

## 2009 Council elections—call for candidates

All PEO members are invited to become candidates for the positions of **President-elect, Vice President, Councillor-at-Large** and **Regional Councillor** (one for each of PEO's five regions) on PEO Council.

Any member may be nominated for election to Council as **President-elect, Vice President, or Councillor-at-Large**, by at least 15 other members, including member residents from each region. [Regulation 941/90, s. 14.(1)]

The position of **President-elect** is for a one-year term, after which the incumbent will serve a one-year term as President and a one-year term as Past President.

The position of **Vice President** is for a one-year term.

The position of **Councillor-at-Large** is for a two-year term.

Any member residing in a region may be nominated for election to Council as a **Regional Councillor** for that region by at least 15 other members who reside in the region. [Regulation 941/90, s. 14.(2) and s. 15.1(2)]

The position of **Regional Councillor** is for a two-year term.

A member nominated for election to Council must complete a nomination acceptance form that states that he or she is a Canadian citizen resident in Ontario. [Regulation 941/90, s. 15]

Nomination petitions for collection of nominator's signatures and nomination acceptance forms may be obtained from the PEO website at [www.peo.on.ca](http://www.peo.on.ca), or from the Chief Elections Officer, c/o Brenda Caplan, PEO, 25 Sheppard Avenue West, Suite 1000, Toronto, ON, M2N 6S9. Fax: 416-224-8168; 800-268-0496.

Nomination petitions and nomination acceptance forms are to be sent to the Chief Elections Officer, c/o Brenda Caplan, by **December 1, 2008** at 4:00 p.m., which is the close of nominations.

For further information on becoming a candidate, please contact: Brenda Caplan, 416-840-1104 or 800-339-3716, ext. 1104; email: [bcaplan@peo.on.ca](mailto:bcaplan@peo.on.ca).

## 2009 Election publicity procedures

1. Names of nominated candidates will be published to PEO's website as received.
2. Names of all nominated candidates will be forwarded to members of Council, chapter chairs and committee chairs, and published on PEO's website, by December 2, 2008.
3. Biographies to accompany the ballots, to be published in the January/February 2009 issue of *Engineering Dimensions* and to PEO's website in January, will be permitted to the total of 150 words for each candidate. The 150-word limit is exclusive of candidate's name and employer when placed at beginning of biography (forms part of heading). Biographies may contain material as set out in Schedule A.

Candidates wishing to inform voters of their platform may also have a statement of up to 275 words published with their biographies. The

content of election statements remains at the candidates' discretion. A photograph will also be published in *Engineering Dimensions* and on the website, and may be published in the material accompanying the ballots (space permitting). Biographies, statements and photographs must be received by the Registrar or a nominee (Chief Elections Officer) at the association's headquarters by December 1, 2008 at 4:00 p.m.

The Chief Elections Officer or a nominee is responsible for ensuring that biographies and statements comply with these procedures, and will correct spelling and punctuation. Where it is deemed the material does not satisfy these procedures, the Chief Elections Officer or a nominee will, within 48 hours from receipt of the material by the association, notify the candidate, who is expected to be avail-

able during this period by telephone, fax or email. The candidate will have a further 48 hours to advise the association of the amendment. The candidate is responsible for meeting this deadline.

If biographies exceed 150 words and/or statements exceed 275 words, and failing agreement with the candidate, association staff will satisfy the requirement(s) by removing the appropriate number of words from the end of the text. Where material is deemed inappropriate for another reason, the Chief Elections Officer or a nominee will cause the offending material to be removed if agreement cannot be reached within the time available.

4. Candidates' material for all print publication should be forwarded to the Chief Elections Officer or a nominee at the association's offices as soon as possible following the nominations but, in any case, not later than December 1,

2008 at 4:00 p.m., which is the close of nominations. Candidate material will be considered confidential, and will be restricted to staff members required to arrange for publication until published on PEO's website in January 2009.

5. All material should be typed, and submitted on a CD accompanied by hard copy, or emailed with hard copy to follow. Photographs must be at least 5" x 7" in size ("snapshots" are not suitable) if submitted in hard copy form. If submitted in digital form, they must be JPEG-format files. If word counts in candidates' material exceed the number of words specified and time does not permit revision by the author, the counts will be adjusted by the removal of the appropriate number of words from the end of the material.
6. Candidates may post additional material on their own websites, to which a link will be provided from PEO's website from January 2009 until February 27, 2009. The content of candidate websites to which PEO links must be in keeping with the dignity of the profession. URLs of candidate websites to which a link is desired must be provided to PEO's webmaster by January 9, 2009 by emailing elections@peo.on.ca.  
As an alternative, candidates may utilize space on PEO's website, provided they email to PEO's webmaster an MS Word or text file of no more than 1000 words, and no more than three non-animated graphics in JPEG or GIF format. This material should be received by the webmaster by January 9, 2009. Candidates may submit updates to this material once during the posting period from January until February 27, 2009. The Chief Elections Officer or a nominee is responsible for ensuring that the website material complies with these procedures, and will correct spelling and punctuation. Where it is deemed the material does not satisfy these procedures, the Chief Elections Officer or a nominee will, within 48 hours from receipt of the material by the

association, notify the candidate, who is expected to be available during this period by telephone, fax or email. The candidate will have a further 48 hours to advise the association of the amendment. The candidate is responsible for meeting this deadline.

7. PEO will not do mailings (either electronic or hard copy) of candidate publicity materials beyond distribution of the candidate biographies and statements with the ballots and in *Engineering Dimensions*.
8. Caution is to be exercised in determining the content of issues of membership publications published during the balloting period, including chapter newsletters. Editors are to ensure that no election candidate is given additional publicity or opportunities to express viewpoints in issues of membership publications distributed during the January and February election period beyond his/her candidate biography and statement published in the January/February issue of *Engineering Dimensions*, and on the PEO website (publicity procedure 6). This includes photos, references to, or quotes or commentary by, candidates in articles, letters to the editor, and opinion pieces. PEO's communications vehicles should be, and should be seen to be, unpartisan.
9. Chapters may not endorse candidates in print, on their websites or through their list servers, or at their membership meetings or activities. Links to candidate materials on PEO's website and/or candidates websites will be provided to chapter chairs for use in chapter newsletters and on chapter websites.
10. Candidates are reminded that election publicity material is readily available to the public and should be in keeping with the dignity of the profession.
11. The Central Election and Search Committee is authorized to interpret the election publicity guidelines and procedures, and to rule on questions

and concerns of the candidates on matters around the election process.

### Schedule A. Biographical material

For purposes of the official biographies to be published in *Engineering Dimensions* and on PEO's website and to accompany the ballots, biographical information may include:

1. Name \*
2. Employer and position \*
3. Education:
  - degrees and school(s) attended
  - year(s) of graduation
4. Employment history
5. PEO activities:
  - Council
  - committees
  - chapter(s), including positions held
6. Years of registration with profession:
  - Ontario
  - another province
7. Other professional affiliations, including positions held, e.g.:
  - CEO
  - CSPE
  - EFE
  - EIC
  - IEEE
  - OSPE
8. Community service:
  - name(s) of organization(s)
  - position(s) held
  - length of service
9. Technical papers given or published\*
  - \* If forming a part of the heading, these items are not included in the word count.

Please note: 2009 voting procedures will be published in the November/December 2008 issue of *Engineering Dimensions*.