



**519th Council Meeting
June 22, 2018
DISPOSITION OF MOTIONS
(Subject to subsequent Council verification of meeting Minutes)**

APPROVAL OF AGENDA	<p>That:</p> <ul style="list-style-type: none"> a. the agenda, as presented to the meeting at C-519-1.1, Appendix A be approved as amended by moving items 3.5 Appointment of Additional Members to the 2018-2019 Central Election and Search Committee and 3.7 Changes to the 2018 PEO Committees and Task Forces Membership Roster from the consent agenda to In-Camera; and b. the Chair be authorized to suspend the regular order of business. <p align="right">CARRIED</p>
2019 BUDGET ASSUMPTIONS	<ul style="list-style-type: none"> 1. That the 2019 Budget Assumptions presented to Council as C-519-2.1, Appendix A and as recommended by the Finance Committee, be approved. 2. That the Interim Registrar be directed to initiate the budgeting process, per PEO's Budgeting Cycle, to present the 2019 operating budget and capital budgets at the September 2018 Council meeting based on the approved assumptions. <p align="right">CARRIED</p>
REPORT ON YEAR ONE OF THE PEAK PROGRAM	<ul style="list-style-type: none"> 1. That Council receive the Report on Year 1 of the PEAK Program. 2. That Council direct the Interim Registrar to begin planning for the third year of operation of the PEAK program and to include for this continuation of the program in the 2019 budget. <p align="right">CARRIED</p>
BY-LAW CHANGE – LIFE MEMBER DEFINITION	<p align="center">(Required a 2/3 majority of votes cast to carry)</p> <p>That Council makes the following by-law which will take effect immediately when passed:</p> <p>Section 39(5) of By-law No. 1 is revoked and replaced with the following:</p> <p>39. (5) Every Member who has been a President of the association shall be designated as a "Life Member" and is exempt from the requirement to pay the annual fee referred to in Section 39(4).</p> <p align="right">CARRIED</p>
ELECTION MATTERS – ISSUES REPORT AND PROCEDURES	<p>That Council, with respect to the 2019 Council election:</p>

- a) approve the recommendations contained in the 2018 Central Election and Search Committee Issues Report as presented to the meeting at C-519-2.4, Appendix A;
- b) approve the 2019 Voting Procedures, as presented to the meeting at C-519-2.4, Appendix B;
- c) approve the 2019 Election Publicity Procedures, as presented to the meeting at C-519-2.4, Appendix C;
- d) approve the 2019 Nomination Form as presented to the meeting at C-519-2.4, Appendix D;
- e) approve the 2019 Nomination Acceptance Forms for President-Elect, Vice-President, Councillor-at-Large and Regional Councillor as presented to the meeting at C-519-2.4, Appendix E,
- f) appoint the Regional Election and Search Committees (RESC) for each Region
- g) appoint the Junior Regional Councillor in each Region (Serge Robert, P.Eng., Guy Boone, P.Eng., Keivan Torabi, P.Eng., Gary Houghton, P.Eng., Lisa MacCumber, P.Eng.) as Chair of the RESC for their Region.

That the motion be amended to removed item 13 regarding the publicity template from the Issues Report.

CARRIED

Council then voted on the main motion as amended.

That Council, with respect to the 2019 Council election:

- a) approve the recommendations contained in the 2018 Central Election and Search Committee Issues Report as presented to the meeting at C-519-2.4, Appendix A and amended by removing Issue 13 regarding the publicity template;
- b) approve the 2019 Voting Procedures, as presented to the meeting at C-519-2.4, Appendix B;
- c) approve the 2019 Election Publicity Procedures, as presented to the meeting at C-519-2.4, Appendix C and amended;
- d) approve the 2019 Nomination Form as presented to the meeting at C-519-2.4, Appendix D;
- e) approve the 2019 Nomination Acceptance Forms for President-Elect, Vice-President, Councillor-at-Large and Regional Councillor as presented to the meeting at C-519-2.4, Appendix E,
- f) appoint the Regional Election and Search Committees (RESC) for each Region

