



# Minutes

The 500<sup>th</sup> MEETING of the COUNCIL of PROFESSIONAL ENGINEERS ONTARIO (PEO) was held at the Westin Harbour Castle, Toronto, Ontario on Saturday, April 25, 2015 at 3:00 p.m.

Present: T. Chong, P.Eng., President and Council Chair  
J.D. Adams, P.Eng., Past President  
G. Comrie, P.Eng., President-Elect  
P. J. Quinn, P.Eng., Vice President (Elected)  
I. Bhatia, P.Eng.  
D. Brown, P.Eng.  
D. Chui, P.Eng.  
N. Colucci, P.Eng.  
B. Dony, P.Eng.  
R.A. Fraser, P.Eng.  
S.K. Gupta, P.Eng.  
R.J. Hilton, P.Eng.  
R. Huang, LL.B.  
R. Jones, P.Eng.  
C.M. Kidd, P.Eng.  
L. King, P.Eng.  
B. Kossta  
E. Kuczera, P.Eng.  
M. Long Irwin  
D. Preley, P.Eng.  
S. Reid, C.Tech.  
S. Robert, P.Eng.  
C. Sadr, P.Eng.  
R.K. Shreewastav, P.Eng.  
M. Spink, P.Eng.  
W. Turnbull, P.Eng.

Staff: G. McDonald, P.Eng., Registrar  
S.W. Clark, LL.B.  
L. Latham, P.Eng.  
M. Price, P.Eng.  
J. Zucco, P.Eng.  
C. Cellucci  
C. Mucklestone  
A. Zimmermann  
R. Martin  
D. Power

**CALL TO ORDER**

Notice having been given and a quorum being present, the Chair called the meeting to order.

**11509  
WAIVER OF NOTICE – ITEM 10 –  
LIMITED LICENSE REGULATION**

Moved by Councillor Fraser, seconded by Councillor Kossta:

**That Council waive notice for item 10 – Limited License Regulation – Application forms.**

**CARRIED UNANIMOUSLY**

**11510  
APPROVAL OF AGENDA**

Council reviewed the agenda for the meeting.

Moved by Councillor Jones, seconded by Councillor Reid:

**That:**

- 1. the agenda, as presented to the meeting at C-500-1.1, Appendix A be approved with the following amendment:**
  - i. Item 10 – Limited License Regulation – Application Forms**
- 2. the Chair be authorized to suspend the regular order of business.**

**CARRIED**

**11511  
SPECIAL RULES OF ORDER**

The Chair stated that Section 25(3) of By-Law No. 1 requires that, at the first meeting of Council following the Annual General Meeting, all *Special Rules*, which were in force immediately before the close of business at the Annual General Meeting, are to be presented to Council for adoption and/or amendment, if it so wishes.

Moved by Councillor Kuczera, seconded by Councillor Huang:

That the Special Rules of Order, as presented to the meeting at C-500-3, Appendix A, with amendments in yellow only, to be effective immediately and to remain in effect until the close of business at the 2016 Annual General Meeting, be approved.

Moved by Councillor King, seconded by Councillor Fraser:

**That the main motion be tabled.**

**CARRIED**

Moved by Councillor Brown, seconded by Councillor King:

**That the main motion be brought back for further discussion and deliberation.**

**CARRIED**  
Recorded Vote

<u>For</u>	<u>Against</u>	<u>Abstained</u>
I. Bhatia	D. Adams	B. Kossta
D. Brown	D. Chui	
N. Colucci	R. Fraser	
G. Comrie	S. Gupta	
B. Dony	P. Quinn	
R. Hilton		
R. Huang		
R. Jones		
C. Kidd		
L. King		
E. Kuczera		
M. Long-Irwin		
D. Preley		
S. Reid		
S. Robert		
C. Sadr		
R. Shreewastav		
M. Spink		
W. Turnbull		

Council then voted on the main motion.

**That the Special Rules of Order, as presented to the meeting at C-500-3, Appendix A, with amendments shown in yellow only, to be effective immediately and to remain in effect until the close of business at the 2016 Annual General Meeting, be approved.**

**CARRIED**

**11512  
PROPOSED CHANGES TO THE  
SELECTION PROCESS FOR COUNCIL  
MEETING CHAIR**

**That the selection process for Council Meeting Chair as set out in C-468-5.7, Appendix A be replaced by the following:**

**Selection Process**

- 1. Annually, Council will first select its Meeting Chair at its meeting following the Annual General Meeting.**
- 2. The Meeting Chair, who must be an elected-member of Council, will serve at the pleasure of Council for a one year term; however the Council Meeting Chair may be removed by two-thirds vote of Council. The President may be appointed by Council to serve as Meeting Chair.**
- 3. The President will first ask if there are any other Councillors who wish to be considered for Meeting Chair. If there are none, the President will be considered acclaimed and serve as Meeting Chair.**

4. If any eligible Councillors have identified themselves as being interested and willing to serve as Chair, a vote will be conducted on whether to hold an election for Meeting Chair. The Past President will conduct the vote.
5. If two-thirds of Council vote to hold an election, the Past President will conduct a vote for Meeting Chair.
6. If the vote concludes with two candidates, neither of whom has a two-thirds majority, the President shall be considered acclaimed and serve as Meeting Chair.

