \_\_\_\_\_

Address of practitioner requesting exception: \_\_\_\_\_  
\_\_\_\_\_

Telephone number of practitioner requesting exception: \_\_\_\_\_

Facsimile number of practitioner requesting exception (optional - please provide only if you consent to receiving facsimiles from PEO on this matter): \_\_\_\_\_

Email address of practitioner requesting exception (optional – please provide only if you consent to receiving emails from PEO on this matter): \_\_\_\_\_

Identify the information about yourself that you are requesting be withheld from the public (e.g. home contact information, date of birth) in sufficient detail to enable an experienced employee of PEO, upon a reasonable effort, to identify the information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Which of the following reasons apply to your request (check off all that apply):

- The public disclosure of the information could place my safety in jeopardy. (An example would be where you are being stalked by another person.)
- The information relates to choosing me as a practitioner (e.g. degree, institution granting the degree) and there is no reasonable likelihood that the information will be needed by the public (e.g. you are permanently retired).<sup>1</sup>
- The information can reasonably be misused and there is no reasonable likelihood that the information will be needed by the public (e.g. I am employed in industry providing services primarily to my employer).

<sup>1</sup> These points may change depending on what option is selected.



- The information is home contact information. I have a privacy concern about this and an alternative, reliable set of contact information for me (e.g. at work) is publicly available from PEO to clients, former employers, colleagues and others.

Substantiation for the above is as follows (use additional pages if necessary and attach supporting documentation where possible): \_\_\_\_\_

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*[N.B. The test that will be applied by the office of the Chief Privacy Officer is:*

*Does the application and supporting documents reasonably establish:*

- the grounds for the exception on a balance of probabilities; and*
- that the extent of the exception requested minimally impairs the principle of public access to the information in the circumstances?*

*Council has established that there are good public interest reasons for all information designated as public (e.g. ability to make informed choices about which practitioner to use, ability to contact regulated practitioners, ensuring accountability of practitioners for their professional conduct, fostering transparency and openness of the PEO regulatory process). Thus, the onus is on the practitioner to establish that any exception ought to be granted.*

*Please note that if a ground for withholding information from the public no longer applies (e.g. you re-enter practice after retirement, your job position changes so you have direct contact with the public, your alternative contact information no longer works) the exception may also be removed by PEO.]*

Date: \_\_\_\_\_

Signature: \_\_\_\_\_