	<p>g) appoint the Junior Regional Councillor in each Region (Serge Robert, P.Eng., Guy Boone, P.Eng., Keivan Torabi, P.Eng., Gary Houghton, P.Eng., Lisa MacCumber, P.Eng.) as Chair of the RESC for their Region.</p> <p style="text-align: right;">CARRIED Recorded Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>For</u></td> <td style="text-align: center;"><u>Against</u></td> <td style="text-align: center;"><u>Abstain</u></td> </tr> <tr> <td>I. Bhatia</td> <td>L. Cutler</td> <td>L. Hidalgo</td> </tr> <tr> <td>G. Boone</td> <td>R. Fraser</td> <td>L. MacCumber</td> </tr> <tr> <td>T. Chong</td> <td>L. Lederman</td> <td>S. Robert</td> </tr> <tr> <td>B. Dony</td> <td>T. Olukiyesi</td> <td>R. Subramanian</td> </tr> <tr> <td>N. Hill</td> <td>K. Reid</td> <td></td> </tr> <tr> <td>G. Houghton</td> <td>M. Sterling</td> <td></td> </tr> <tr> <td>Q. Jackson</td> <td>K. Torabi</td> <td></td> </tr> <tr> <td>T. Kirkby</td> <td>G. Wowchuk</td> <td></td> </tr> <tr> <td>N. Rush</td> <td></td> <td></td> </tr> <tr> <td>M. Spink</td> <td></td> <td></td> </tr> <tr> <td>W. Turnbull</td> <td></td> <td></td> </tr> </table>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	I. Bhatia	L. Cutler	L. Hidalgo	G. Boone	R. Fraser	L. MacCumber	T. Chong	L. Lederman	S. Robert	B. Dony	T. Olukiyesi	R. Subramanian	N. Hill	K. Reid		G. Houghton	M. Sterling		Q. Jackson	K. Torabi		T. Kirkby	G. Wowchuk		N. Rush			M. Spink			W. Turnbull		
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<p>COUNCIL EXPERIENCE REQUIREMENTS FOR ELECTED OFFICER POSITIONS</p>	<p>(Required a 2/3 majority of votes cast to carry)</p> <p>That Council approve the policy intent to reinstate the experience requirements for election or appointment to the offices of Vice President and President-Elect that were in effect prior to the 2008 Council elections, and that the Central Election and Search Committee work with the Legislation Committee on drafting the required changes to Ontario Regulation 941.</p> <p>That the policy intent to reinstate the experience requirements for election or appointment to the offices of Vice President and President-Elect be referred to the Central Election and Search Committee (CESC) for review.</p> <p style="text-align: right;">CARRIED</p>																																				
<p>COMMITTEES/TASK FORCES TERMS OF REFERENCE</p>	<p>That Council approves the Discipline Committee (DIC) Terms of Reference as presented at C-519-2.6, Appendix A.</p> <p>That the Discipline Committee (DIC) Terms of Reference as presented at C-519-2.6, Appendix A, be referred to the Discipline Committee for further review.</p> <p style="text-align: right;">CARRIED</p>																																				
<p>TERMS OF REFERENCE FOR THE SUCCESSION PLANNING TASK FORCE (SPTF)</p>	<p>That Council approve the Succession Planning Task Force Terms of Reference as presented to the meeting at C-519-2.7, Appendix B.</p> <p style="text-align: right;">CARRIED Recorded Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><u>For</u></td> <td style="text-align: center;"><u>Against</u></td> <td style="text-align: center;"><u>Abstain</u></td> </tr> <tr> <td>I. Bhatia</td> <td>T. Chong</td> <td>T. Kirkby</td> </tr> <tr> <td>G. Boone</td> <td>L. Cutler</td> <td>T. Olukiyesi</td> </tr> <tr> <td>B. Dony</td> <td>R. Fraser</td> <td></td> </tr> </table>	<u>For</u>	<u>Against</u>	<u>Abstain</u>	I. Bhatia	T. Chong	T. Kirkby	G. Boone	L. Cutler	T. Olukiyesi	B. Dony	R. Fraser																									
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<p>ALIGNMENT OF PEO EDUCATION COMMITTEE TERMS OF REFERENCE</p>	<p>1. To direct PEO’s Education Committee (EDU) to re-write their Terms of Reference to align with PEO’s 2018-2020 Council Approved Strategic Plan and to ensure their Terms of Reference maps to the objects outlined in the Professional Engineers Act.</p> <p>2. The revised EDU Terms of Reference to be submitted in time to be reviewed by Council at it’s November, 2018 meeting.</p> <p>That the matter of a re-write of the Education Committee’s Terms of Reference to align with PEO’s 2018-2020 Council approved Strategic Plan be referred back to Councillor Spink.</p> <p style="text-align: right;">CARRIED Recorded Vote</p> <p><u>For</u> I. Bhatia G. Boone T. Chong L. Cutler B. Dony R. Fraser L. Hidalgo N. Hill G. Houghton Q. Jackson T. Kirkby L. Lederman L. MacCumber T. Olukiyesi K. Reid S. Robert N. Rush M. Sterling R. Subramanian</p> <p><u>Against</u> M. Spink</p>

