

**FEE REMISSION DECLARATION FORM**

**Complete this form if you are applying for a fee remission.** The Registrar may request supporting documentation related to your submission.

1. I, the undersigned, request that the Registrar, pursuant to Regulation 941, made under the *Professional Engineers Act*, grant me a fee remission for the following reason:

I have retired from the practice of professional engineering.  
*Note: Any licence holder who has retired from the practice of professional engineering as of the date on which the fee payment becomes due and whose age plus years of practice as a professional engineer equals or exceeds 90 years is eligible for a fee remission.)*

I am enrolled in a post-graduate program

I am on maternity leave from: \_\_\_\_\_ to \_\_\_\_\_

I am unemployed

I have a health condition of physical impairment that prevents me from practising professional engineering.  
 Long-term  
 Temporary

After checking one reason, please sign, date and mail the form to PEO with the applicable reduced fee.

2. I \_\_\_\_\_ declare that I am not engaged in the practice of professional engineering and agree not to practise professional engineering during the time I am under fee remission.

Signature	
Licence number	
Date	

**Reduced Fees**

If you are a:

- Existing P.Eng. requesting remissions, pay \$62.15 (includes HST)
- New P.Eng. requesting remissions, pay \$282.50 (registration fee) + \$62.15 (includes HST)
- Limited Licence holder requesting remission, pay \$62.15 (includes HST)
- Engineering Intern (EIT) requesting remission, pay \$21.19 (includes HST)

Note: The balance of your annual renewal fee plus an administrative fee of \$50 + HST will be charged if you cancel the remission before the next billing cycle.

The completed declaration should be mailed to PEO's Financial Services department using the address below or sent via email to [financialservices@peo.on.ca](mailto:financialservices@peo.on.ca). You will be contacted by PEO once your remission request has been reviewed and approved. Note: The Registrar may request supporting documentation related to your submission.

Professional Engineers  
Ontario  
c/o PEO Financial Services  
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