



## G. Gordon M. Sterling Engineering Intern Award

For Leadership Development



### Application Guidelines/Form

#### Introduction

This annual award, which may be given to one or more recipients, recognizes registered engineering interns who have been involved in a leadership capacity with the engineering profession and who wish to pursue continuing education towards further leadership development. Award recipients must be willing to transfer the knowledge attained through the continuing education to benefit the members or future members of Professional Engineers Ontario (PEO). Within one year of receipt of the award, recipients will be required to provide written feedback to the Sterling Award Selection Committee on the completed continuing education course, indicating how the transfer of knowledge was put into effect.

The award(s) will have a total value of up to \$3,500 per year. Applications may be made at any time but will be considered annually. The deadline is the second Friday in October of each year.

#### Eligibility

- Applicants must be engineering interns in good standing with PEO, who must either become licensed or continue in PEO's Engineering Intern Training (EIT) program throughout their leadership development course.
- Awardees must attend a leadership development course that meets approved criteria and is above and beyond courses available through or paid by their employers.
- Approved courses would provide non-technical leadership development related to industry, public administration or policy development, and result in a certificate or diploma by a recognized institution, such as a university or management training institute.
- Applications must include references from two professional engineers in good standing, who are members of a provincial or territorial association in Canada. Referees must complete the "Referee Form", ensuring the applicant's engineering intern number is included, and forward it directly to the G. Gordon M. Sterling Engineering Intern Award Selection Committee.

#### Application Requirements (use **only** application form available on PEO website).

Applications must be submitted electronically

Include the following with your application. Incomplete applications will not be accepted.

- Provide the names of two professional engineers, who are members in good standing in a Canadian province or territory, who will be providing references (using the Referee Form) directly to the Selection Committee. Ensure your referees state your engineering intern number on their correspondence.
- Provide letters verifying your volunteer involvement in engineering professional activities.
- Provide a course outline of the intended continuing education program, together with a breakdown of its associated costs.
- Provide a copy of your resume/CV to support your application.
- The Application package is limited to a maximum of 20 pages, including application form.  
All materials must be submitted unbound (no staples), single sided, and in 8.5"x11" letter size.

#### Information

Complete information about the G. Gordon M. Sterling Engineering Intern Award is available from the PEO website at [www.peo.on.ca](http://www.peo.on.ca), or by contacting: [sterlingaward@peo.on.ca](mailto:sterlingaward@peo.on.ca) or by phone: 416-224-1100 or 1-800-339-3716, ext. 1210.

## Application Form—deadline is the second Friday in October each year

(to be completed by the engineering intern)

<b>Candidate Name</b>		<b>PEO Chapter</b>	<b>Expected Year of Licensure</b>
<b>Education</b>	<b>School</b>	<b>Program</b>	
	<b>Degree</b>	<b>Year Degree Achieved</b>	
<b>Employer</b>		<b>Location</b>	
<b>Referee #1</b>		<b>Referee #2</b>	
<b>Referee #1 Job Title/ Chapter Role</b>		<b>Referee #2 Job Title/ Chapter Role</b>	
<b>Identify Leadership Development</b>	<b>Offered by</b>	<b>Cost</b>	
	<b>Course/Courses</b>		

Name (in full): \_\_\_\_\_  
(please print)

Contact address: \_\_\_\_\_  
\_\_\_\_\_

Contact email address: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_

**Please answer all questions below:**

1. Why are you applying for this Award? (Maximum 100 words)

2. How did you hear about the Award? (Maximum 25 words)

3. Why did you enroll in the Engineering Intern Training (EIT) Program? (Maximum 50 words)

4. Anticipated year of obtaining P.Eng. licence (Maximum 10 words)





5. What have you done as an engineering intern? (Maximum 100 words)

6. If you were actively involved in leadership roles over the past two to three years on behalf of the engineering profession (e.g. workplace, chapter, community, university, student membership program), what were those roles? (Maximum 100 words)

7. What are you currently doing in the area of engineering leadership? (Maximum 100 words)



8. What are your plans for the future? (Maximum 100 words)

9. Have you taken any professional development courses since your undergraduate degree?

Yes  No

If yes, what were the professional development courses? Please provide dates and institutions. (Maximum 50 words)

10. What leadership development program or activity do you propose to undertake and why? Please give the name(s) of the course(s), as well as the name, address and website of the educational institution. Please indicate the cost of your proposed course(s) and attach course(s) outline(s). (Maximum 50 words)

11. What will you receive after completing this course(s)?

Certificate  Diploma  Other  (please specify) (Maximum 10 words)



12. How do you see your training in leadership development benefiting the engineering profession? (Maximum 100 words)

13. What future involvement do you see yourself undertaking with Professional Engineers Ontario? (Maximum 100 words)

14. Is there anything else you wish the Selection Committee to know? (Maximum 50 words)

15. List the names of two professional engineers in good standing who will be providing references (using the Referee Form) directly to the Selection Committee and please identify your relationship. **Please ensure you send the Referee Form to your referees.** (Maximum 20 words)

Certification (please print):

I \_\_\_\_\_, am registered in the Engineering

Intern Training (EIT) Program of PEO. My registration number is \_\_\_\_\_

I agree to comply with the requirements of this Award. I am committed to undertaking the proposed leadership development program, and to sharing the knowledge attained within the engineering profession by submitting the feedback form to the Sterling Award Selection Committee. I certify that the information on this application form is correct. I understand that the information provided will be shared only with the G. Gordon M. Sterling Engineering Intern Award Selection Committee, the PEO Awards Committee and the associated staff.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Along with the application form, please include a current resume, letters confirming verification of volunteerism and course outline for requested leadership development course.

### For Office Use Only

Applicant registered as an engineering intern and in good standing? Yes  No

All supporting documents received?

- Resume is included with the application form (mandatory)  
Yes  No  Date received \_\_\_\_\_
- Referee Form #1  
Yes  No  Date received \_\_\_\_\_
- Referee Form #2  
Yes  No  Date received \_\_\_\_\_
- Course Outline(s)  
Yes  No  Date received \_\_\_\_\_
- Letters of verification of volunteerism  
Yes  No  Date received \_\_\_\_\_