W. Turnbull
G. Wowchuk

**PEO'S INDEMNIFICATION
INSURANCE FOR
COUNCILLORS**

That Council Direct the Registrar to develop an ongoing process:

1. To review current Councillor indemnification insurance and determine if the type and level of coverage is adequate
2. To recommend to Council a sustainable process for review of indemnification insurance moving forward including but not limited to frequency of reviewed, depth of the review that should be undertaken and how to report to Council
3. To develop a process to educate new, existing and future Councillors on the topic of their Indemnification insurance coverage using example scenarios of how a claim might be triggered
4. To report back to Council on the above by the September 2018 Council Meeting.

That the matter of PEO's indemnification insurance for Councillors be referred to the Interim Registrar for review.

CARRIED

**ADVERTISING POLICY FOR
CHAPTER PROVIDED
CONTINUING KNOWLEDGE
ACTIVITIES**

That Council approve the Advertising Policy for Chapters as presented to the meeting at C-519-2.10, Appendix A.

That the Advertising Policy for Chapter provided continuing knowledge activities be referred to the Regional Councillors Committee (RCC) to consider appropriate wording to be used by all for PEAK requirements.

CARRIED

RISK ITEMS

1. That the registrar prepare a report outlining compliance points and identify any gaps related to policies, procedures and training with the Accessibility for Ontarians with Disabilities Act and O. Reg. 191/11 Integrated Accessibility Standards (IASR). The report should include both staff and volunteer activity requirements, internal and external to PEO, including chapters, by September, 2018.
2. That the registrar prepare a report outlining compliance and identify any gaps related to policies, procedures and training requirements under the Occupational Health and Safety Act, O. Reg. 297/11 Occupational Health and Safety Awareness and Training, and Regulation 851 Industrial Establishments. The report should include a summary and identify any gaps related to PEO, including both staff and volunteer activity requirements, internal and

	<p>external to PEO including the chapters, by September, 2018. The report should also confirm compliance or identify any gaps with the existing PEO Anti-Workplace Violence and Harassment Policy, including those related to training.</p> <p>That the matter regarding risk items referring to compliance of PEO staff and volunteers to the requirements under the Accessibility for Ontarians with Disabilities Act, and associated regulations, the Occupational Health and Safety Act, and associated regulations and the PEO Anti-Workplace Violence and Harassment policy be referred to the Interim Registrar to verify training requirements with a report back to Council at its September 2018 meeting.</p> <p style="text-align: right;">CARRIED</p>
<p>ENGINEERING CO-OP STUDENT PILOT</p>	<p>For PEO Council to support a pilot project, managed by RCC, to hire an Engineering Coop. Student under the supervision of the PEO Grand River Chapter Chair and Vice-Chair and managed by PEO Chapter management. Results of this pilot to be reported back to PEO Council.</p> <p>That the matter of the engineering co-op student pilot be referred to the Regional Councillors Committee (RCC) for review with a report back to Council at its September 2018 meeting.</p> <p style="text-align: right;">CARRIED</p>
<p>ENGINEERING JOB POSTING WITH NO P.ENG REQUIREMENTS</p>	<ol style="list-style-type: none"> 1. To direct PEO’s Enforcement Committee to work with PEO Enforcement & Communications staff to develop an approach to educate people, who are in roles recruiting & hiring “Engineers”, about use of title “Engineer”. That is, to communicate widely that “Engineer” is a protected title and if they are hiring an “Engineer” they must also request that the candidate must be licensed with the provincial Engineering Regulator. 2. The Enforcement Committee is to report back to Council in 6 months with the recommended approach(es) and associated cost implications. <p>That the matter regarding the engineering job posting with no P.Eng. requirements be referred to the Interim Registrar for review.</p> <p style="text-align: right;">CARRIED</p>
<p>CONSENT AGENDA</p>	<p>That the consent agenda be approved as amended.</p> <p>The following items were contained in the consent agenda:</p> <ol style="list-style-type: none"> 3.1 Minutes – 517TH Council meeting – March 23, 2018 3.2 Minutes – 518th Council meeting – April 21, 2018