**WITHDRAWN**

**That Council amend the Council-approved Governance Principle #5, as set out in the Council Manual to read:**

5. Council will annually select a meeting Chair from among the elected members of Council

**WITHDRAWN**

**That the Council Manual be updated to reflect Motions 1 and 2**

**WITHDRAWN**

**11513  
APPOINTMENT OF COUNCIL MEETING  
CHAIR**

The Chair stated that, at its February 2011 meeting, Council approved a process for selecting a Council Meeting Chair that requires Council to annually appoint its Meeting Chair at the first Council meeting following the Annual General Meeting.

The names of Councillors who had indicated their willingness to serve as Council Meeting Chair was provided and the Chair asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

President Chong, having put his name forward for this appointment, turned the gavel over to President-Elect Comrie.

Each candidate who consented to serve was invited to address the meeting. An electronic vote was then conducted to select the Council Meeting Chair.

Moved by Councillor Sadr, seconded by Councillor Brown:

**That Council approve the appointment of President Chong, P.Eng., as the Council Meeting Chair for the 2015-2016 Council year or until his successor is appointed.**

**CARRIED**

President-Elect Comrie returned the gavel to President Chong, newly elected Council Meeting Chair.

**11514  
APPOINTMENT OF REGIONAL  
COUNCILLORS COMMITTEE CHAIR**

The Chair stated that Council was being asked to approve the Chair of the Regional Councillors Committee (RCC) for the ensuing Council year in accordance with the Committees and Task Forces Policy.

Moved by Councillor King, seconded by Councillor Kuczera:

**That Councillor Changiz Sadr, P.Eng., be appointed as Chair of the Regional Councillors Committee, effective immediately and to hold office until the close of business at the 2016 Annual General meeting.**

**CARRIED**

It was noted that Councillor Colucci, P.Eng., was the new Vice-Chair of the Regional Councillors Committee.

**11515  
APPOINTMENT OF VICE PRESIDENT**

The Chair stated that Section 3(1)2 of Regulation 941 under the *Professional Engineers Act* requires that Council appoint a Vice President from among its Councillors who are members of the Association at a meeting to be held after the close of business and on the day of the Annual Meeting of members or within thirty days thereafter. Non-member Lieutenant Governor-in-Council appointees are ineligible from serving as Vice President under this Regulation.

The Chair announced the names of Councillors who had indicated their willingness to serve as Vice President and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

In keeping with the procedures for appointing Councillors to board positions, the Chair advised that voting would be by electronic vote in accordance with Special Rule #4.

Each candidate consented to serving and was invited to address the meeting.

An electronic vote was then conducted to select the Vice President.

Moved by Councillor Sadr, seconded by Councillor Shreeewastav:

**That Council accept the result of the electronic vote for the Vice-President and approve the appointment of Councillor Bob Dony, P.Eng., as Vice President (appointed) for the 2015-2016 Council year.**

**CARRIED**

**11516**

The Chair stated that Section 28.(1)(e) of Regulation 941 under the

**APPOINTMENT OF COUNCILLORS TO EXECUTIVE COMMITTEE**

Professional Engineers Act requires Council to appoint one or more other members of Council, in addition to the president, president-elect, immediate past president and the two vice presidents, to serve on the Executive Committee. Council must, therefore, first decide on the number of additional Councillors to serve on the Committee.

Moved by Councillor Jones, seconded by Councillor Kuczera.

**That the number of additional Councillors to serve on the Executive Committee be set at three.**

Moved by Vice-President Quinn, seconded by Councillor Chui:

**That the motion be amended to read: That the number of additional Councillors to serve on the Executive Committee be set at two.**

**AMENDMENT CARRIED  
AMENDED MOTION CARRIED**

Section 28.(1.1) of Regulation 941 requires that at least one member appointed by the Lieutenant Governor be appointed to the Executive Committee. Consequently, Council must first elect a Lieutenant Governor Appointee (LGA) to the Committee before proceeding to elect any other members of Council to the Committee.

The Chair announced the names of LGA Councillors who had indicated their willingness to serve on the Executive Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

Each candidate consented to serving and was invited to address the meeting.

An electronic vote was then conducted to select the LGA representative to serve on the Executive Committee.

The Chair then announced the names of Councillors who had indicated their willingness to serve on the Executive Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

Each candidate consented to serving and was invited to address the meeting.

An electronic vote was then conducted to select the additional member of the Executive Committee.

Moved by President-Elect Comrie, seconded by Councillor King:

**That Council accept the results of the electronic vote for the Executive Committee and approve the appointments of Councillor Rebecca Huang, LL.B., as the LGA representative and Councillor Changiz Sadr, P.Eng., as the additional members to the Executive Committee for the 2015-2016 Council year.**

**CARRIED**

**11517  
APPOINTMENT TO BOARD  
COMMITTEES**

The Chair stated that, at the first meeting of Council following the Annual General Meeting, Council is to make several appointments that determine the structure of Council for the ensuing year. He explained that Board Committees are committees that operate on a Council year basis (i.e. Annual General Meeting to Annual General Meeting) and whose membership must be composed of a majority of sitting members of Council.

