



## 2001 Council Elections—Call for Candidates

The association's Central and Regional Nominating Committees invite PEO members to become candidates for the positions of **President-elect, Vice-President, Councillor-at-Large** and **Region Councillor** (one for each of PEO's five regions) on PEO Council.

The position of **President-elect** is for a one-year term (2001-2002), after which the incumbent will serve a one-year term (2002-2003) as President. Candidates for the position of President-elect must have served on Council previously for a total of at least two full Council years as of PEO's Annual General Meeting 2001, and must not have served as President for at least five years before they would take office (i.e. not since 1996).

The position of **Vice President** is for a one-year term (2001-2002). Candidates for the position of Vice President must have served on Council previously for at least one full Council year as of PEO's Annual General Meeting 2001, and must not have served as President for at least five years before they would take office (i.e. not since 1996).

The position of **Councillor-at-Large** is for a two-year term (2001-2003).

To become a candidate for the positions of **President-elect, Vice President, or Councillor-at-Large**, please submit your name and a letter accepting the nomination by **September 8, 2000** to Walter Bilanski, PhD, P.Eng., chair, Central Nominating Committee, c/o Brenda Caplan, PEO, 25 Sheppard Avenue West, Suite 1000, Toronto ON M2N 6S9. Fax: (416) 224-8168; (800) 268-0496.

The position of **Region Councillor** is for a two-year term (2001-

2003). Candidates for Region Councillor must reside within the region through which they are nominated.

To become a candidate for **Region Councillor**, please submit your name and a letter accepting the nomination by **September 8, 2000** to the chair of the appropriate Regional Nominating Committee, c/o Michael Chan, P.Eng., PEO, 25 Sheppard Avenue West, Suite 1000, Toronto ON M2N 6S9. Fax: (416) 224-8168; (800) 268-0496. Chairs of the Regional Nominating Committees are: Colin Cantlie, P.Eng. (Eastern Region), Anthony Warner, P.Eng. (East Central Region), Tony Cecutti, P.Eng. (Northern Region), Dave Adams, P.Eng. (Western Region), and George Comrie, P.Eng., (West Central Region).

If you choose to become nominated for these positions by submitting your name to the nominating committees, you will not require nominators' signatures. The nominating committees will put forward as nominations all the names they receive. In the event of only one or no submissions for a position, the nominating committees will seek candidates.

If you choose to become nominated by members at large, you will require nominators' signatures as outlined in Regulation 941/90, section 14. Deadline for nominations from members at large is 4:00 p.m. on **December 15, 2000**.

Complete election procedures appear in this issue of *Engineering Dimensions* (see pages 41-43). For further information on becoming a candidate through the nominating committees, please contact: Brenda Caplan, (416) 224-1100, (800) 339-3716, email: bcaplan@peo.on.ca.

## 2001 Voting Procedures

*The 2001 Voting Procedures have been approved by the Council of the association in accordance with sections 6 to 26 of Regulation 941/90. Additional procedures are given for candidate publicity and the mailing, receipt and counting of ballots. Candidates are responsible for familiarizing themselves with these procedures. Any deviation could result in a nomination being considered invalid. Candidates are urged to submit nominations and election material well in advance of published deadlines so that irregularities may be corrected before the statutory deadlines. Nominees' names are made available as received; all other election material is considered confidential until published by the association.*

1. The schedule for the elections to the 2001-2002 Council is as follows:
  - ◆ Nominations will open on August 31, 2000.
  - ◆ Potential candidates wishing to be nominated by nominating committees to submit names to nominating committees by September 8, 2000.
  - ◆ All nominating committees will report to the Registrar by September 29, 2000.
  - ◆ Nominations will close at 4:00 p.m. on December 15, 2000.

- ◆ Election ballots will be mailed (or electronic voting will begin) no later than January 31, 2001.
  - ◆ Ballots must be received by the independent agency (or electronic voting will close) no later than February 28, 2001.
2. When more than one nomination is received for a candidate, the first nomination which is received for that candidate and which meets the requirements of the Regulations shall be accepted as the official nomination. Subsequent nominations for the same candidate will not be received.
  3. The association will rely on an independent outside agency to conduct all of the principal procedures for elections.
  4. The agency to be employed will be appointed by Council and identified to the members with voting material or publicity. Council will normally appoint a trust company, but will not necessarily be so restricted.
  5. Verifications of eligibility, validity, or entitlement of all ballots received will be required.
  6. The official agency will receive, control, process and report on all returned ballots, or other election documents or activities.
  7. If a mail ballot, verification will be by use of an official computer label, or imprint, with name, address and identification code number. Council may, in addition, require ballot return envelopes to be signed by the voter.
  8. A secrecy envelope, or other appropriate safeguard, will be employed to guarantee that verification of entitlement can be made without possibility of identification of the ballot itself.
  9. Ballots may be assembled, prepared and, where required, "proofed" in the PEO offices. The ballot will then be forwarded to the official agency or to the printer designated by the association's official agency for printing and mailing.
  10. Election ballots shall show only candidates' names.
  11. Election ballots will be prepared such that candidates are listed in alphabetical sequence.
  12. If a mail ballot, biographies accompanying the ballots will be permitted to the total of 150 words for each candidate, providing the material is received at headquarters by December 15, 2000 at 4:00 p.m. The 150-word limit is exclusive of candidate's name and employer when placed at beginning of biography (forms part of heading). Candidates wishing to inform members of their platform may also have a statement of up to 275 words published with the biographies that accompany the ballots.
  13. Candidates wishing to inform members of their qualifications and platform may have a statement of up to 275 words, a photograph and a 150-word biography published in the January/February 2001 issue of *Engineering Dimensions*, providing all material is in the editor's hands by December 15, 2000 at 4:00 p.m. The 425-word total excludes candidate's name and employer, which appears at the beginning of the statement.
  14. The content of election statements remains at the candidate's discretion. PEO staff may ensure that candidates comply with election procedures, correct spelling and punctuation, and will advise candidates of any change in text. Any objection or resolution of same must be made by 4:00 p.m. on the second business day following the close of nominations. Candidates are responsible for meeting this deadline and are expected to be available by fax, telephone or email during this period.  
  