	<p>3.3 Canadian Engineering Accreditation Board (CEAB) Accreditation Decisions</p> <p>3.4 PEO Syllabi</p> <p>3.5 Appointment of Additional Members to the 2018-2019 Central Election and Search Committee (moved to in-camera)</p> <p>3.6 Approval of CEDC Applications</p> <p>3.7 Changes to the 2018 PEO Committees and Task Forces Membership Roster (moved to in-camera)</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 517TH COUNCIL MEETING – MARCH 23, 2018	<p>That the minutes of the 517th meeting of Council, held March 23, 2018, as presented at the meeting C-519-3.1, Appendix A, accurately reflect the business transacted at that meeting.</p> <p style="text-align: right;">CARRIED</p>
MINUTES – 518TH COUNCIL MEETING – APRIL 21, 2018	<p>That the minutes of the 518th meeting of Council, held April 21, 2018, as presented at the meeting C-519-3.2, Appendix A, accurately reflect the business transacted at that meeting.</p> <p style="text-align: right;">CARRIED</p>
CANADIAN ENGINEERING ACCREDITATION BOARD (CEAB) ACCREDITATION DECISIONS	<p>That Council approve the list of academic programs as presented to the meeting at C-519-3.3, Appendix A, that have been accredited (by CEAB) and that meet the intent of Section 33.(1) 1.i. of the Regulations.</p> <p style="text-align: right;">CARRIED</p>
PEO SYLLABI	<p>That the PEO-revised Environmental and Geological Engineering Syllabi be approved for use as of the December 2018 technical examinations sitting.</p> <p style="text-align: right;">CARRIED</p>
APPOINTMENT OF ADDITIONAL MEMBERS TO THE 2018-2019 CENTRAL ELECTION AND SEARCH COMMITTEE	<p>This item was moved to in-camera.</p>
APPROVAL OF CEDC APPLICATIONS	<ol style="list-style-type: none"> 1. That Council approve the exemption from examinations and the applications for designation as Consulting Engineer as presented to the meeting at C-519-3.6, Appendix A, Section 1. 2. That Council approve the applications for re-designation as Consulting Engineer as presented to the meeting at C-519-3.6, Appendix A, Section 2. 3. That Council grant permission to use the title “Consulting Engineers” (or variations thereof) to the firms as presented to the meeting at C-519-3.6, Appendix A, Section 3. <p style="text-align: right;">CARRIED</p>
	<p>The following in-camera resolutions from the June 2018 Council meeting were moved into open session:</p>

<p>CHANGES TO THE 2018 PEO COMMITTEES AND TASK FORCES MEMBERSHIP ROSTER</p>	<p>That Council approve changes to the 2018 PEO Committees and Task Forces Membership Roster as presented to the meeting at C-518-3.7, Appendix A.</p> <p style="text-align: right;">CARRIED</p>
<p>HR CONSULTANT SELECTION TO ASSIST REGISTRAR RECRUITMENT PROCESS</p>	<ol style="list-style-type: none"> 1. That Council approves the selection of Western Management Consultants of Ontario (WMC) as the human resources consultant to assist the Human Resources Committee with the Registrar recruitment process at a cost of \$50,000. 2. That Council authorizes the President and Interim Registrar to execute an agreement with Western Management Consultants of Ontario (WMC). <p style="text-align: right;">CARRIED</p>

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