**a) Audit Committee**

The Chair announced the names of Councillors who had indicated their willingness to serve on the Audit Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

By acclamation, five Councillors were appointed to the Audit Committee.

Moved by Councillor Colucci, seconded by Councillor Dony:

**That Council approve the acclaimed appointments of President Chong, P.Eng., and Councillors Danny Chui, P.Eng., Santosh Gupta, P.Eng., Ewald Kuczera, P.Eng. and Changiz Sadr, P.Eng. as members to the Audit Committee for the 2015-16 Council year.**

**CARRIED**

**b) Finance Committee**

The Chair announced the names of Councillors who had indicated their willingness to serve on the Finance Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

Each candidate who consented to serve was invited to address the meeting.

An electronic vote was then conducted to select the members of the Finance Committee.

Moved by Vice President Quinn, seconded by Councillor Kuczera:

**That Council accept the results of the electronic vote and approve the appointments of Councillors David Brown, P.Eng., Nick Colucci,**

11517  
APPOINTMENT TO BOARD  
COMMITTEES – Cont'd

P.Eng., Roger Jones, P.Eng., and Charles Kidd, P.Eng. as members  
to the Finance Committee for the 2015-16 Council year.

CARRIED

c) Human Resources Committee

The Chair announced the names of Councillors who had indicated their willingness to serve on the Human Resources Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

Each candidate who consented to serve was invited to address the meeting.

An electronic vote was then conducted to select the members of the Human Resources Committee.

Moved by Councillor Sadr, seconded by Councillor Gupta:

**That Council accept the results of the electronic vote for the Human Resources Committee members and approve the appointments of Councillors David Brown, P.Eng. and Marilyn Spink, P.Eng. as additional members to the Human Resources Committee for the 2015-16 Council year.**

CARRIED

d) Legislation Committee

The Chair announced the names of Councillors who had indicated their willingness to serve on the Legislation Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

Each candidate consented to serving and was invited to address the meeting.

An electronic vote was then conducted to select the members of the Legislation Committee.

Moved by Councillor Colucci, seconded by Councillor Sadr:

**That Council accept the results of the electronic vote for the Legislation Committee members and approve the appointments of Councillors Bob Dony, P.Eng., Roydon Fraser, P.Eng., Bill Kossta, Ewald Kuczera, P.Eng., and Sharon Reid, C.Tech. as members to the Legislation Committee for the 2015-16 Council year.**

CARRIED

11518  
OSPE-PEO Joint Relations Committee

The Chair announced the names of Councillors who had indicated their willingness to serve on the OSPE-PEO Joint Relations Committee (JRC) and asked for further nominations. When the final list of nominations had been determined, he declared the



nominations closed.

Each candidate who consented to serve was invited to address the meeting.

An electronic vote was then conducted to select the members of the OSPE-PEO Joint Relations Committee.

Moved by Councillor Shreewastav, seconded by Councillor Colucci:

**That Council accept the results of the electronic vote for the OSPE-PEO Joint Relations Committee and approve the appointments of Councillors Roger Jones, P.Eng., Marilyn Spink,, P.Eng., and Warren Turnbull, P.Eng., as PEO’s additional representatives on the OSPE-PEO Joint Relations Committee for the 2015-16 Council year.**

**CARRIED**

**11519  
OSPE Advocacy Committee**

The Chair announced the names of Councillors who had indicated their willingness to serve on the OSPE Advocacy Committee and asked for further nominations. When the final list of nominations had been determined, he declared the nominations closed.

Each candidate who consented to serve was invited to address the meeting.

An electronic vote was then conducted to select a member of the OSPE Advocacy Committee.

Moved by Councillor Kuczera, seconded by Councillor Chui:

**That Council accept the electronic vote for the OSPE Advocacy Committee and approve the appointment of Councillor Mary Long-Irwin as PEO’s representative on the OSPE-Advocacy Committee for the 2015-16 Council year.**

**CARRIED**

**11520  
Councillor Items**

There were no items brought forward for discussion or consideration.

**11521  
Limited Licence Regulation –  
Application Forms**

Vice President Dony explained that Council, at their February 6, 2015 meeting, approved a series of amendments to Regulation 941 to implement changes primarily to the Limited Licence (and by extension, to the Certificate of Authorization). In order for implementation to take place on July 1, 2015, Council is required to approve the Limited Licence Application form and the Application for Certificate of Authorization form as drafted in November 2013.

Moved by Vice President Dony, seconded by President-Elect Comrie:

**That the “Limited Licence Application” (dated November 2013) and the “Application for Certificate of Authorization” (dated November 2013) as presented to the meeting at -500-10 Appendix A and Appendix B, be approved, to become effective in Regulation 941 on July 1, 2015.**

**CARRIED**

There being no further business, the meeting concluded.

These minutes consist of ten pages and minutes 11509 to 11521 inclusive.

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T. Chong, P.Eng., Chair

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G. McDonald, P.Eng., Registrar