If material is in excess of 275 words, and failing agreement with the candidate, staff will satisfy the requirement(s) by removing the appropriate number of words from the end of the text.
  15. Biographies may contain material as set out in Schedule A. The Registrar or a nominee is responsible for ensuring that biographies comply with the directions on content set out in this procedure, and may correct spelling and punctuation. Where it is deemed that the material does not satisfy the criteria, the Registrar or a nominee shall, within 24 hours from close of nominations, notify the candidate, who is expected to be available during this period by telephone, fax or email. The candidate shall have a further 24 hours to advise headquarters of the amendment. The candidate is responsible for meeting this deadline.  
  
If material is in excess of 150 words, and failing agreement with the candidate, staff will satisfy the requirement(s) by removing the appropriate number of words from the end of the text. Where a word or sentence is deemed inappropriate, the Registrar shall cause the offending material to be removed if agreement cannot be reached within the time available.
  16. If a mail ballot, all ballots will be mailed "lettermail," and returned directly to the official agency.
  17. If a mail ballot, verification procedures may be commenced upon receipt of ballot returns. Secrecy envelopes may not be removed from the ballot return envelope and counting procedures shall not be commenced until after the closing of the official balloting period on February 28, 2001.
  18. If a mail ballot, candidates may be present at the counting of ballots for the position which they are contesting, if they so desire, or they may be represented by an agent authorized by them in writing.
  19. Reporting of final counts to the association will be done by the returning officers.
  20. Certification of all data will be provided by the official agency.
  21. If a mail ballot, all ballots shall be destroyed upon the order of the

Council of the association at the conclusion of the election process.

- Nothing in the foregoing will prevent additions and/or modifications to procedures for a particular election if approved by Council or the candidates agree to such change(s).

## Election Publicity

- Announcement of all nominations to date (nominations of the Nominating Committee and Regional Nominating Committee, plus any received from members at large) will be made in the November/December 2000 issue of *Engineering Dimensions*.
- Names of all nominated candidates to date, including all candidates nominated by the nominating committees, shall be forwarded to members of Council, chapter chairs and committee chairs by October 4, 2000.
- Each candidate will be permitted a total of 425 words for a statement (275 words) and biography (150 words) to appear in the January/February 2001 issue of *Engineering Dimensions*. A photograph will also be printed if supplied.
- Candidates' material for publication should be forwarded to the association's offices as soon as possible following the nominations but, in any case, not later than December 15, 2000 at 4:00 p.m. Platform material will be considered confidential until published and will be restricted to staff members required to arrange for publication.
- If a mail ballot, the same arrangements and deadlines as in 4. above will apply to biographical material of 150 words and election statement of 275 words supplied to accompany the ballots.
- All material should be typed, and submitted on a diskette accompanied by hard copy, or emailed with hard copy to follow. Photographs must be at least 5" x 7" in size ("snapshots" are not suitable). If word counts in candidates' mate-

rial exceed the number of words specified and time does not permit revision by the author, the counts will be adjusted by the removal of the appropriate number of words from the end of the material.

- Candidates are reminded that published election material is readily available to the public; election statements should be in keeping with the dignity of the profession.
- The Central Nominating Committee is authorized to interpret the election publicity guidelines and procedures, and to rule on questions and concerns of the candidates on matters around the election process.

## Schedule A. Biographical Material

For purposes of PEO election, biographical material may include:

- Name\*
- Employer and position\*
- Education:
  - degrees and school(s) attended
  - year(s) of graduation
- Employment history

- PEO activities:
  - Council
  - committees
  - chapter(s), including positions held
- Years of registration with profession:
  - Ontario
  - another province
- Other professional affiliations, including positions held, e.g.:
  - IEEE
  - EIC
  - CEO
  - CSPE
  - EFE
- Community service:
  - name of organization(s)
  - position(s) held
  - length of service
- Technical papers given or published

\* If forming a part of the heading, these items are not included in the word count.

